

From: Amy M Warren
To: Pound-Curtis, Trudy; VP Finance & Administration; Strong, Matthew William; Simms, Elizabeth
Subject: Re: Health and Dental GSU [redacted]
Date: Thursday, October 2, 2025 4:56:24 PM s. 29(1) (a)

Thanks for your prompt reply, Trudy. [redacted]

[redacted]
[redacted] s. 29(1) (a), s. 40(1)

[redacted]
[redacted] s. 29(1) (a)

[redacted] s. 29(1) (a)

Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Date: Thursday, October 2, 2025 at 4:39 PM
To: Amy M Warren <awarren@mun.ca>, VP Finance & Administration
<vpadmin@mun.ca>, Strong, Matthew William <v39mws@mun.ca>, Simms, Elizabeth
<elizabeth.simms@mun.ca>
Subject: RE: Health and Dental GSU [redacted] s. 29(1) (a)

Amy

[redacted] s. 29(1) (a)

[redacted]
[redacted] s. 29(1) (a)

Trudy

From: Amy M Warren <awarren@mun.ca>

Sent: Thursday, October 2, 2025 4:31 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>; VP Finance & Administration <vpadmin@mun.ca>; Strong, Matthew William <v39mws@mun.ca>; Simms, Elizabeth <elizabeth.simms@mun.ca>
Subject: Health and Dental GSU [REDACTED] s. 29(1) (a)
Importance: High

Hi all, [REDACTED]
[REDACTED]
[REDACTED] (my apologies if you are in the midst of processing this).

s. 29(1) (a)

s. 40(1)

Amy Warren
From: [REDACTED] <finance@gsumun.ca>
Sent: Thursday, October 2, 2025 4:06 PM
To: Simms, Elizabeth <elizabeth.simms@mun.ca>
Cc: accountspayable <accountspayable@mun.ca>; Shea, Krista <kshea@mun.ca>; Strong, Matthew William <v39mws@mun.ca>; external <external@gsumun.ca>; communications <communications@gsumun.ca>; Gina Abernethy <gsugm@gsumun.ca>; Health and Dental GSU <health@gsumun.ca>; Codner, Nicole <a17nmc@mun.ca>; Tucker, Elaine <elainet@mun.ca>
Subject: Re: Execution Request – GreenShield Direct Pay form [REDACTED]

s. 39(1)

Hi Elizabeth, [REDACTED]
[REDACTED]

s. 29(1) (a),
s. 39(1)

It would be greatly appreciated if we could process this payment as soon as possible, since new enrollment has already begun.

Best Regards,
[REDACTED] **(She/Her)**
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

s. 40(1)

On Thu, Oct 2, 2025 at 4:00 PM Simms, Elizabeth <elizabeth.simms@mun.ca> wrote:

Hi [REDACTED] s. 40(1)

Please note that we will follow-up after the GSU meeting with the Dean SGS, VP Finance and Administration and the President, scheduled for next Wednesday.

Thank you,
Elizabeth

Elizabeth Simms | **MANAGER, STRATEGIC PLANNING AND OPERATIONS**

School of Graduate Studies, Memorial University

St. John's, Newfoundland and Labrador, Canada

Email: elizabeth.simms@mun.ca

Phone: 709-864-6906

www.mun.ca/become/graduate (prospective graduate students)

www.mun.ca/sgs (current graduate students)

From: [REDACTED] s. 40(1) <finance@gsumun.ca>

Sent: Monday, September 29, 2025 4:35 PM

To: Tucker, Elaine <elainet@mun.ca>

Cc: accountspayable@mun.ca; Simms, Elizabeth <elizabeth.simms@mun.ca>; Shea, Krista <kshea@mun.ca>; Strong, Matthew William <v39mws@mun.ca>; external <external@gsumun.ca>; communications <communications@gsumun.ca>; Gina Abernethy <gsugm@gsumun.ca>; Health and Dental GSU <health@gsumun.ca>

Subject: Re: Execution Request – GreenShield Direct Pay form [REDACTED] s. 39(1)

Hi Elaine,

Could you please let us know the status of this transaction? [REDACTED] s. 29(1) (a)
[REDACTED] Thanks for your support in this matter.

