

Frew, Rose Mary

From: Beh, Patricia
Sent: Friday, November 24, 2023 2:57 PM
To: Bose, Neil
Cc: Fitzgerald, Renee; adminpres; President, The; Brown, Margot
Subject: BN - NL Caucus - Nov 28
Attachments: BN - NL Caucus.docx

NOTE TO APPLICANT: The attachment is located on pages 505-507. Note that page 506 is redacted pursuant to section 29(1) (a).

Good afternoon Neil,

IAP Office

Please see attached a BN for your meeting with NL caucus on Tues evening. I have also included this for our agenda on Monday morning.

s. 29(1) (a)

For your review,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

BRIEFING NOTE FOR THE PRESIDENT

ISSUE

On November 28, 2023, you will be meeting virtually with the members of the federal Liberal Newfoundland and Labrador caucus. The meeting is scheduled for 30-minutes.

BACKGROUND

Six of the seven Members of Parliament (MPs) for Newfoundland and Labrador are members of the Liberal Party. [REDACTED]

s. 29(1) (a)

The members of caucus are:

Minister Seamus O'Regan – St. John's South/Mount Pearl

Minister Gudie Hutchings – Long Range Mountains

MP Joanne Thompson – St. John's East

MP Ken McDonald - Avalon

MP Churence Rogers – Bonavista-Burin-Trinity

MP Yvonne Jones - Labrador

The last time NL caucus met with representatives of Memorial was in February 2023 when Rob Greenwood presented to the MPs on the work of the Harris Centre and the economic and population trends in Newfoundland and Labrador.

ISSUES

The purpose of the meeting is meant to be introductory in nature. [REDACTED]

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)



Prepared by: Trish Beh, Senior Advisor in GR and Strategic Initiatives
Date: November 24, 2023

Frew, Rose Mary

From: Beh, Patricia
Sent: Tuesday, November 28, 2023 2:33 PM
To: Bose, Neil
Cc: Brown, Margot; Collins, Victoria
Subject: Ad hoc committee - updated Table
Attachments: Appendix A - Update - Nov 30_v2.docx; BRIEF-NOTE-ADHOC-ACTION-CTM1130.docx

Importance: High **NOTE TO APPLICANT:** The attachments are located on the subsequent page.

Good afternoon Neil, IAP Office

Please find attached, for your approval, a covering briefing note and the updated Appendix A (action tracker). As mentioned, I have added a column to reflect the appropriate committee of the BoR. All items in highlight in the chart are new additions s. 29(1) (a)

If you approve of the content, I will clean this up and send a clean copy to the Board office for upload to Diligent and have a copy for you and the Chair tomorrow with the highlighted differences.

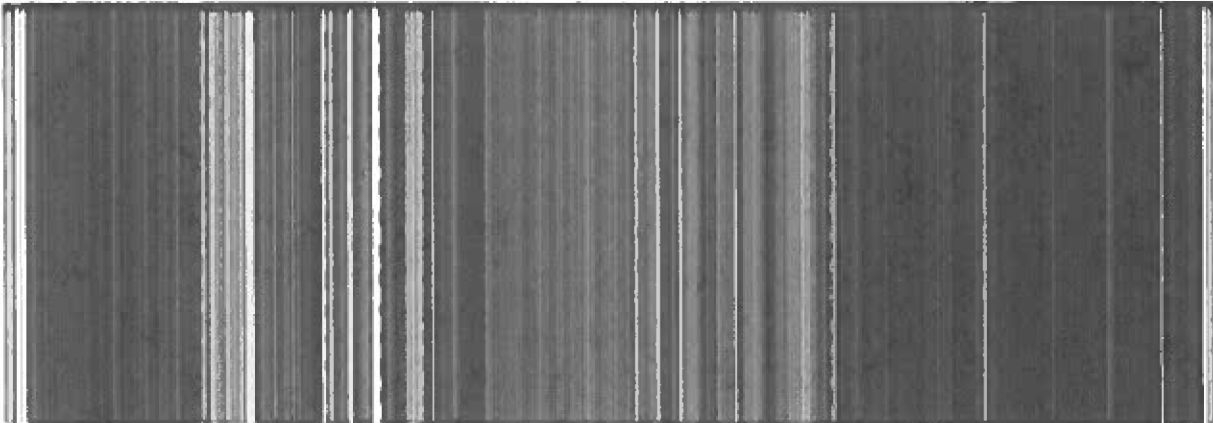
Thanks,

Trish

Patricia Beh
Senior Advisor to the President
Government Relations and Strategic Initiatives
President's Office, Room A-2021
Arts and Administration Building | 230 Elizabeth Avenue
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November 27, 2023

Appendix A**Actions to Move Forward on the Recommendations of the Auditor General's Report**

Recommendation 1: Memorial University should evaluate its oversight functions, across their entire operation, to ensure alignment of policies, appropriate management of the organization, and the best possible use of public resources.

s. 29(1) (a)

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
1.	Commence a review of Memorial's relationships with Separately Incorporated Entities (SIEs) to determine if the relationship with Memorial should continue, and if so, how	December Board meeting – Update on approach for information Future Board meeting – briefing note with approval for course of action for each SIE	Audit and Finance Ad Hoc			Initial review of Genesis report from 2014 has been undertaken Initial review of Report on all SIEs from 1998 has been undertaken	Boards of SIEs	
				s. 29(1) (a)	Review human resources impacts Consult with SIE Boards on next steps Review of academic programming and other activities that may be impacted.		s. 29(1) (a)	s. 29(1) (a)
				s. 29(1) (a)		Genesis: Meetings held with President on October 31, 2023 and November 8, 2023. Presented at Ad Hoc committee on November 16, 2023 C-CORE: Meeting held with President on		

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
						November 2, 2023. Presenting at Ad Hoc committee on November 30, 2023. Childcare: Meeting held with VPAF on November 8, 2023. Presentation to Ad Hoc committee scheduled for December 14, 2023. CCFI: Meeting held with VP MI on November 15, 2023. Presentation to Ad Hoc committee scheduled for January 11, 2024. MURC: Meeting held with VPAF on November 8, 2023. Presentation to Ad Hoc committee scheduled for January 25, 2024.		
2.	Commence a review of Harlow campus (MUN (UK))	December Board meeting – Update on Initial approach for information Future Board meeting – briefing note with approval	Executive and Governance	President Executive Director of MUN (UK)	s. 29(1) (a)	Vice-President Administration and Finance has started	Senate	

s. 29(1) (a)

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
		for course of action for Harlow		s. 29(1) (a)	Review human resources impacts Consult with MUN (UK) Board on next steps Review of academic programming at MUN (UK)	gathering the historical documentation Provost/VP Academic is reviewing programming, and providing statistical and budgetary analysis		
3.	Continue to implement recommendations of Internal Auditor	December Board meeting – Update on progress for information	Audit and Finance	President and all VPs	Continue the regular reviews of the Internal Auditor's recommendations. Rely on existing reports and recommendations	Progress on high priority items initiated at October 2023 Audit and Finance Committee. Weekly meetings established with Internal Auditor and Vice-President Administration and Finance.		
4.	Finalize Delegations Policy	December Board meeting – briefing note for approval	Executive and Governance	VPAF	Include on agenda for December Board meeting	Deferred from October meeting	Not applicable	No additional resources required as of Nov 2023
5.	Finalize Delegations Register	March Board meeting	Executive and Governance	VPAF	Identify existing source documents for authority		President Vice-Presidents	No additional resources required as of Nov 2023

s. 29(1) (a)

s. 29(1) (a)

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
					Review existing authority documents to identify gaps			

s. 29(1) (a)

November 27, 2023

Recommendation 2: Memorial University should ensure that the Board of Regents, executive and administrative management have the necessary financial information and analysis, in a sufficiently detailed and timely manner, to facilitate appropriate oversight of the operations of the University.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
6.	Revise budget updates to the Board to be more robust	December Board meeting – briefing note for approval	Audit and Finance	VPAF	Continue discussions with Chair and Vice-Chair of Audit and Finance Committee to determine needs of the Board and requested format, including how to treat non-operating funds	For the Audit and Finance Committee meeting of November 29, 2023, a more detailed budget update will be provided.	To be determined	No additional resources required as of Nov 2023
7.	Provide SIE financial information to Board	December Board meeting – update to be provided including financial statements and checklists	Audit and Finance	VPAF	Continue engagement with Chair and Vice-Chair of Audit and Finance	<u>Ongoing discussions to determine information required by Board</u>	SIE Boards	No additional resources required as of Nov 2023
8.	Provide financial information from MUN(UK) to Board	December Board meeting – update to be provided	Executive and Governance Audit and Finance	President Provost/VPA VPAF	Following discussions with Chair and Vice-Chair of Audit and Finance, engage MUN(UK) Board on materials required	MUN(UK) Board meeting scheduled for December 13, 2023	MUN(UK) Board	No additional resources required as of Nov 2023,
9.	Revise University Operating Budget Model	Long term	Executive and Governance	President	Review existing approach for alignment with a new budget model that is	Initial phase of new budget model is underway	Other VPs Deans	No additional resources

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
			Audit and Finance		focused on tuition attribution and consideration of surplus carryover		Unit Heads Senate	required as of Nov 2023
10.								
11.								
12.	Streamline information technology, human resources, communications, and procurement functions	Long Term	To be determined	President and all VPs	Continue to review information technology, human resources, communications, and procurement functions with a view to determining efficiencies	For Information Technology, reporting structures and accountabilities to the Chief Information Officer have been clarified and need to be formalized	Deans Unit Heads s. 29(1) (a)	No additional resources required as of Nov 2023
13.	Strengthen Record Keeping in Office of the Board of Regents	Immediate Term	Not applicable	Executive Director of University Governance Secretariat	Implement a new action tracker to be provided to Chair and President within 2-3 business days following the Board meeting	Board of Regents bylaws provide: "as soon as possible after the meeting the secretary shall provide the Chair with a draft of the minutes". Action trackers being implemented for	Not required	No additional resources required as of Nov 2023

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
						Board and Board committee meetings for the December meeting cycle. Target of 7 calendar days set for draft meeting minutes to Board/committee chairs.		

