

April 5, 2023

Dr. Gerald Galway
Dean, Faculty of Education
Memorial University
St. John's, NL
A1C 5S7

Dear Dr. Galway:

Please accept this letter and accompanying Curriculum Vitae for consideration of an appointment as a non-ASM Adjunct Professor with the Faculty of Education, Memorial University. I have a long history with Memorial in a variety of capacities within the Student Affairs portfolio that has afforded me many opportunities to foster diverse connections both academic and administrative at the leadership and operational level. In my current role as Director, Student Life, I provide strategic leadership to a diverse portfolio supporting student success at Memorial University. Throughout my career, I have been committed to scholarship and research, actively examining the field of student affairs, and disseminating findings through presentations and publications. My research is focused on supporting student success and the field of Student Affairs and Services. This broad and deep knowledge of the field, as well as commitment to research, align with an appointment as a non-ASM Adjunct Professor with the Faculty of Education.

My experience, education and expertise have positioned me well to take on such a role with the Faculty of Education. I have completed a Doctorate of Education in Higher Educational Leadership from Western University and a Master of Education (Post-Secondary) from Memorial University. I have experience teaching both at the graduate and undergraduate level, most recently in the Faculty of Education in the Master of Education (Post-Secondary Studies) program at Memorial University. This Intersession/spring semester, I will be an Assistant Professor (part-time) in the Faculty of Education at Western University supporting students in the EdD, Educational Leadership, Higher Education program. Throughout my career, I have supervised or co-supervised numerous undergraduate and graduate students completing internships, practicums and co-op work-term placements in Education, Social Work, Business, and Science. This practical experience of teaching and supervising students, coupled with my education and experiences in Student Affairs, provide an opportunity to support the continued growth of the Faculty of Education.

Research is interwoven throughout my career and a personal priority. In 2002, I initiated a survey for Senior Student Affairs Officers in Canada titled, *The Canadian Senior Student Affairs Officer: Demographics, Trends, Challenges & Needs*. After presenting and publishing the findings, I was encouraged by the positive reaction to undertake a more formal study,

submitted through ethics, and approved. The study was launched in 2005 and has been administered approximately every five years, resulting in a longitudinal study - the only one of its kind in Canada. Findings continue to be presented and published with data from the 2022 iteration to be shared in June 2023. With twenty years of data examining the evolution of the field in Student Affairs in Canada, in collaboration with a colleague from Simon Fraser University, plans are underway to publish articles and a more significant publication examining the findings over the past two decades. This is but one example of my scholarly activities. I also continue to actively research in the areas of career development, examining the impact of on-campus employment as a high impact practice. The Canadian Association of Career Educators and Employers recognized this research in 2021 with a research award, and I was invited by the International Network of Employers and University Career Services membership to present the findings globally. Successful research grants have supported my scholarly endeavours, and the opportunity to continue these activities, as an Adjunct Professor in the Faculty of Education, would be most welcomed.

My demonstrated experience as scholar practitioner with active research projects, demonstrated teaching and supervision experience, leadership in senior administrative roles in Student Affairs, a national and international network of collaborators, in depth knowledge of the field, and extensive service both internal and external to Memorial, I hope would be considered an asset. In the preceding paragraphs, I hope you agree my education, research, experiences and competencies closely align with the core requirements for a non-ASM Adjunct professor appointment with the Faculty of Education. In addition to the professional information I have already shared about myself, an Adjunct Professor appointment will ensure I am also:

- Available to teach in the areas of Student Affairs, Leadership and Career Development
- Supervise students in the undergraduate and graduate post-secondary stream
- Serve on committees and contribute to ongoing discussions
- Participate on doctoral committees
- Participate in Faculty Council
- Contribute to the scholarly activity of the faculty through my research in Student Affairs and Services

As a proud graduate from the Faculty of Education, I would embrace the opportunity to take on this new challenge, and contribute to the success of the faculty and its students. As you peruse my CV, I am confident you will see that I have the competencies you require for this appointment. I look forward to an opportunity to share my ideas, enthusiasm and further discuss my qualifications and experience.

Sincerely,

Dr. Jennifer Browne