Best Regards, s. 40(1)
[REDACTED] (She/Her)

**Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN**

s. 40(1)

On Tue, Sep 23, 2025 at 11:59 AM [REDACTED] <finance@gsumun.ca> wrote:

Hi Elaine,

We had a meeting with Elizabeth and Matthew last week. As discussed during that meeting, I am providing the revised Direct Pay document, where Ramil Vitug Gantang (Interim GM) is listed as the maker and [REDACTED] (ED of Finance) as the approver.

s. 40(1)

We expect that this now aligns with the proper procedure. If any further action is required, please let us know, and we will comply promptly.

Best Regards, s. 40(1)
[REDACTED] (She/Her)
**Executive Director of Finance
Graduate Students' Union**

Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

s. 40(1)

On Thu, Sep 18, 2025 at 1:08 PM [REDACTED] <finance@gsumun.ca> wrote:

Hi Elina,

This payment relates to the GSU Health and Dental Fund. The decision to execute this payment is a joint final decision of MUN Finance, SGS, and GSU. Elizabeth is already aware of this, and earlier today Matthew also confirmed about the transection.

For this reason, we have kept Elizabeth and Matthew in copy to confirm that we are releasing this fund. From my understanding, GSU holds the authority to approve the disbursement of this fund. Additionally, I am checking with Elizabeth if there is anything further you may require.

Please let me know if you need any additional clarification.

Best Regards, s. 40(1)

[REDACTED] **(She/Her)**
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

On Thu, Sep 18, 2025 at 12:11 PM Tucker, Elaine <elainet@mun.ca> wrote:

Hi [REDACTED] s. 40(1) [REDACTED] s. 39(1)

Please have Elizabeth Simms provide approval for this [REDACTED] **payment to Green Shield.**

Thanks,
Elaine s. 40(1)

From: [REDACTED] <finance@gsumun.ca>
Sent: Thursday, September 18, 2025 8:58 AM
To: [accountspayable](mailto:accountspayable@mun.ca) <accountspayable@mun.ca>
Cc: Simms, Elizabeth <elizabeth.simms@mun.ca>; Shea, Krista <kshea@mun.ca>; Strong, Matthew William <y39mws@mun.ca>; external <external@gsumun.ca>; communications <communications@gsumun.ca>; Gina Abernethy <gsugm@gsumun.ca>; Health and Dental GSU <health@gsumun.ca>

Subject: Execution Request – GreenShield Direct Pay form [REDACTED] s. 39(1)

Good Morning Team Accounts Payable,

Please find attached Direct Pay form for the GreenShield premium payment

[Redacted]

s. 39(1)

Kindly consider this email as my approval to execute the payment. If you have any further questions or need clarification, please feel free to reach out.

Thank you for your prompt attention to this matter.

s. 40(1)

Best Regards,

[Redacted] **(She/Her)**

Executive Director of Finance

Graduate Students' Union

Memorial University of Newfoundland, St. John's, NL

Website: www.gsumun.ca

Facebook: @GSUMemorial; Twitter: @GSUMUN

From: Pound-Curtis, Trudy
To: Strong, Matthew William
Subject: Fw: Health and Dental GSU [redacted] s. 29(1) (a)
Date: Friday, October 3, 2025 9:52:37 AM

Matt

[redacted]
[redacted] s. 29(1) (a), s. 39(1)

[redacted]
[redacted] s. 29(1) (a)

[redacted]
[redacted] s. 29(1) (a)

[redacted] s. 29(1) (a)

I believe you saw the email trail from trail from Amy.

Trudy

Get Outlook for iOS

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Sent: Friday, October 3, 2025 9:41 AM
To: Morrison, Janet <jmorrison@mun.ca>; Amy M Warren <awarren@mun.ca>;
Lokash, Jennifer <jlokash@mun.ca>; Brown, Margot <mbrown@mun.ca>
Subject: FW: Health and Dental GSU [redacted] s. 29(1) (a)

Copy of the correspondence form Amy and the thread from the GSU.

From: Amy M Warren <awarren@mun.ca>
Sent: Thursday, October 2, 2025 4:31 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>; VP Finance & Administration <vpadmin@mun.ca>;
Strong, Matthew William <v39mws@mun.ca>; Simms, Elizabeth <elizabeth.simms@mun.ca>
Subject: Health and Dental GSU [redacted] s. 29(1) (a)
Importance: High

Hi all, [redacted]
[redacted] s. 29(1) (a)
[redacted] (my apologies if you are in the midst of processing this).