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November 27, 2023

Recommendation 3: Memorial University should ensure that all executive and administrative management position roles and responsibilities are clearly defined, documented and communicated, with appropriate performance measures in place for evaluation.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
14.	[REDACTED] s. 29(1) (a)	March Board meeting – update to be provided	Audit and Finance	VPAF	To be addressed s. 29(1) (a)	[REDACTED]	To be determined	No additional resources required as of Nov 2023
15.	Finalize position descriptions for the executive team (Vice-Presidents)	March Board meeting	Human Resources	President	Dedicate resources to updating position descriptions	Documentation has been identified including candidate profiles, that are detailed enough to facilitate classification for compensation levels	Vice-Presidents	No additional resources required as of Nov 2023
16.	Implement performance measures for vice-presidents	In progress	Not applicable	President	[REDACTED] s. 29(1) (a)	The President has implemented performance measures with all vice-presidents	Not required	None required
17.	Finalize position descriptions for the senior management positions (i.e. LG/SAM group)	May Board meeting	Not applicable	VPAF	Determine resources to update position descriptions and assess further work requirements	Documentation has been identified including candidate profiles, that are detailed enough to facilitate classification for compensation levels	Vice-Presidents	It is anticipated that additional resources will be required in HR
18.	[REDACTED]							No additional resources required as of Nov 2023, [REDACTED]

s. 29(1) (a)

s. 29(1) (a)

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required

s. 29(1) (a)

Recommendation 4: Memorial University should evaluate their administrative structure for potential operational efficiencies, with consideration given to the combination or realignment of administrative roles or activities to ensure effective risk management and the best use of public resources.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
19.								
20.								
21.	Internal Auditor meet with Chair of Audit and Finance at regular intervals	Implemented	Audit and Finance	President VPAF	Implemented prior to AG report	Process already exists	Not applicable	No additional resources required as of Nov 2023

s. 29(1) (a)

November 27, 2023

Recommendation 5: Memorial University should ensure that all University policies and procedures are complete and regularly reviewed, with updates approved and implemented in a timely manner.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
22.	Continue to review and update policies	March Board meeting	Various; To be determined	All VPs Executive Director of University Governance Secretariat	Identify additional policies requiring review Prioritize Hosting, Travel, and Relocation policies Ensure that all future Board meetings consider policy approvals	There are currently 17 policies that have had their review proposals approved by President's Executive Council or have been brought to the University Governance Secretariat for review	Policy dependent	No additional resources required as of Nov 2023,
23.	University Governance Secretariat to provide quarterly updates to President's Executive Council regarding status of all policies	Implemented	Executive and Governance	Executive Director of University Governance Secretariat	Continue quarterly update Update to be provided at December 2023 Board meeting	Last quarterly report was presented at the President's Executive Council October 24, 2023.	Not applicable	No additional resources required as of Nov 2023,

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

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November 27, 2023

Recommendation 6: Memorial University should evaluate its compensation policies and practices, across their entire operation, including consideration of alignment with government classification, pay scales, and benefits policies, to ensure the best possible use of public resources.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
24.								

s. 29(1) (a)

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November 27, 2023

Recommendation 7: Memorial University should ensure all University operating expenses are reasonable and appropriately monitored, to ensure the best possible use of public resources.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
25.	Actions outlined in Recommendations #2 and #5 will help to address this recommendation	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5

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November 27, 2023

Recommendation 8: Memorial University should ensure conflict of interest and fraud risk management processes are in place and working effectively so that transactions are free of perceived or real conflicts and any potential error or fraud is managed effectively.

s. 29(1) (a)

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
26.	Review Memorial University Conflict of Interest (COI) policy	March Board meeting	Executive and Governance	President General Counsel				No additional resources required as of Nov 2023,
27.	Review Board of Regents Conflict of Interest Policy	December Board meeting	Executive and Governance	Executive Director of University Governance Secretariat General Counsel	Policy reviewed in Fall 2023.	Proposed revised Conflict of Interest policy on agenda of December 7, 2023, Board meeting.	Regents	No additional resources required as of Nov 2023,
28.								No additional resources required as of Nov 2023,

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

**Meeting of the Ad Hoc Action Committee related to the
Auditor General's Report**

November 16, 2023

X For Action For Information

Title: Update - Actions to Move Forward on the Recommendations of the Auditor General's Report

Purpose: This submission provides an update on the actions taken and planned in response to the Auditor General's report.

Recommendation: It is recommended that the actions outlined in Appendix A be reviewed by the Ad Hoc Committee.

Background and Analyses:

At the meeting of the Ad Hoc Committee on November 16, 2023, it was decided that an updated Appendix A would be discussed at all future meetings of the Ad Hoc Committee. The attached Appendix A has been updated to incorporate feedback from regents and to reflect the additional work and analysis that has been completed between November 14, 2023 and November 27, 2023.

Anticipated Financial, Human Resource, or Legal Impacts:



s. 29(1) (a)

Communication:

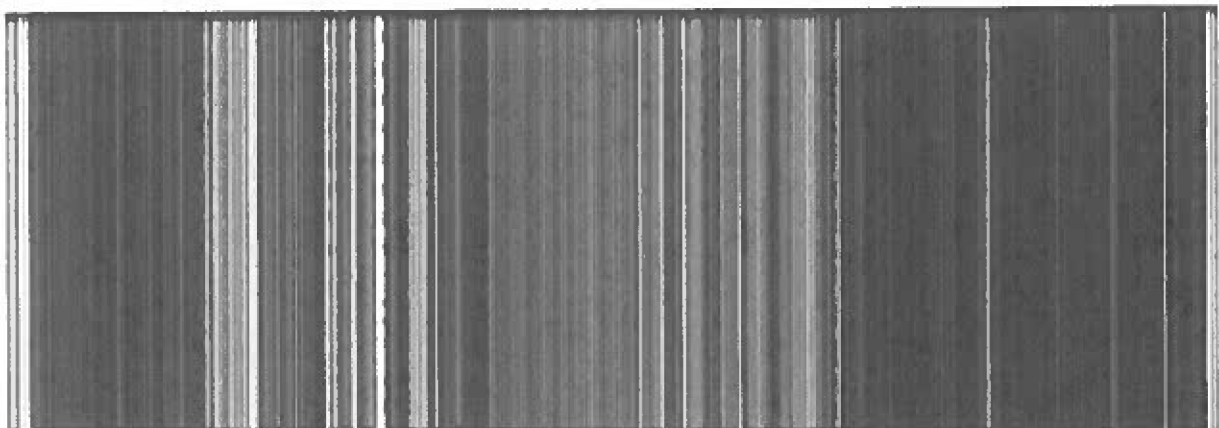
After review by the Ad Hoc committee the actions outlined in Appendix A will be forwarded to the Board of Regents for consideration.

As action is taken on items identified in Appendix A, communication plans will be developed, as needed, including a fulsome update to the community.

November 28, 2023

Dr. Neil Bose
President and Vice-Chancellor *pro tempore*

1/1



Fitzgerald, Renee

From: Beh, Patricia
Sent: Wednesday, November 29, 2023 11:37 AM
To: Bose, Neil
Cc: Brown, Margot
Subject: Senator Petten

Good morning Neil,

Quick note to let you know that I had a 30-min video call with Senator Petten this morning and will add a debrief of this call to the agenda for our next meeting. s. 29(1) (a)

The call was scheduled yesterday afternoon and I should have let you know it was happening in advance, my apologies for not flagging before.

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Frew, Rose Mary

From: Beh, Patricia
Sent: Thursday, November 30, 2023 12:21 PM
To: Allen, Tana; Lokash, Jennifer; Browne, Lisa; pbrett@mi.mun.ca; Andersen, Catharyn; 'Sutherland, Ian'
Cc: Bose, Neil; Brown, Margot
Subject: Ad Hoc committee - Item #5
Attachments: Appendix A - Update - Nov 30_FINAL - highlighted.docx; NOTES FOR THE PRESIDENT - comparisons between Nov 16 and Nov 30 Appendices.docx

NOTE TO APPLICANT: The attachments are located on the subsequent page.

Good afternoon VPs,

IAP Office

In advance of this evening's Ad hoc committee meeting, please find attached the notes prepared for Neil as well as a version of Appendix A with the changes made since the Nov 16 meeting highlighted.

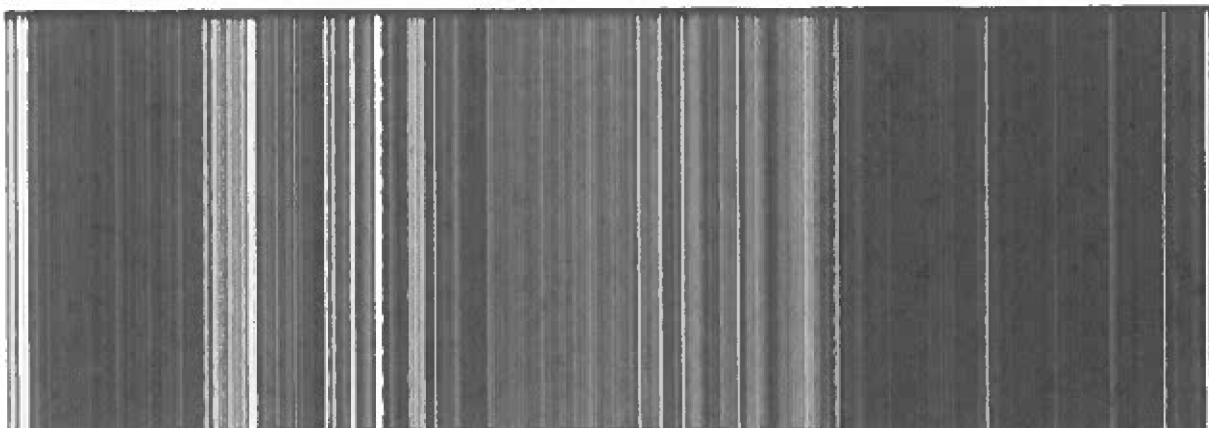
Thanks,

Trish

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November 27, 2023

Appendix A**Actions to Move Forward on the Recommendations of the Auditor General's Report**

