

Monthly Report

Executive Director of Academics, Graduate Students' Union, Memorial University of Newfoundland

Reporting Period: 1st May - 20th May 2026

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Summary

This report summarizes the meetings, governance activities, and ongoing initiatives undertaken by the Office of the Executive Director of Academics during the month of May 2026. The period was marked by transition from the previous administration, active participation in University and Union governance, and the launch of recruitment efforts to fill vacant Board of Directors and Academic Council seats.

Administrative and Transition

- Reviewed and responded to outstanding correspondence carried over from the previous administration.

Student Advocacy and Casework

- **Academic appeal counsel (4 - 5 May).** Responded to a graduate student seeking guidance on an academic appeal.

Meetings and Governance

The following meetings were attended during the reporting period:

Date	Meeting	Focus / Outcome
8 May	Bitters Future Sublease Meeting	Met with Bruce Belbin, Robert Burry, EDF, EDEA and EDC regarding the proposed sublease.
11 May	Executive Council Meeting	Regular Executive Council business, including discussion of the lease agreement.
12 May	Senate Council Meeting	Posed questions to the Senate President on graduate accommodation and academic unit restructuring.
13 May	Emergency Board Meeting	General Manager contract, filling of committee seats, and an in-camera discussion.
13 May	Filling of Academic Council Seats	Responded to emails from SGS and sent out a call for nomination via email to all BoD members to fill vacant Academic Council seats.

Date	Meeting	Focus / Outcome
19 May	SGS - GSU Meeting	Discussion of Academic Council responsibilities with the School of Graduate Studies.

Board of Directors and Committee Recruitment

- **Academic Council seats.** Supported and participated in the process to fill vacant Academic Council seats (13 May).
- **Board of Directors list review (14 - 15 May).** Conducted a detailed review of the current Board of Directors list to identify vacancies and gaps.
- **Graduate administrative directories.** Researched and compiled graduate administrative directories to support accurate identification of academic units and their points of contact.
- **Call for Applications.** Launched the Board of Directors Call for Applications, with notices sent directly to unfilled academic unit seats.
- **Missed academic units.** Followed up on inquiries regarding academic units that appear to be missing from the current Board of Directors list, including clarification sought from the School of Graduate Studies.

Upcoming Activities

- **Board of Directors Meeting (20 May).** Scheduled.
- **Academic Council Executive (ACE) Meeting (20 May).** Scheduled.
- **Call for Applications – Non Academic Units**