Amy Warren

s. 40(1)

From: [redacted] <finance@gsumun.ca>
Sent: Thursday, October 2, 2025 4:06 PM

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

From: Morrison, Janet
To: Pound-Curtis, Trudy; Amy M Warren; Lokash, Jennifer; Brown, Margot
Cc: Osmond, Michelle
Subject: Re: Summary table GSU finances
Date: Friday, October 3, 2025 11:18:17 AM

Thanks Trudy.

[Redacted]

s. 29(1) (a)

[Redacted]

s. 29(1) (a)

Thoughts?
Janet

Get [Outlook for iOS](#)

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Sent: Friday, October 3, 2025 9:10:47 AM
To: Morrison, Janet <jmorrison@mun.ca>; Amy M Warren <awarren@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>; Brown, Margot <mbrown@mun.ca>
Cc: Osmond, Michelle <mlosmond@mun.ca>; President, The <munpres@mun.ca>
Subject: RE: Summary table GSU finances

Janet, Amy and Jennifer

Late yesterday Amy forwarded an email that she received from the GSU. I will send a copy

[Redacted]

s. 29(1) (a)

[Redacted]

s. 29(1) (a), s. 39(1)

[Redacted]

s. 29(1) (a)

[Redacted]

s. 29(1) (a)

[Redacted]

s. 29(1) (a), s. 39(1)

[Redacted]

s. 29(1) (a), s. 39(1)

Happy to hear all your thoughts or direction

[Redacted]

s. 29(1) (a)

Janet ,

[Redacted]

s. 29(1) (a)

Trudy

From: Morrison, Janet <jmorrison@mun.ca>

Sent: Friday, October 3, 2025 9:00 AM

To: Amy M Warren <awarren@mun.ca>; Lokash,Jennifer <jlokash@mun.ca>; Pound-Curtis, Trudy <h3tpc@mun.ca>

Cc: Osmond, Michelle <mlosmond@mun.ca>; Vice-President (Academic) <vpacad@mun.ca>; President, The <munpres@mun.ca>; VP Finance & Administration <vpadmin@mun.ca>

Subject: Re: Summary table GSU finances

s. 29(1) (a)

[Redacted]

Thanks for all your work on this Amy.

Janet

[Get Outlook for Mac](#)

From: Amy M Warren <awarren@mun.ca>

Date: Thursday, October 2, 2025 at 11:00 AM

To: Lokash,Jennifer <jlokash@mun.ca>, Morrison, Janet <jmorrison@mun.ca>, Pound-Curtis, Trudy <h3tpc@mun.ca>

Cc: Osmond, Michelle <mlosmond@mun.ca>, Vice-President (Academic) <vpacad@mun.ca>, President, The <munpres@mun.ca>, VP Finance & Administration <vpadmin@mun.ca>

Subject: Re: Summary table GSU finances

Please note, in May the MOU was presented to the new Eds of the GSU, this meeting took place when I was Acting for the Provost. There were meetings between Elizabeth, Matthew, and the ED of finance after that time in the summer, however once August came around the GSU couldn't make a follow-up meeting to discuss finances. We then met when I was back early September. They have confirmed our meeting next week and have invited [REDACTED] from CFS to join.
Amu Warren

s. 40(1)

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Lokash, Jennifer <jlokash@mun.ca>
Date: Wednesday, October 1, 2025 at 2:16 PM
To: Amy M Warren <awarren@mun.ca>, Morrison, Janet <jmorrison@mun.ca>, Pound-Curtis, Trudy <h3tpc@mun.ca>
Cc: Osmond, Michelle <mlosmond@mun.ca>, Vice-President (Academic) <vpacad@mun.ca>, President, The <munpres@mun.ca>, VP Finance & Administration <vpadmin@mun.ca>
Subject: Re: Summary table GSU finances

This is very helpful, Amy, thank you.
JL

From: Amy M Warren <awarren@mun.ca>
Date: Monday, September 29, 2025 at 9:29 PM
To: Morrison, Janet <jmorrison@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>, Pound-Curtis, Trudy <h3tpc@mun.ca>
Cc: Osmond, Michelle <mlosmond@mun.ca>, Vice-President (Academic) <vpacad@mun.ca>, President, The <munpres@mun.ca>, VP Finance & Administration <vpadmin@mun.ca>
Subject: Summary table GSU finances

President, Provost, Vice President F/A,
Please find attached a summary table of actions surrounding the GSU and financial items since 2022. Please note these are items that would have come through or to SGS, [REDACTED]

s. 29(1) (a)

[REDACTED] Our meeting with the GSU has been scheduled for next week.