Recommendation 1: Memorial University should evaluate its oversight functions, across their entire operation, to ensure alignment of policies, appropriate management of the organization, and the best possible use of public resources.

s. 29(1) (a)

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
1.	Commence a review of Memorial's relationships with Separately Incorporated Entities (SIEs) to determine if the relationship with Memorial should continue, and if so, how	December Board meeting – Update on approach for information Future Board meetings – briefing notes with approval for course of action for each SIE	Audit and Finance Ad Hoc			Initial review of Genesis report from 2014 has been undertaken Initial review of Report on all SIEs from 1998 has been undertaken	Boards of SIEs	
				s. 29(1) (a)	Review human resources impacts Consult with SIE Boards on next steps Review of academic programming and other activities that may be impacted.		s. 29(1) (a)	s. 29(1) (a)
				s. 29(1) (a)		Genesis: Meetings held with President on October 31, 2023 and November 8, 2023. Presented at Ad Hoc		

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
						committee on November 16, 2023 C-CORE: Meetings held with President on November 2 and 21, 2023. Presenting at Ad Hoc committee on November 30, 2023. Childcare: Meeting held with VPAF on November 8, 2023. Presentation to Ad Hoc committee scheduled for December 14, 2023. CCFI: Meeting held with VP MI on November 15, 2023. Presentation to Ad Hoc committee scheduled for January 11, 2024. MURC: Meeting held with VPAF on November 8, 2023. Presentation to Ad Hoc committee scheduled for January 25, 2024.		s. 29(1) (a)
2.	Commence a review of Harlow campus (MUN (UK))	December Board meeting – Update	Executive and Governance	President			Senate	

s. 29(1) (a)

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s. 29(1) (a)

November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
		on initial approach for information Future Board meeting – briefing note with approval for course of action for Harlow		Executive Director of MUN (UK) s. 29(1) (a)	 Review human resources impacts Consult with MUN (UK) Board on next steps  Review of academic programming at MUN (UK)	Vice-President Administration and Finance has started gathering the historical documentation Provost/VP Academic is reviewing programming, and providing statistical and budgetary analysis	 s. 29(1) (a)	s. 29(1) (a)
3.	Continue to implement recommendations of Internal Auditor	December Board meeting – Update on progress for information	Audit and Finance	President and all VPs	Continue the regular reviews of the Internal Auditor's recommendations. Rely on existing reports and recommendations	Progress on high priority items initiated at October 2023 Audit and Finance Committee. Weekly meetings established with Internal Auditor and Vice-President Administration and Finance.		
4.	Finalize Delegations Policy	December Board meeting – briefing note for approval	Executive and Governance	VPAF	Include on agenda for December Board meeting	Deferred from October meeting	Not applicable	No additional resources required as of Nov 2023

November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
5.	Finalize Delegations Register	March Board meeting	Executive and Governance	VPAF	Identify existing source documents for authority Review existing authority documents to identify gaps	s. 29(1) (a)	President Vice-Presidents	No additional resources required as of Nov 2023

s. 29(1) (a)

November 27, 2023

Recommendation 2: Memorial University should ensure that the Board of Regents, executive and administrative management have the necessary financial information and analysis, in a sufficiently detailed and timely manner, to facilitate appropriate oversight of the operations of the University.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
6.	Revise budget updates to the Board to be more robust	December Board meeting – briefing note for approval	Audit and Finance	VPAF	Continue discussions with Chair and Vice-Chair of Audit and Finance Committee to determine needs of the Board and requested format, including how to treat non-operating funds	For the Audit and Finance Committee meeting of November 29, 2023, a more detailed budget update will be provided.	To be determined	No additional resources required as of Nov 2023
7.	Provide SIE financial information to Board	December Board meeting – update to be provided including financial statements and checklists	Audit and Finance	VPAF	Continue engagement with Chair and Vice-Chair of Audit and Finance	Ongoing discussions to determine information required by Board	SIE Boards	No additional resources required as of Nov 2023
8.	Provide financial information from MUN(UK) to Board	December Board meeting – update to be provided	Executive and Governance Audit and Finance	President Provost/VPA VPAF	Following discussions with Chair and Vice-Chair of Audit and Finance, engage MUN(UK) Board on materials required	MUN(UK) Board meeting scheduled for December 13, 2023	MUN(UK) Board s. 29(1) (a)	No additional resources required as of Nov 2023,
9.	Revise University Operating Budget Model	Long term	Executive and Governance	President	Review existing approach for alignment with a new budget model that is	Initial phase of new budget model is underway	Other VPs Deans	No additional resources

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
			Audit and Finance		focused on tuition attribution and consideration of surplus carryover	s. 29(1) (a)	Unit Heads Senate	required as of Nov 2023
10.								
11.								
12.	Streamline information technology, human resources, communications, and procurement functions	Long Term	To be determined	President and all VPs	Continue to review information technology, human resources, communications, and procurement functions with a view to determining efficiencies	For Information Technology, reporting structures and accountabilities to the Chief Information Officer have been clarified and need to be formalized	Deans Unit Heads s. 29(1) (a)	No additional resources required as of Nov 2023
13.	Strengthen Record Keeping in Office of the Board of Regents	Immediate Term	Not applicable	Executive Director of University Governance Secretariat	Implement a new action tracker to be provided to Chair and President within 2-3 business days following the Board meeting	Board of Regents bylaws provide: "as soon as possible after the meeting the secretary shall provide the Chair with a draft of the minutes". Action trackers being implemented for	Not required	No additional resources required as of Nov 2023

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November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
						Board and Board committee meetings for the December meeting cycle. Target of 7 calendar days set for draft meeting minutes to Board/committee chairs.		

November 27, 2023

Recommendation 3: Memorial University should ensure that all executive and administrative management position roles and responsibilities are clearly defined, documented and communicated, with appropriate performance measures in place for evaluation.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
14.	[REDACTED] s. 29(1) (a)	March Board meeting – update to be provided	Audit and Finance	VPAF	To be addressed	[REDACTED]	To be determined s. 29(1) (a)	No additional resources required as of Nov 2023
15.	Finalize position descriptions for the executive team (Vice-Presidents)	March Board meeting	Human Resources	President	Dedicate resources to updating position descriptions s. 29(1) (a)	Documentation has been identified including candidate profiles, that are detailed enough to facilitate classification for compensation levels	Vice-Presidents	No additional resources required as of Nov 2023
16.	Implement performance measures for vice-presidents	In progress	Not applicable	President	[REDACTED]	The President has implemented performance measures with all vice-presidents	Not required	None required s. 29(1) (a)
17.	Finalize position descriptions for the senior management positions (i.e. LG/SAM group)	May Board meeting	Not applicable	VPAF	Determine resources to update position descriptions and assess further work requirements	Documentation has been identified including candidate profiles, that are detailed enough to facilitate classification for compensation levels	Vice-Presidents	[REDACTED]
18.	[REDACTED]							No additional resources required as of Nov 2023, [REDACTED]

s. 29(1) (a)

s. 29(1) (a) 8/14

November 27, 2023

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required

s. 29(1) (a)

November 27, 2023

Recommendation 4: Memorial University should evaluate their administrative structure for potential operational efficiencies, with consideration given to the combination or realignment of administrative roles or activities to ensure effective risk management and the best use of public resources.

s. 29(1) (a)

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
19.								
20.								
21.	Internal Auditor meet with Chair of Audit and Finance at regular intervals	Implemented	Audit and Finance	President VPAF	Implemented prior to AG report	Process already exists	Not applicable	No additional resources required as of Nov 2023

November 27, 2023

Recommendation 5: Memorial University should ensure that all University policies and procedures are complete and regularly reviewed, with updates approved and implemented in a timely manner.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
22.	Continue to review and update policies	March Board meeting	Various; To be determined	All VPs Executive Director of University Governance Secretariat	Identify additional policies requiring review Prioritize Hosting, Travel, and Relocation policies Ensure that all future Board meetings consider policy approvals	There are currently 17 policies that have had their review proposals approved by President's Executive Council or have been brought to the University Governance Secretariat for review	Policy dependent s. 29(1) (a)	No additional resources required as of Nov 2023,
23.	University Governance Secretariat to provide quarterly updates to President's Executive Council regarding status of all policies	Implemented	Executive and Governance	Executive Director of University Governance Secretariat	Continue quarterly update Update to be provided at December 2023 Board meeting	Last quarterly report was presented at the President's Executive Council October 24, 2023.	Not applicable s. 29(1) (a)	No additional resources required as of Nov 2023,

11/14

November 27, 2023

Recommendation 6: Memorial University should evaluate its compensation policies and practices, across their entire operation, including consideration of alignment with government classification, pay scales, and benefits policies, to ensure the best possible use of public resources.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
24.								

s. 29(1) (a)

November 27, 2023

Recommendation 7: Memorial University should ensure all University operating expenses are reasonable and appropriately monitored, to ensure the best possible use of public resources.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
25.	Actions outlined in Recommendations #2 and #5 will help to address this recommendation	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5	See Recommendations #2 and #5

November 27, 2023

Recommendation 8: Memorial University should ensure conflict of interest and fraud risk management processes are in place and working effectively so that transactions are free of perceived or real conflicts and any potential error or fraud is managed effectively.

Item #	Actions	Timelines	Responsible Board Committee	Lead(s)	Work Required	Work to date	Consultation Required	Additional Resources Required
26.	Review Memorial University Conflict of Interest (COI) policy	March Board meeting	Executive and Governance	President General Counsel				No additional resources required as of Nov 2023, s. 29(1) (a)
27.	Review Board of Regents Conflict of Interest Policy	December Board meeting	Executive and Governance	Executive Director of University Governance Secretariat General Counsel	Policy reviewed in Fall 2023. s. 29(1) (a)	Proposed revised Conflict of Interest policy on agenda of December 7, 2023, Board meeting.	Regents s. 29(1) (a)	No additional resources required as of Nov 2023,
28.								No additional resources required as of Nov 2023, s. 29(1) (a)

s. 29(1) (a)

14/14

November 30, 2023

NOTES FOR THE PRESIDENT

Key updates - Ad Hoc Action Committee, November 30, 2023

1. General changes to chart

- Additional columns:
 - Responsible Board Committee – meant to indicate how the work of the Ad Hoc committee and standing committees will interact
- Updates to work done since November 16, 2023

2.

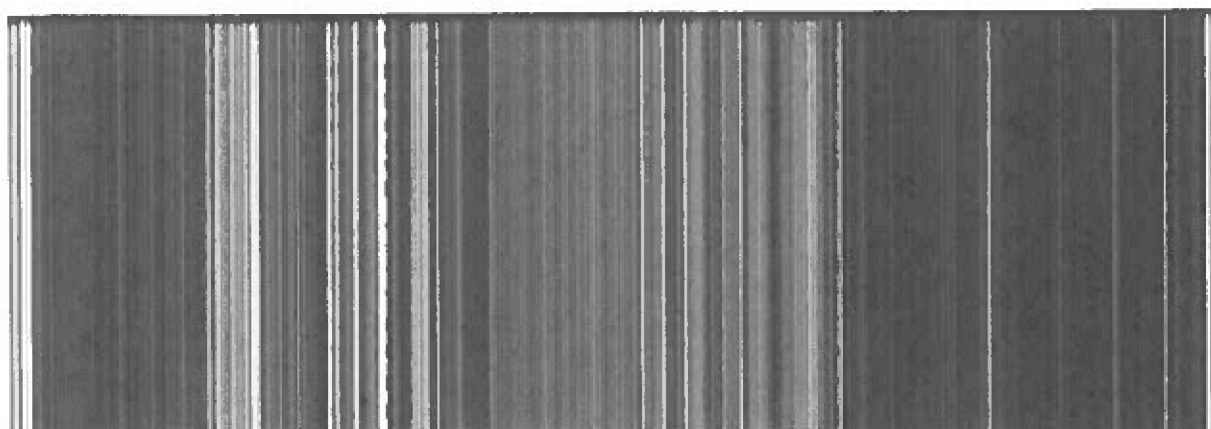
s. 29(1) (a)

3. Noteworthy changes

- Item #1 – SIEs
 - Chart has been updated to reflect the dates on which the SIEs will present to Ad Hoc
- Item #8 – Harlow
 - Chart has been updated to include that the next Board meeting for MUN(UK) is scheduled for December 12
- Item #13 – Action tracker for Board committees
 - Regents will have seen this initiative in for these Dec committee meetings
 - Purpose is to support Board in awareness of progress of issues and outstanding items
- Item # 22 and 28–

s. 29(1) (a)

1/1



Fitzgerald, Renee

From: Beh, Patricia
Sent: Tuesday, December 5, 2023 11:49 AM
To: Bose, Neil; Beh, Patricia; Brown, Margot
Cc: President, The
Subject: Re: Status of [REDACTED] Initiative? s. 29(1) (a) s. 35(1) (d)

Hi Neil,

s. 29(1) (a)

[REDACTED]

[REDACTED]

s. 29(1) (a)

Trish

Get [Outlook for iOS](#)

From: Bose, Neil <nbose@mun.ca>
Sent: Tuesday, December 5, 2023 11:30 AM
To: Beh, Patricia <patricia.beh@mun.ca>; Brown, Margot <mbrown@mun.ca>
Cc: President, The <munpres@mun.ca>
Subject: RE: Status of [REDACTED] Initiative? s. 29(1) (a) s. 35(1) (d)

Hi Trish and Margot,

[REDACTED]

s. 29(1) (a)

Dear Ed,

s. 29(1) (a)

Thank you for this message. [REDACTED]

Best regards.

Neil

Neil Bose
 President and Vice-Chancellor *pro tempore*
 Memorial University
 Newfoundland and Labrador's University
 St. John's, NL, Canada A1C 5S7
 Tel: 709-864-8212
nbose@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: ek0074@mun.ca <ek0074@mun.ca>
Sent: Monday, December 4, 2023 2:12 PM
To: Bose, Neil <nbose@mun.ca>; President, The <munpres@mun.ca>
Subject: Status of [REDACTED] Initiative? s. 29(1) (a) s. 35(1) (d)

Dear President Bose:

s. 29(1) (a) s. 35(1) (d)

I had met with President Timmons early in her appointment to discuss [REDACTED]

s. 29(1) (a) s. 35(1) (d)

Since I personally think [REDACTED] is a good idea for MUN I would welcome the opportunity to bring the concept closer to reality.

s. 29(1) (a)

Kind regards,

s. 35(1) (d)

Prof. Edward Kendall, PhD.
 Faculty of Medicine
 Memorial University
edward.kendall@mun.ca

Cell [REDACTED] s. 40(1)

Frew, Rose Mary

From: Beh, Patricia
Sent: Thursday, December 7, 2023 3:54 PM
To: Bose, Neil
Cc: Fitzgerald, Renee
Subject: Draft - Deck for Premier's meeting
Attachments: MUN RESPONSE - AG Update - Dec 11 - draft1.pptx

NOTE TO APPLICANT: The attachment is located on the subsequent page.

Hi Neil,

IAP Office

I hope the Board meetings are going well. Please find attached the draft deck for the meeting with the Premier. I will be in the office tomorrow morning to make any changes before I meet with you, Glenn, and Earl at 10 (with hard copies in hand).

s. 29(1) (a)

I'll be ready with hard copies of this version after PEC if I don't hear from you with feedback.

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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MEMORIAL UNIVERSITY UPDATE

DECEMBER 11, 2023



OVERVIEW

- Ode to Newfoundland
- Presidential Search
- AG Response Update since November 9, 2023
-  s. 29(1) (a)

PRESIDENTIAL SEARCH

- On December 7 Board approved the start of the search for the next President
 - Established the Presidential Search Committee
- Guided by Board policy on Presidential Search
- Committee composition approved with representation from:
 - Senate (representing all campuses)
 - Students (representing all campuses)
 - Board
- Community consultation as part of process

AG RESPONSE UPDATE

- Demonstrable leadership and approach to response
- Progress towards implementing all 8 recommendations
- Meetings of ad hoc committee to respond to AG Report
- Board of Regents meeting on December 7
 - Normal business
 - Specific actions in response to AG Report
- Next meetings of ad hoc committee
 - December 14, 2023
 - January 11, 2024
 - January 25, 2024

ACCOUNTABILITY AND STRUCTURES (1)

Entity	To Date	Next steps
C-CORE	• Review undertaken • Presented to Ad Hoc committee November 30 • Decision: maintain and strengthen oversight	• Identify improved reporting mechanisms to Board • Timeline: March 2024
Genesis	• Review undertaken • Presented to Ad Hoc committee on November 16 - Decision: maintain and strengthen oversight	• Identify improved reporting mechanisms to Board • Timeline: March 2024
Childcare	• Met with VPAF on November • Presenting to Ad Hoc committee on December 14	• Identify approach • Timeline March 2024
Canadian Centre for Fisheries Innovation (CCFI)	• Met with VPML on November 15, 2023 • Presenting to Ad Hoc committee on January 11	• Identify approach • Timeline March 2024
Memorial University Recreation Complex (MURC)	• Met with VPAF on November 8 • Presenting to Ad Hoc committee on January 25	• Identify approach • Timeline March 2024

ACCOUNTABILITY AND STRUCTURES (2)

Action	To Date	Next Steps
Harlow Campus	- Review approved by Board on December 7 - MUN(UK) Board meeting on December 12	Timeline: March 2024
Implement performance measures for Executive s. 29(1) (a)	- In April 2023, President implemented process for performance measures for all Vice-Presidents [REDACTED]	[REDACTED] s. 29(1) (a) - Timeline: March 2024
Finalize position descriptions for Executive	Identified applicable documentation	- Assign resources - Timeline: January 2024

ACCOUNTABILITY AND STRUCTURES (3)

Action	To Date	Next Steps
Implementation of Internal Audit recommendations • Priority on Delegation of Authority policy	• Ongoing work to address high- and medium-priority recommendations • Delegation of Authority (DoA) policy approved on December 7	• Continue work to address IA recommendations • [REDACTED] • Approval of DoA policy will now facilitate further progress on policy reviews • Timeline: Continuous
Review and revise policies with focus on: • University Operating Budget policy • Hosting Policy • Travel Policy	• 5 policies approved on December 7: ○ Delegation of Authority ○ Donor Prospect Clearance ○ By-laws (Board) ○ Code of Conduct (Board) ○ Conflict of Interest Policy (Board)	• Initial Phase of tuition attribution model is underway • Currently 16 policies are under review [REDACTED] • Continue to ensure that future Board meetings consider policy updates • Timeline: Continuous

s. 29(1) (a)

s. 29(1) (a)

ADMINISTRATION – COST PER STUDENT

- Reduction in administrative cost per student by over \$36 per student

Action	To Date	Next steps
Streamline Executive Leadership: • Vice-President (Advancement & External Relations) • Vice-President (Administration & Finance)	• Amalgamation of VPAF and VPAER – reduction of 1 x VP	• Initiate amalgamation of portfolios • Proceed with VPML search
Streamline certain functions: • Information Technology • Communications • Human Resources • Procurement	• Clarified reporting structures and accountabilities for Chief Information Officer (CIO)	• Add Research • Formalize approach for CIO • Identify next steps for Communications, Human Resources & Procurement • Timeline: March 2024
s. 29(1) (a)		
s. 29(1) (a)		

FINANCIAL INFORMATION TO BOARD OF REGENTS

Entity	Actions Taken	Next steps
University	• Implemented regular meeting between VPAF and Chair and Vice-Chair of Audit and Finance committee • Change in how information is presented • Now presenting Board approved budget with year-to-date information and variances	• Further refine the financial information the Board receives • Continue frequent engagement with between VPAF and Chair and Vice-Chair of Audit and Finance committee
Separately Incorporated Entities (SIEs)	• Meetings held between Senior Executive and each SIE • SIEs presenting to Ad Hoc Committee	• Engage with individual SIE on further oversight and requirement of financial information
Harlow Campus (MUN(UK))	• Review approved by Board on December 7 • MUN(UK) Board meeting on December 12	• Review timeline: March 2024

COMMUNICATIONS

- Update after December 12 (post-MUN(UK) Board meeting)
- Update to website
- Will cover:
 - Creation and composition of Ad Hoc committee
 - Actions taken to date

Frew, Rose Mary

From: Beh, Patricia
Sent: Friday, December 8, 2023 4:44 PM
To: Browne, Lisa; Luther, Rayna Jenevieve
Cc: Bose, Neil
Subject: Boilers - Spending Cap increase

Importance: High

Hi Lisa and Rayna,

I just received a call from Tanya Noseworthy. The spending cap on the boilers has been increased and we've been advised to award the tender on the boilers. The Order in Council is being updated but it might take a few days to get in writing.