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

NOTE TO APPLICANT: The attachment, located on pages 131-132, is redacted pursuant to s. 39(1) as it contains the GSU's financial information.

From: Strong, Matthew William
To: Pound-Curtis, Trudy
Subject: RE: Health and Dental GSU
Date: Friday, October 3, 2025 1:35:36 PM
Attachments: image001.png
image002.png

IAP Office

s. 29(1) (a)

Hi Trudy,

[Redacted] s. 29(1) (a) s. 29(1) (a) s. 29(1) (a), s. 39(1)

We met with the GSU on Sept 8th (GSU Exec, Amy, Myself, Elizabeth, and Andrew Kim)

Insurance is a requirement auto charged on the account unless one opts out. While GSU manages the program students see it charged by MUN,

s. 29(1) (a)

s. 29(1) (a), s. 39(1)

[Redacted] s. 29(1) (a), s. 39(1) s. 29(1) (a), s. 39(1)

s. 39(1)

[Redacted]

[Redacted] s. 29(1) (a), s. 39(1)

s. 29(1) (a), s. 39(1)

[Redacted]

[Redacted] s. 29(1) (a)

Thanks,
Matt

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Sent: Friday, October 3, 2025 9:53 AM
To: Strong, Matthew William <v39mws@mun.ca>
Subject: Fw: Health and Dental GSU

s. 29(1) (a)

Matt

[Redacted] s. 29(1) (a), s. 39(1)

[Redacted] s. 29(1) (a)

[Redacted] s. 29(1) (a)

[Redacted] s. 29(1) (a)

I believe you saw the email trail from trail from Amy.

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

From: Amy M Warren
To: Morrison, Janet; Pound-Curtis, Trudy
Cc: Lokash, Jennifer
Subject: Re: [REDACTED] s. 39(1)
Date: Saturday, October 4, 2025 5:30:20 PM
Attachments: image001.png
image002.png
image003.png
image004.png

Thanks for the update. Sounds good.
Amy Warren

Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and Dean, School of Graduate Studies,
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Morrison, Janet <jmorrison@mun.ca>
Sent: Saturday, October 4, 2025 4:57:55 PM
To: Amy M Warren <awarren@mun.ca>; Pound-Curtis, Trudy <h3tpc@mun.ca>
Cc: Lokash, Jennifer <jlokash@mun.ca>
Subject: Re: [REDACTED] s. 39(1)

Amy, Trudy: thanks for all your work on this file, [REDACTED]
[REDACTED] s. 29(1) (a) s. 40(1)

[REDACTED] s. 29(1) (a)

[REDACTED] s. 29(1) (a)

Regards,
Janet

Get Outlook for Mac

From: Amy M Warren <awarren@mun.ca>
Date: Friday, October 3, 2025 at 2:58 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>, Morrison, Janet <jmorrison@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>

Subject: Fw: [REDACTED]

s. 39(1)

FYI -please see full thread below.

Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and Dean, School of Graduate Studies,
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
[709-864-2445](tel:709-864-2445)

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [REDACTED] <finance@gsumun.ca>

Sent: Friday, October 3, 2025 3:24:19 PM

To: Amy M Warren <awarren@mun.ca>

Subject: Fwd: [REDACTED]

s. 39(1)

Good afternoon Amy,
Please find the email thread attached below for your kind consideration.

Best Regards,

s. 40(1)

[REDACTED] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSMUN

s. 40(1)

----- Forwarded message -----

From: [REDACTED] <finance@gsumun.ca>

Date: Mon, Sep 29, 2025 at 4:21 PM

Subject: Re: [REDACTED]

s. 39(1)

To: Susan Kreyssig <Susan.Kreyssig@greenshield.ca>

Cc: Health and Dental GSU <health@gsumun.ca>, Shweta Mohan <gsugm@gsumun.ca>

Hi Susan,

s. 39(1)

[REDACTED] I will also send them a follow-up email today to check on the status.