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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Fitzgerald, Renee

From: Beh, Patricia
Sent: Friday, December 8, 2023 4:53 PM
To: Bose, Neil
Cc: 'Glenn Barnes'; [REDACTED]; Fitzgerald, Renee; Brown, Margot
Subject: Updated Deck
Attachments: MUN RESPONSE - AG Update - Dec 11 - draft1.pptx

NOTE TO APPLICANT: The attachment is located on the subsequent page.

Good afternoon Neil,

IAP Office

Please find attached an update deck with the feedback from yourself, Glenn, and Earl incorporated.

I will be ready over the weekend to incorporate any edits you may have and will have hard copies ready for the 4 of us plus copies for the audience at Confederation Building.

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
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MEMORIAL UNIVERSITY UPDATE

DECEMBER 11, 2023



OVERVIEW

- Ode to Newfoundland
- AG Response Update since November 9, 2023
- Presidential Search

ODE TO NEWFOUNDLAND

- Senate Ad Hoc Committee membership to be confirmed on December 12:
 - 5 x Senators
 - 4 x Students
 - 5 x appointed members
- Mandate: to provide a recommendation to Senate on whether the Ode is included at Convocation
- Next steps:
 - Initial meeting – mid-December 2023
 - Engage in internal and external consultation – January 2024
- Timeline: Senate March 2024

AG RESPONSE – ACTIONS TAKEN (1)

- Demonstrable leadership and approach to response
- Progress towards implementing all 8 recommendations
- Meetings of Ad Hoc committee
 - 3 meetings since release of AG Report (end-October)
 - High level of engagement from Regents
 - Will continue to meet every 2 weeks
 - Next meeting: December 14, 2023
- Board of Regents meeting on December 7
 - Normal business
 - Specific actions in response to AG Report

AG RESPONSE – ACTIONS TAKEN (2)

Cost Per Student

- Reduction of 1 x Vice-President
 - Amalgamation of Advancement and External Relations and Audit and Finance portfolios
- Reduction of 2 x Associate Vice-Presidents
- Savings: Over \$700K - Reduces cost per student by over \$36/student
- Search for Vice-President Marine Institute
- Extension of Associate Vice-President (Research – Grenfell)

Accountability and Structures

- Separately Incorporated Entities (SIEs):
 - Each SIE presenting at Ad Hoc Committee
 - More detailed financial information being provided
 - C-CORE and Genesis – decision to maintain and review oversight
- Review of Harlow campus initiated
- 5 policies approved on December 7
 - Including Delegation of Authority
 - Number of policies in review: 16 s. 29(1) (a)

PRESIDENTIAL SEARCH

- On December 7 Board approved the establishment of the Presidential Search Committee
- Guided by Board policy on Presidential Search
- Representation on Committee from:
 - 2 x Administrators – academic and non-academic
 - 4 x Faculty (representing all campuses) – determined by Senate
 - 2 x Students – consultation with student unions
 - 4 x Regents
 - 1 x Member of general public
- Imminent call for expressions of interest (Regents and general public)
- January 2024: anticipated Board approval of composition of Search Committee
- Community consultation as part of search (internal and external)

APPENDIX A

ACCOUNTABILITY AND STRUCTURES (1)

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Finalize position descriptions for Executive	Identified applicable documentation	- Assign resources - Timeline: January 2024

ACCOUNTABILITY AND STRUCTURES (3)

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Streamline certain functions: • Information Technology • Communications • Human Resources • Procurement	• Clarified reporting structures and accountabilities for Chief Information Officer (CIO)	• Add Research • Formalize approach for CIO • Identify next steps for Communications, Human Resources & Procurement • Timeline: March 2024

s. 29(1) (a)

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COMMUNICATIONS

- Update after December 12 (post-MUN(UK) Board meeting)
- Update to website
- Will cover:
 - Creation and composition of Ad Hoc committee
 - Actions taken to date

Fitzgerald, Renee

From: Beh, Patricia
Sent: Monday, December 11, 2023 5:30 PM
To: Wooley, Emily
Cc: Bose, Neil; Browne, Lisa; Brown, Margot; Tibbo, Carol
Subject: [REDACTED] s. 29(1) (a)

Importance: High

CONFIDENTIAL/POLICY ADVICE

Hi Emily,

[REDACTED]
 [REDACTED] s. 29(1) (a)

[REDACTED] s. 29(1) (a)

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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Fitzgerald, Renee

From: Beh, Patricia
Sent: Tuesday, December 12, 2023 5:54 PM
To: Bose, Neil
Cc: Brown, Margot; Fitzgerald, Renee
Subject: Summary - MUN Act
Attachments: MUN Act - Summary of Changes - Dec 2023.docx; Memorial University Act_Submission to GNL_09-15-2022.pdf

NOTE TO APPLICANT: The attachments are located on pages 570-581. Please note that pages 571-580 are redacted pursuant to section 27(1) (a), s. 29(1) (a) and s. 35(1) (d).

Good evening Neil,

IAP Office

[REDACTED] please find attached a Summary [REDACTED] s. 29(1) (a)

I am also attaching our submission to GNL in September 2021 for your reference – Dr. Timmons' letter to Minister Osborne at the time including the table of requested changes [REDACTED] s. 29(1) (a)

[REDACTED] s. 29(1) (a)

For your review,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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Office of the President

St. John's, NL, Canada A1C 5S7
Tel: 709 864 8212 Fax: 709 864 2059
president@mun.ca www.mun.ca

September 15, 2021

The Honourable Tom Osborne
Minister, Department of Education
Confederation Building, West Block
P.O. Box 8700
St. John's, NL A1B 4J6

Via email: tosborne@gov.nl.ca

Dear Minister Osborne,

As requested, I am pleased to provide you with proposed changes to the *Memorial University Act*. The Board of Regents, at a meeting held on August 30, 2021, has approved the recommendations contained in this submission.

s. 29(1) (a)

s. 35(1) (d)

[REDACTED] To this end, the University undertook a thorough review process, guided by direction from the Board of Regents, to provide high-level policy direction as to how the *Act* can be more effective, efficient, and representative of modern day operational and fiscal realities. The proposed changes considered numerous institutional reports and the latest research into modern governance practices along with the best practices of comparable institutions.

s. 29(1) (a)

s. 35(1) (d)

[REDACTED]

I look forward to discussing this proposal with you as you advance the legislative review process. Working collaboratively, we can help the province of Newfoundland and Labrador to continue to grow and prosper. Together, we can ensure that Memorial is a university for our future; an engine of innovation and creativity, inventing resilient, sustainable, vibrant and inclusive tomorrows.

Sincerely,

[REDACTED] s. 40(1)

Vianne Timmons, OC, Ph.D.
President and Vice-Chancellor

c: Ms. I. Petten, Chair, Board of Regents

Ref: U/VT/OSBO0915.DOCX (2021)

BRIEFING NOTE FOR THE PRESIDENT

The purpose of this briefing note is to provide a short summary of the amendments requested by Memorial University to the *Memorial University Act*. These requested amendments were submitted to the Department of Education in September 2021.

s. 27(1) (a)

s. 29(1) (a)

s. 35(1) (d)



Fitzgerald, Renee

From: Beh, Patricia
Sent: Friday, December 15, 2023 3:53 PM
To: Bose, Neil; Browne, Lisa
Cc: Dyke, Paula; Whelan, Meaghan; Pelley, Chad
Subject: UC call - antisemitism

Hi Neil and Lisa,

A quick summary of the call with Universities Canada this afternoon on the letter from the 5 MPs:

-it was a well-attended and active call

s. 29(1) (a)

I have more detailed notes that I'm happy to share in hard copy.

s. 29(1) (a)

Separate from the statement that MARCOM is drafting, I'm chatting with Minister O'Regan and Minister Hutching's office this afternoon

s. 29(1) (a)

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7

t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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Fitzgerald, Renee

From: Beh, Patricia
Sent: Sunday, December 17, 2023 5:52 PM
To: Bose, Neil
Cc: Fitzgerald, Renee
Subject: Summary - Brown Bag FoM
Attachments: BROWN BAG - FACULTY OF MEDICINE - 1212.docx

NOTE TO APPLICANT: The attachment is located on the subsequent page.

IAP Office

Good evening Neil,

Please find attached the draft of the summary from your brown bag lunch last Monday with the Faculty of Medicine.

Please let me know if you have any edits. This item is on the PEC agenda for Tues.