Best Regards,

s. 40(1)

[Redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

On Mon, Sep 29, 2025 at 4:14 PM Susan Kreyssig <Susan.Kreyssig@greenshield.ca> wrote:

Hi [Redacted] s. 40(1)

Hope all is well.

[Redacted] s. 39(1)

Thx.

S.

Susan Kreyssig (she/her)

Sr. Client Service Representative, Student Business

Upcoming Out of Office:

GreenShield
5160 Yonge Street, Suite 500, Toronto, ON M2N 6L9
416-221-7001 x 3450 | 1-800-268-6613

[Redacted] (mobile)
susan.kreyssig@greenshield.ca
greenshield.ca



GreenShield means, collectively, Green Shield Canada (GSC), Green Shield Association, and Green Shield Holdings Inc., which is the primary company that houses health services and benefits administration businesses, including Inkblot Therapy, Tranquility, NKS

s. 40(1)

Health Canada, The Health Depot Pharmacy, Benecaid, Honeybee, BCH Consultants and Computer Workware Inc. Green Shield Holdings Inc. is a wholly owned subsidiary of the not-for-profit Green Shield Association.

Confidentiality notice: The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure.

s. 40(1)

From: [redacted] <finance@gsumun.ca>
Sent: 2025/08/29 2:58 PM
To: Susan Kreyssig <Susan.Kreyssig@greenshield.ca>
Cc: Health and Dental GSU <health@gsumun.ca>; Shweta Mohan <gsugm@gsumun.ca>
Subject: Re: [redacted] s. 39(1)

Hi Susan,

s. 39(1)

[redacted] We have a meeting scheduled with them in the second week of September, and I will be able to provide you with an update after that.

Best Regards, s. 40(1)

[redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

On Fri, Aug 29, 2025 at 3:07 PM Susan Kreyssig <Susan.Kreyssig@greenshield.ca> wrote:

Hi All,

[redacted]

s. 39(1)



s. 39(1)

Please advise.

Thx

S.

Susan Kreyssidg (she/her)

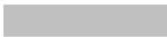
Sr. Client Service Representative, Student Business

Upcoming Out of Office:

GreenShield

5160 Yonge Street, Suite 500, Toronto, ON M2N 6L9

416-221-7001 x 3450 | 1-800-268-6613

 (mobile)

susan.kreyssidg@greenshield.ca

greenshield.ca

s. 40(1)



GreenShield means, collectively, Green Shield Canada (GSC), Green Shield Association, and Green Shield Holdings Inc., which is the primary company that houses health services and benefits administration businesses, including Inkblot Therapy, Tranquility, NKS Health Canada, The Health Depot Pharmacy, Benecaid, Honeybee, BCH Consultants and Computer Workware Inc. Green Shield Holdings Inc. is a wholly owned subsidiary of the not-for-profit Green Shield Association.

Confidentiality notice: The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure.

From: Health and Dental GSU <health@gsumun.ca>

Sent: 2025/08/26 2:53 PM

To: Student Admin <StudentAdmin@greenshield.ca>

Cc: Student Admin <StudentEnrolments@greenshield.ca>; Susan Kreyssig <Susan.Kreyssig@greenshield.ca>; Marnie Elliott <Marnie.Elliott@greenshield.ca>; Shweta Mohan <gsugm@gsumun.ca>; [REDACTED] <finance@gsumun.ca>
Subject: [External] -Re: Please update the profile s. 40(1)

WARNING: This email did not originate from an internal source. Do not open attachments or click on links unless you know it is safe.

Hi Student admin,

I hope this message finds you well.

Please update the Health and Dental plan for the following student for the Spring 2025 term to reflect Family coverage. Although the family plan was successfully updated during the Winter term 2025, the student's profile returned to a single plan in the Spring(May 2025), which has made it difficult for the dependents to access the appropriate benefits.

Student Details:

- **Name:** [REDACTED] s. 40(1)
- **Student ID:** [REDACTED]
- **Date of Birth:** [REDACTED]

The student has opted in for Dependent Health and Dental coverage under the Family plan; however, the current profile incorrectly displays Single plan membership. Kindly update the student's profile to reflect **Family Health and Dental coverage effective September 1, 2024.**

Please confirm once the update has been completed, or let me know if any further information is required.

Thank you for your assistance.

[REDACTED] s. 40(1)

 Warm Regards,
Health and Dental Plan Coordinator
 Graduate Students' Union
 Room No.: GH-2022, 2nd Floor, Field Hall,
 216 Prince Philip Dr. St. John's, NL A1B 3R5
 Website: www.gsumun.ca
 Tel: +1 (709) 864-4395

Disclaimer: While the information presented above is accurate to the best of our knowledge, it is highly advised that you review

the GSC Health and Dental Policy terms and conditions listed on our website.

The content of this email is confidential and intended for the recipient specified in the message only. It is strictly forbidden to share any part of this message with any third party without the sender's written consent. If you received this message by mistake, please reply to this message and follow its deletion to ensure such a mistake does not occur in the future.

On Tue, Feb 18, 2025 at 4:07 PM Health and Dental GSU <health@gsumun.ca> wrote:

Hi Student admin,

Please update their Health and Dental plan:

Student Name [REDACTED]

Student ID [REDACTED] s. 40(1)

DOB: [REDACTED]

This student has opted in for Dependent Health and Dental for their Family however student profile shows single plan member only. Please update their profile to Family Health and Dental plan effective September 01, 2024.

Union: GSUMUN-25650

Warm Regards,

[REDACTED] s. 40(1)

Health and Dental Plan Coordinator
Graduate Students' Union
Room No.: GH-2022, 2nd Floor, Field Hall,
216 Prince Philip Dr, St. John's, NL A1B 3R5
Website: www.gsumun.ca
Tel: +1 (709) 864-4395

Disclaimer: While the information presented above is accurate to the best of our knowledge, it is highly advised that you review the GSC Health and Dental Policy terms and conditions listed on our website.

The content of this email is confidential and intended for the recipient specified in the message only. It is strictly forbidden to share any part of this message with any third party without the sender's written consent. If you received this message by mistake, please reply to this message and follow its deletion to ensure such a mistake does not occur in the future.

This e-mail is confidential, intended solely for the use of the recipient(s) to whom it was addressed. If you have received it in error, please do not copy or distribute this e-mail. We ask that you notify us immediately by replying to the sender and then delete this e-mail. E-mail sent or received over the internet may not be secure. You should use caution when sending e-mail messages containing private and confidential information or consider other secure means to send the information. If you have any questions regarding the authenticity or security of the e-mail you have received please do not hesitate to contact us at 1-800-265-5615.

Ce courriel est confidentiel et n'est destiné à être utilisé que par le ou les destinataires à qui il est adressé. Si vous avez reçu ce courriel par erreur, merci de ne pas le copier ni le distribuer. Nous vous demandons de bien vouloir nous en avvertir immédiatement en répondant à l'expéditeur, puis en supprimant ce courriel. Un courriel envoyé ou reçu par Internet peut être sujet à des atteintes à la sécurité. Soyez prudent lorsque vous envoyez des courriels contenant des renseignements privés et confidentiels, ou envisagez d'autres moyens plus sûrs d'envoyer ces renseignements. Pour toute question concernant l'authenticité ou la sécurité du courriel que vous avez reçu, n'hésitez pas à nous contacter par téléphone au 1-800-265-5615.

From: Lokash, Jennifer
To: Pound-Curtis, Trudy; Amy M Warren
Subject: Re: gSU meeting
Date: Wednesday, October 8, 2025 4:25:36 PM

Thank you both for the meeting this morning. [REDACTED]

JL

s. 29(1) (a)

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Date: Wednesday, October 8, 2025 at 1:29 PM
To: Amy M Warren <awarren@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>
Subject: Re: gSU meeting

Amy

I forgot to ask them to share their recent statements.
 Can you ask them please

Get [Outlook for iOS](#)

From: Amy M Warren <awarren@mun.ca>
Sent: Wednesday, October 8, 2025 1:26:05 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>
Subject: Re: gSU meeting

Hi Trudy, thanks for your time today. [REDACTED] s. 29(1) (a)
 [REDACTED] I stayed back with them and chatted for a while [REDACTED]
 [REDACTED] I hope you will hear from them soon.