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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**Faculty of Medicine
Brown Bag Luncheon
December 12, 2023**

Attendance:

Dr. Dolores McKeen, Dean
 Dr. Michael Grant, Associate Dean of Biomedical Science
 Paul Tucker, Chief Operating Officer
 Virginia Middleton, Senior Communications Advisor
 Kelly Fowler, Communications
 Dr. Janna M. Andronowski, Assistant Professor, Biomedical Sciences (BMS)
 Dr. Ann Dorward, Associate Professor, BMS
 Dr. Michael Woods, Associate Professor, BMS
 Dr. Guangju Zhai, University Research Professor, BMS
 Dr. Rod Russell, Professor, BMS
 Dr. Tevye Stachniak, Assistant Professor, BMS
 Dr. Anil Zechariah, Assistant Professor, BMS
 Dr. Jackie Vanderluit, Professor, BMS
 Jill Purcell, Learner, Well-Being and Success (LWS)
 Janet Bartett, LWS
 Anders Jensen, LWS
 Dr. Trish Cousins, Simulation Center and Anatomy
 Tracey Pittman, Dean's Office

Dr. Bose – Overview

- University is coming through an intense period and intense year (strike, new president, AG report) that have all required certain focuses
- Glad to be here

Issues/Concerns

- Funding is difficult for researchers – don't have a provincial research funding stream

s. 29(1) (a) ○

○

- There was mention in the Health Accord for health-related research funding,

s. 29(1) (a) ○

-

- Trying to organize a conference

s. 29(1) (a)

- [REDACTED]
- [REDACTED] s. 29(1) (a)
- President: Signal Hill Campus operates on a cost-recovery basis, [REDACTED]
[REDACTED] s. 29(1) (a)

s. 29(1) (a)

- [REDACTED]
 - Some universities are looking at a cost of living + tuition model to new grad students
 - Base funding at Memorial for grad students is modest
 - What is Memorial doing if it is falling behind in its stipend offerings?
 - President: This is an important issue for the university given the importance of thesis-based grad studies to the universities. Substantial funds are provide to the School of Grad Studies. [REDACTED] s. 29(1) (a)
- Rankings (1)
 - Memorial is often 2nd choice for medical school and there are 2 reasons: low fees and ranking – a few years ago Memorial was at 600 and has now dropped to 800
 - [REDACTED]
 - [REDACTED] s. 29(1) (a)
 - (for example, in research we have done well).
 - Our rankings are stable
 - [REDACTED] s. 29(1) (a)
- Understanding the difficulties that new faculty may be facing
 - [REDACTED] s. 29(1) (a)
 - President: good idea; [REDACTED]
[REDACTED] s. 29(1) (a)
- Rankings (2)
 - [REDACTED] s. 29(1) (a)
 - [REDACTED]
 - President: continual effort goes into this. Always trying to promote positive stories. [REDACTED]
[REDACTED] s. 29(1) (a)

- Challenges with infrastructure and Lab equipment
 - Renovations in the Health Science Centre and [REDACTED] s. 29(1) (a)
Eastern Health (now NL Health Services) have led to delays in getting a project started
 - [REDACTED]
 - [REDACTED] s. 29(1) (a)
 - On the relationship with NL Health Services: there are regular meetings and agreements in place where these issues can be raised
- [REDACTED] s. 29(1) (a)
 - [REDACTED]
 - [REDACTED]
- Faculty of Health Science s. 29(1) (a)
 - [REDACTED]
 - [REDACTED]
- Do you have a set of goals for 2024?
 - President: yes, the Board has just approved goals s. 29(1) (a)
 - [REDACTED] External Relations, in particular the relationship with Government
 - AG Report response has taken up focus but now that the immediate response is over, [REDACTED] s. 29(1) (a)
- [REDACTED] s. 29(1) (a)
 - [REDACTED]
 - Initiative in VPR portfolio to support researchers in improving their submissions to tri-agencies

Fitzgerald, Renee

From: Beh, Patricia
Sent: Tuesday, December 19, 2023 9:42 AM
To: Allen, Tana; Lokash, Jennifer; pbrett@mi.mun.ca; Sutherland, Ian; Andersen, Catharyn
Cc: Bose, Neil; Browne, Lisa; Dyke, Paula
Subject: Response to letter from MPs
Attachments: Statement on Commitment to Address Hate Speech Regarding the Israel Hamas conflict (tb edited) nb.docx; English Letter - Dec 2023.pdf

NOTE TO APPLICANT: The attachments are located on the subsequent page.

Good morning VPs,

IAP Office

Please find attached the draft response to the letter [REDACTED]

Please let Paula and I know if you have any feedback.

s. 29(1) (a)

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.



s. 29(1) (a)

s. 29(1) (a)



Responses to questions to MPs in Letter from House of Commons

(1) Is a call for genocide against the Jewish people, or the elimination of the State of Israel, a violation of your university's code of conduct?



s. 29(1) (a)

(2) What additional steps have you taken to protect Jewish students on your campus since October??



s. 29(1) (a)

(3) Will you commit to review your existing code of conduct to ensure that proper policies are in place to deal with antisemitism on campus?



s. 29(1) (a)

(4) Will you commit to ensure that student associations, school newspapers and groups recognized by the university have proper measures in place to prevent them from becoming hostile environments for your Jewish students?

A large rectangular grey box used to redact the response to question (4).

s. 29(1) (a)

(5) Will you be taking steps to also ensure that your Jewish faculty members and staff feel safe on campus?

A large rectangular grey box used to redact the response to question (5).

s. 29(1) (a)



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Ottawa, Ontario
December 13, 2023

Attention: Antisemitism on university campuses

To the Presidents of University of British Columbia, University of Victoria, University of Alberta, University of Calgary, University of Saskatchewan, University of Manitoba, University of Winnipeg, University of Toronto, York University, University of Ottawa, University of Western Ontario, University of Waterloo, Queen's University, McMaster University, University of Guelph, Toronto Metropolitan University, Carleton University, McGill University, Concordia University, University of Montreal, University of Sherbrooke, University of Quebec at Montreal, Laval University, Dalhousie University and Memorial University:

Recently in testimony before the US Congress, the Presidents of the University of Pennsylvania, Harvard and MIT embarrassed themselves and their institutions by being unable to confirm that the call for the genocide against the Jewish people would violate their university's code of conduct. They instead advised the Committee that it depended on "context". We do not believe that any context is necessary to confirm that the call to eradicate an identifiable group constitutes harassment, intimidation and incites hatred, and merits the strongest disciplinary measures available to a university.

On October 7, Israel was attacked by the terrorist group Hamas. Unfortunately the worst attack against Jews since the Holocaust has been followed by a dramatic escalation of antisemitism across the globe. Antisemitism was already the most common form of religious hate in Canada, even though the Jewish community only constitutes just over 1% of the population. Since October 7, we have seen gunshots fired at Jewish schools, fire bombings at Jewish institutions, threats of boycott against Jewish owned businesses and reports across the country of Jewish students feeling unsafe on their campuses. This has been accompanied by a lack of action by university leadership to protect Jewish students.

We have heard from students who say they are being harassed by fellow students, are being subjected to hostile environments in some classrooms and are being forced to walk through protesters on campus who are calling for the elimination of the world's only majority Jewish state. We have heard from students who are at universities where the student association and other groups funded and recognized by the university are hostile environments for Jewish students, and where student newspapers are refusing to run articles from contributors that support Israel. We have seen student-initiated referendums that create hostile environments for Jewish or pro-Israel students on campus.



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Whereas a university campus should be a safe sanctuary, we hear instead from Jewish students who are afraid to go to campus or certain classes. This is entirely unacceptable.

We are asking you to respond to us in writing no later than January 20, 2024 with responses to the following questions, which we intend to table with a Committee of the House of Commons:

- (1) Is a call for genocide against the Jewish people, or the elimination of the State of Israel, a violation of your university's code of conduct?
- (2) What additional steps have you taken to protect Jewish students on your campus since October 7?
- (3) Will you commit to review your existing code of conduct to ensure that proper policies are in place to deal with antisemitism on campus?
- (4) Will you commit to ensure that student associations, school newspapers and groups recognized by the university have proper measures in place to prevent them from becoming hostile environments for your Jewish students?
- (5) Will you be taking steps to also ensure that your Jewish faculty members and staff feel safe on campus?

Please send your responses to Anthony.Housefather@parl.gc.ca and if you have any questions please do not hesitate to reach out.

Sincerely yours,

 s. 40(1)
Anthony Housefather
Member of Parliament for Mount Royal

 s. 40(1)
David Lametti
Member of Parliament for LaSalle – Émard – Verdun

 s. 40(1)
Ben Carr
Member of Parliament for Winnipeg South Centre

 s. 40(1)
Marco Mendicino
Member of Parliament for Eglinton – Lawrence

 s. 40(1)
Anna Gainey
Member of Parliament for Notre-Dame-de-Grâce – Westmount

Fitzgerald, Renee

From: Beh, Patricia
Sent: Sunday, January 7, 2024 9:08 AM
To: Bose, Neil; Lokash, Jennifer
Cc: Brown, Margot
Subject: Fwd: TB Presentation/Discussion

Good morning Neil and Jennifer,

Please see the below. Dr. McKeen has been invited to present to Treasury Board on Jan 16 to answer questions on the proposal for [REDACTED]

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

For consideration,

Trish

Get [Outlook for iOS](#)

From: McGrath, John <JohnMcGrath@gov.nl.ca>
Sent: Saturday, January 6, 2024 7:10 PM
To: DeanofMedicine@med.mun.ca <DeanofMedicine@med.mun.ca>; ptucker@mun.ca <ptucker@mun.ca>
Cc: Morrissey, Patrick (HCS) <PatrickMorrissey@gov.nl.ca>; Parfrey, Patrick <PatrickParfrey@gov.nl.ca>; 'Beh, Patricia' <patricia.beh@mun.ca>
Subject: TB Presentation/Discussion

Hi folks,

Happy New year to all. Please note that Treasury Board have scheduled **January 16, 2023** to consider the funding request for the Faculty of Medicine for fiscal 2023-24. Please note the Board has requested a presentation [REDACTED]

[REDACTED] Please also include the organizational structure of the faculty, as well as an up to date summary of budget monitoring. s. 29(1) (a)

Paul, Patrick will reach out early next week to discuss as well. Please don't hesitate to reach out if you have any questions.

Sincerely,

John McGrath, CPA, CA | Deputy Minister
 Department of Health and Community Services
 Government of Newfoundland & Labrador
 P.O. Box 8700, St. John's, NL A1B 4J6
 T: (709) 729-3125 | E: JohnMcGrath@gov.nl.ca

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Fitzgerald, Renee

From: Beh, Patricia
Sent: Monday, January 8, 2024 9:50 PM
To: Bose, Neil
Cc: President, The; Brown, Margot; Fitzgerald, Renee
Subject: RE: Update on campus safety and freedom of expression next steps

Good evening Neil,

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

Hope this helps,

Trish

From: Bose, Neil <nbose@mun.ca>
Sent: Monday, January 8, 2024 5:45 PM
To: Beh, Patricia <patricia.beh@mun.ca>
Cc: President, The <munpres@mun.ca>; Brown, Margot <mbrown@mun.ca>; Fitzgerald, Renee <reneef@mun.ca>
Subject: FW: Update on campus safety and freedom of expression next steps

Hi Trish,

s. 29(1) (a)

Thanks.

Neil

Neil Bose
President and Vice-Chancellor *pro tempore*
Memorial University
Newfoundland and Labrador's University
St. John's, NL, Canada A1C 5S7
Tel: 709-864-8212
nbose@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Philip Landon <PLandon@univcan.ca>

Sent: Monday, January 8, 2024 5:23 PM

To: Bose, Neil <nbose@mun.ca>

Subject: Update on campus safety and freedom of expression next steps

Update on campus safety and freedom of expression next steps

Happy New Year and I hope everyone had a good holiday break. Following up on the issues of campus safety and freedom of expression, especially as it relates to the conflict between Israel and Hamas, we wanted to update you on some next steps:

Member Discussion with Canada's Special Envoy on Combatting Antisemitism and Canada's Special Representative on Combatting Islamophobia

We have confirmed a discussion with Deborah Lyons (Canada's Special Envoy on Combatting Antisemitism) and Amira Elghawaby (Canada's Special Representative on Combatting Islamophobia) on Monday, January 15, 2024, from 2:00 to 3:00 pm ET.

You may register for this call [here](#).

Member discussion with Deputy Minister of Public Safety

Following our November discussion with Minister LeBlanc and Deputy Minister Tupper, we have also confirmed a further 60 - 90-minute member discussion on de-escalation strategies with the Deputy Minister of Public Safety to be held on Monday January 22, 2024, at 1:00 pm EST. You may register for this call [here](#).

Member calls are typically intended for Executive Heads, as a safe space to discuss issues and share best practices. We understand however that you have strong teams supporting you in your role, so where you feel appropriate to send a delegate, please feel free to do so.

Response to MP letter

We have reached out to the five MPS to set up a meeting to listen, learn and share the work we all have been doing around ensuring safe campuses before and since October 7. We will keep all members apprised of the outcomes from the meeting(s).

On January 10th, Universities Canada will be participating in a call with the Directors of Communications from the 27 universities who received the letter from MPs regarding antisemitism on campus. Following this meeting, we will plan a follow up call with members. Details to follow.

Resources for members

Universities Canada has received resources to share with members.

From the City of Côte Saint-Luc, Québec:

- Action plan on combating anti-Jewish hate in Canada with a focus on Quebec

From Deborah Lyons (Canada's Special Envoy on Combatting Antisemitism)

- A Primer for Canadian Faculty on Steps to Take to Address Incidents on Campus (English only)
- Briefing note for her Honourable Special Envoy Deborah Lyons to provide input on concrete actions that Canadian University leaders can take to address antisemitism on campus and protect its Jewish students, staff, and faculty

We will shortly launch a dedicated space on Member Connect concerning campus safety and freedom of expression on campus, where we will post all communications and resources related to this work. Resources on the site will include:

- Tracking database of member statements on Israel-Palestine
- Legal opinion received on MP letter
- Resources received from external sources
- Toolkits and other resources related to Academic Freedom and Freedom of Expression

We will continue to populate the site as resources become available.

How can your university help?

Universities Canada is working with your Directors of Communications, to clearly articulate the measures and initiatives undertaken by universities to protect students, faculty and staff and to highlight the commitment to fostering an inclusive and safe environment. We are looking for examples, events and initiatives taking place where universities are educating, raising awareness and bringing the university community together relating to campus safety and freedom of expression issues on campus. Specific examples of initiatives to combat antisemitism and Islamophobia on campus would be particularly helpful. Links, news articles, videos or any other format should be sent to abarrette@univcan.ca.

As always, for any concerns or to discuss any of these topics further, please continue to reach out to Philip Landon or a member of the team.



Universities Canada respectfully acknowledges that our offices are situated on the traditional lands of the Algonquin Anishinaabeg people.

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Fitzgerald, Renee

From: Beh, Patricia
Sent: Thursday, January 18, 2024 3:51 PM
To: Bose, Neil
Cc: President, The; Brown, Margot
Subject: TB meeting - Jan 23 - draft speaking notes
Attachments: TB - Jan 23 - Speaking Notes - Chair - draft.docx; TB - Jan 23 - Speaking Notes - President - draft.docx

NOTE TO APPLICANT: The attachments are located on the subsequent page.

Hi Neil,

IAP Office

In advance of the TB meeting for the medical school next week. Please find attached the electronic copies of the notes I gave you earlier in the week in case you'd prefer to edit these.

Once you have approved a draft for the Chair, Cherie will be able to share with Tina.

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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Treasury Board Meeting - January 23, 2023

Speaking Notes for Chair of the Board of Regents s. 29(1) (a)



Treasury Board Meeting – January 23, 2024

Speaking Notes for President

s. 29(1) (a)



Frew, Rose Mary

From: Beh, Patricia
Sent: Saturday, March 2, 2024 8:42 AM
To: Bose, Neil
Cc: President, The
Subject: BN - Public Service award committee
Attachments: PEC-BN-PSAE-CTM_v1.docx

NOTE TO APPLICANT: The attachment is located on the subsequent page.

IAP Office

Good morning Neil,

s. 40(1)

I'm attaching a BN for the Public Service Awards of Excellence selection committee. Renee already has it on the PEC agenda. Let me know if you would like changes.

Thanks,

Trish

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
 President's Office, Room A-2021
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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Briefing Note

Meeting of the President's Executive Council *March 5, 2023*

☒ **For Action**

☐ **For Information**

Title: Identifying Memorial University's representative on the Public Service Awards of Excellence selection committee.

Purpose: This submission seeks the President's Executive Committee's (PEC) approval of a representative from Memorial University for the Public Service Awards of Excellence selection committee.

Recommendation:

[REDACTED]

s. 29(1) (a)

Background and Analyses:

The Public Service Awards of Excellence recognize individuals and teams who have made outstanding contributions to the public service of Newfoundland and Labrador. It is the highest honour an employee can receive from the Government of Newfoundland and Labrador (GNL). The award is offered by the Clerk of the Executive Council (the Clerk) to employees of all departments and central agencies of government. Recipients of the Public Service Award of Excellence are selected by a committee made up of persons familiar with, but outside of, the public service.¹

s. 40(1)

The committee is comprised of representatives from arms-length organizations. For example, the 2023 selection committee included the CEO of the St. John's International Airport Authority, a representative from NAPE, a [REDACTED] Deputy Clerk, and the CEO of the Rooms NL. The chair of the selection committee is Mr. Justice Alphonsus Faour, a supernumerary justice of the Newfoundland and Labrador Supreme Court.

s. 29(1) (a)

[REDACTED] An official within Executive Council assembles the files and each nomination follows a template. There are usually two meetings of the selection committee to review the nominations: (1) a three-hour initial meeting, and (2) a working lunch. These meetings happen between March and May each year. Once the recipients

¹ <https://www.gov.nl.ca/excellence/>

are selected there is an awards ceremony in June to which the selection committee is invited.

Prior to 2019, Memorial University was represented on the selection committee by Dr. Robert Greenwood (now a provincial Deputy Minister). From 2019 to present Memorial has not had a representative on the committee. In mid-February the Clerk informally asked Memorial if it is again interested in having a representative on the selection committee.

s. 29(1) (a)

Anticipated Resource Impacts (Financial, Human, Space, etc.):

s. 29(1) (a)

s. 29(1) (a)

Considerations:

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

As the nominations for the Public Service Awards of Excellence close on Friday, March 1, 2024, it is expected that the selection committee will be convened shortly after. [REDACTED]

[REDACTED] s. 29(1) (a)

[REDACTED] The selection committee membership is not published.

[REDACTED] s. 29(1) (a)

Consultation:

The background information for this briefing note was provided by the Clerk, the lead official within the Executive Council office responsible for the Public Service Awards of Excellence program and Dr. Greenwood. [REDACTED]

[REDACTED] s. 29(1) (a)

Communication:

Upon receiving PEC's decision, the Senior Advisor will communicate the selected representative to the Clerk.

March 1, 2024

Dr. Neil Bose
President and Vice-Chancellor *pro tempore*

Frew, Rose Mary

From: Beh, Patricia
Sent: Monday, March 4, 2024 2:36 PM
To: 'Glenn Barnes'; [REDACTED] s. 40(1)
Cc: Collins, Victoria; Bose, Neil
Subject: FW: GR - HoA summary - Mar 4
Importance: High

Good afternoon Glenn and Earl,

The House is back and so are my summaries.

Please see below what was circulated to Neil and VPs this afternoon – please note the Notice on amendments to the Memorial University Act.

Thanks,

Trish

From: Beh, Patricia
Sent: Monday, March 4, 2024 2:35 PM
To: Bose, Neil <nbose@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>; Allen, Tana <tallen@mun.ca>; 'pbrett@mi.mun.ca' <pbrett@mi.mun.ca>; Sutherland, Ian D <isutherland@mun.ca>; Andersen, Catharyn <s62cda@mun.ca>; Browne, Lisa <lisa.browne@mun.ca>
Cc: Brown, Margot <mbrown@mun.ca>; Dyke, Paula <pdye@mun.ca>; President, The <munpres@mun.ca>
Subject: GR - HoA summary - Mar 4
Importance: High

Good afternoon Neil and VPs,

The House of Assembly re-opened today. No questions specific to Memorial. However, immediately following Question Period the Minister gave Notice that she will make amendments to the Memorial University Act – I am following up with the Dept of Education on this as we did not have any advance notice. More to come on this.

Below is a summary of the proceedings today.

Trish

The House started with statements of recognition of Minister Derrick Bragg and a moment of silence. During Member Statements, Tony Wakeham (PC Opposition Leader) led statements remembering Prime Minister Mulroney's contributions to NL through the Atlantic Accord in the 1980s.

PC Lead issues

- readiness for crab season and what is government doing to support fishers?
- Canadian Health Labs – when did Premier's office authorize the sole contract to Canadian health labs? (multiple questions)
- will Min of Health call in AG on travel nurses?

Relevant to Memorial (*note* questions focused on nursing students, not necessarily Memorial nursing students):

Nursing students – Barry Petten – why is the govt ignoring nursing students (in favour of travel nurses)

A: Min Osborne – there are full-time permanent positions available in the province but some nursing students are looking for specific locations and specialty areas. Health Authority will offer post

Barry Petten: newly graduated nursing are not being offered permanent positions and signing bonuses

A: same as above

Barry Petten: why does government not care about morale of nurses?

A: Min Osborne – I am concerned and am pushing health authority

Barry Petten: why won't the Premier apologize to the nurses?

A: we are committee to phasing out travel nurses

Other issues: pay equity legislation, mental health crisis unit in Conception Bay North

NDP

-travel nurses: will Minister table a plan to phase out travel nurses?

-Housing for Labrador West

-cost of infrastructure

-tearing down of Grace Hospital, what is the plan for the site for affordable housing

Patricia Beh

Senior Advisor to the President

Government Relations and Strategic Initiatives

President's Office, Room A-2021

Arts and Administration Building | 230 Elizabeth Avenue

Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7

t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Frew, Rose Mary

From: Beh, Patricia
Sent: Tuesday, March 5, 2024 3:09 PM
To: 'Glenn Barnes'; [REDACTED] s. 40(1)
Cc: Collins, Victoria; Bose, Neil
Subject: FW: GR - HoA Summary - Mar 5

Hi Glenn and Earl,

Please see the below summary from the House today.

Thanks,

Trish

From: Beh, Patricia
Sent: Tuesday, March 5, 2024 3:08 PM
To: Bose, Neil <nbose@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>; Allen, Tana <tallen@mun.ca>; Browne, Lisa <lisa.browne@mun.ca>; 'Paul Brett' <Paul.Brett@mi.mun.ca>; Andersen, Catharyn <s62cda@mun.ca>; Sutherland, Ian D <isutherland@mun.ca>
Cc: Brown, Margot <mbrown@mun.ca>; Dyke, Paula <pdye@mun.ca>; President, The <munpres@mun.ca>
Subject: GR - HoA Summary - Mar 5

Hi Neil and VPs,

No questions during Question Period on Memorial today (and nothing further on nursing students). Nothing on the MUN Act amendments today [REDACTED]

Thanks, s. 29(1) (a)

Trish

Summary:

Lead issues – PC

- support to fisheries and harvesters; what is government doing to resolve issue with harvesters
- ministerial involvement in approval of Canadian Health Labs contract
- involvement of Premier's Office staff in the approval of the Canadian Health Labs contract
- monitoring and oversight of expenses for travel nurses
- RCMP and AG should be called in to look at contract of Canadian Health Labs
- MRI wait times
- limited access to health care in rural communities, particularly the reduction in ferry runs to the Change Islands
- cancer care services in Central district
- ER closures and diversions
- virtual care
- ambulance service

NDP

-right to housing: will province enshrine right to housing

Patricia Beh
Senior Advisor to the President
Government Relations and Strategic Initiatives
President's Office, Room A-2021
Arts and Administration Building | 230 Elizabeth Avenue
Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



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Frew, Rose Mary

From: Beh, Patricia
Sent: Thursday, March 7, 2024 10:29 AM
To: Bose, Neil; Lokash, Jennifer; Browne, Lisa; Sutherland, Ian D; 'pbrett@mi.mun.ca'; Allen, Tana; Andersen, Catharyn
Cc: Brown, Margot; Dyke, Paula
Subject: FW: NLIS 2 - Public Advisory: Budget 2024 To Be Delivered March 20

Good morning Neil and VPs,

Please note that the provincial budget will be released on March 20.

Thanks,

Trish

From: Releases, News <news@gov.nl.ca>
Sent: Thursday, March 7, 2024 10:27 AM
To: Releases, News <news@gov.nl.ca>
Subject: NLIS 2 - Public Advisory: Budget 2024 To Be Delivered March 20

NLIS 2
Finance
 March 7, 2024

Public Advisory: Budget 2024 To Be Delivered March 20

Budget 2024 will be delivered in the House of Assembly on Wednesday, March 20. It will continue to build a stronger, smarter, self-sufficient and sustainable province, through prudent fiscal management.

The Honourable Siobhan Coady, Deputy Premier and Minister of Finance, will deliver the Budget 2024 speech at 2:00 p.m. (1:30 p.m. in most of Labrador). The speech will be available online at the House of Assembly website.

-30-

Media contact
 Victoria Barbour
 Finance
 709-729-4087, [REDACTED] s. 40(1)
victoriabarbour@gov.nl.ca

2024 03 07

10:25 a.m.

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Frew, Rose Mary

From: Beh, Patricia
Sent: Thursday, March 7, 2024 2:37 PM
To: 'Glenn Barnes'; [REDACTED] s. 40(1)
Cc: Collins, Victoria; Bose, Neil
Subject: FW: GR - HoA summary - March 7

Good afternoon Glenn and Earl,

Please see the below summary of today in the House.

Thanks,

Trish

From: Beh, Patricia
Sent: Thursday, March 7, 2024 2:36 PM
To: Bose, Neil <nbose@mun.ca>; Allen, Tana <tallen@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>; Andersen, Catharyn <s62cda@mun.ca>; Sutherland, Ian D <isutherland@mun.ca>; 'Paul Brett' <Paul.Brett@mi.mun.ca>; Browne, Lisa <lisa.browne@mun.ca>
Cc: Brown, Margot <mbrown@mun.ca>; Dyke, Paula <pdike@mun.ca>
Subject: GR - HoA summary - March 7

Hi Neil and VPs,

No questions on Memorial today.

s. 29(1) (a)

There was no discussion of the amendments to the Memorial University Act either as the House of Assembly adjourned early [REDACTED] The next opportunity for this debate will be Monday but we won't know until Monday morning if it is on the schedule or not.

The House is not sitting tomorrow.

Thanks,

Trish

--

Here are the lead issues from question period today:

PC

- fish harvesters and processing
- AG investigating travel nurses contracts (New Brunswick has called in AG, why has the Premier not?)
- overall issues with the health care system (morgue capacity, nursing, closures, etc.)
- \$600M credit lines for Health Authorities
- oversight of health care system
- space and morgue issues at the Health Science
- # of radiation therapists for Corner Brook
- recruitment of health professionals

- bodies in storage at the Health Science and lack of financial support to families)
- 24/7 snow clearing

NDP

- bodies in storage at the Health Science and when the Minister knew
- inadequate financial assistance to families for disposal of bodies
- homelessness encampment

Patricia Beh
 Senior Advisor to the President
 Government Relations and Strategic Initiatives
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 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Frew, Rose Mary

From: Beh, Patricia
Sent: Monday, March 11, 2024 2:35 PM
To: 'Glenn Barnes'; [REDACTED] s. 40(1)
Cc: Collins, Victoria; Bose, Neil
Subject: FW: GR - HoA Summary - Mar 11

Hi Glenn and Earl,

Please see the below summary.

Thanks,

Trish

From: Beh, Patricia
Sent: Monday, March 11, 2024 2:34 PM
To: Bose, Neil <nbose@mun.ca>; Sutherland, Ian D <isutherland@mun.ca>; Allen, Tana <tallen@mun.ca>; 'Paul Brett' <Paul.Brett@mi.mun.ca>; Andersen, Catharyn <s62cda@mun.ca>; Browne, Lisa <lisa.browne@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>
Cc: Brown, Margot <mbrown@mun.ca>; Dyke, Paula <pdye@mun.ca>
Subject: GR - HoA Summary - Mar 11

Good afternoon Neil and VPs,

No questions for Memorial today in the House. [REDACTED]

s. 29(1) (a)

Below are the leading issues.

Thanks,

Trish

Leading issues – PC

- fisheries and government discussions with fish harvesters (significant number of questions and disruptions from gallery)
- role of Premier's office in the Canadian Health Labs contract (emails or meetings with the CEO of Canadian Health Labs)
- inappropriate spending at Health Authority under Canadian Health Labs contract (multiple questions)
- calling in AG or police to investigate Health Labs contract
- human remains in the temporary freezers by Health Science Centre – when the Minister became aware?
- # of bodies at the morgue
- actions taken by Minister Children, Seniors, and Social Development upon finding out about the human remains at the Health Science

NDP

- homelessness and tent encampment
- rates paid by GNL to funeral homes
- Data Sovereignty legislation

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Frew, Rose Mary

From: Bose, Neil
Sent: Monday, March 11, 2024 7:15 PM
To: Beh, Patricia
Cc: Dyke, Paula; Brown, Margot; President, The
Subject: FW: MUN Act amendments - suggested text
Attachments: MUN Act amendments - draft text for external emails_v3.docx

Importance: High NOTE TO APPLICANT: The attachment is located after this email thread.

IAP Office

Hi Trish,

Sorry just getting to this. Yes I agree and the wording is good. Please proceed.

Neil

Neil Bose
 President and Vice-Chancellor *pro tempore*
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nbose@mun.ca



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From: Beh, Patricia <patricia.beh@mun.ca>
Sent: Monday, March 11, 2024 4:20 PM
To: Bose, Neil <nbose@mun.ca>
Cc: Dyke, Paula <pdye@mun.ca>; Brown, Margot <mbrown@mun.ca>; President, The <munpres@mun.ca>
Subject: MUN Act amendments - suggested text
Importance: High

Hi Neil,

Now that the amendments to the MUN Act are publicly available and there has been debate in the House, Paula and I recommend that you send the attached text to MUNFA, LUMUN, and the student unions.

If you're comfortable with the text we would try to get this out before 5:30 today.

s. 29(1) (a)

For your consideration,

s. 29(1) (a)

Trish

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Draft text to send to MUNFA and student unions

Dear XX,

Last week, the Minister of Education introduced two amendments to the *Memorial University Act* to enshrine the definition of a Newfoundland and Labrador resident for the purposes of admission to the Faculty of Medicine. We were informed that the intent of the amendments is to mirror the definition on the Faculty of Medicine's admission website available here:

<https://www.mun.ca/medicine/administrative-departments/admissions/undergraduate-md-program/competition-pools/newfoundland--labrador/>

Second reading of the amendments occurred today and the draft Bill is now available here:

<https://www.assembly.nl.ca/HouseBusiness/Bills/ga50session2/bill2469.htm>