Amy Warren

Amy M. Warren, PhD
 Associate Vice President (Academic) and
 Dean, School of Graduate Studies
 Professor, Faculty of Business Administration
 Memorial University
 St. John's, NL A1C 5S7
 709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Date: Wednesday, October 8, 2025 at 1:01 PM
To: Amy M Warren <awarren@mun.ca>, Batten, Jennifer <jbatten@mun.ca>
Subject: gSU meeting

Folks

[Redacted]

s. 29(1) (a)

[Redacted]

s. 29(1) (a)

Trudy

Get Outlook for iOS

From: Edmond, K.
To: academic@gsumun.ca; [campuslife](mailto:campuslife@gsumun.ca); [communications](mailto:communications@gsumun.ca); [external](mailto:external@gsumun.ca); finance@gsumun.ca
Cc: [Vice-President \(Academic\)](mailto:academic@gsumun.ca); [VP Finance & Administration](mailto:finance@gsumun.ca)
Subject: Summary of Meeting Action Items
Date: Friday, October 10, 2025 3:23:27 PM
Importance: High

[The following communication is being forwarded on behalf of Dr. Amy M. Warren, Associate Vice-President (Academic) and Dean of Graduate Studies.]

Executive Directors, GSU,

s. 29(1) (a), s. 39(1)

Thank you for meeting me, Trudy Pound-Curtis, and Jennifer Lokash this week. As discussed,

[Redacted]

[Redacted] we are hoping to hear from you as soon as possible so that we can continue to work together [Redacted]

s. 29(1) (a)

Some of the information that would be helpful includes:

[Large Redacted Block]

s. 29(1) (a)

Amy Warren
Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

NOTE TO APPLICANT: The attachment, located on page 146, is redacted pursuant to s. 39(1) as it consists of GSU's financial information.

IAP Office

From: [Strong, Matthew William](#)
To: [Pound-Curtis, Trudy](#)
Subject: GSU - Current Year Cash Charges
Date: Wednesday, October 15, 2025 7:27:39 AM
Attachments: [GSU - Cash Balance for CFS and HD Collected - Current Fiscal.xlsx](#)

Hi Trudy,

Please see attached what has been charged on the student accounts this this year for CFS and H&D. The attached amounts are nets of add/drop and H&D opt outs.



Please let me know if would like to discuss further.

s. 29(1) (a), s. 39(1)

Thanks,
Matt

Matthew W.T. Strong CPA, CA
Interim Chief Financial Officer
Memorial University of Newfoundland
A2022 – 230 Elizabeth Ave., St. John's, NL A1C 5S7
Ph: 709-864-4896 Email: mstrong@mun.ca

From: [Pound-Curtis, Trudy](#)
To: [Tibbo, Carol](#)
Subject: FW: Do we have any idea if there will be a meeting next week?
Date: Wednesday, October 15, 2025 8:35:03 AM

Carol

A copy of the request and reminder for a meeting with the GSU.

Thanks

Trudy

From: Amy M Warren <awarren@mun.ca>
Sent: Friday, October 10, 2025 3:37 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>
Subject: Re: Do we have any idea if there will be a meeting next week?

Thank you, the message has gone out-I copied your offices' resource email accounts as well.

Amy

Amy M. Warren, PhD
 Associate Vice President (Academic) and
 Dean, School of Graduate Studies
 Professor, Faculty of Business Administration
 Memorial University
 St. John's, NL A1C 5S7
 709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Date: Friday, October 10, 2025 at 1:54 PM
To: Amy M Warren <awarren@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>
Subject: RE: Do we have any idea if there will be a meeting next week?

Amy

See below  s. 29(1) (a)

Trudy

From: Amy M Warren <awarren@mun.ca>
Sent: Friday, October 10, 2025 1:41 PM

To: Pound-Curtis, Trudy <h3tpc@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>
Subject: Re: Do we have any idea if there will be a meeting next week?

Nothing, I am sending a reminder out to them today. [REDACTED]

s. 29(1) (a)

Executive Directors, GSU

s. 29(1) (a), s. 39(1)

Thank you for meeting me, Trudy Pound-Curtis, and Jennifer Lokash this week. As discussed [REDACTED]

[REDACTED] we are hoping to hear from you as soon as possible so that we can continue to work together [REDACTED]

s. 29(1) (a)

Some of the information that would be helpful includes:

[REDACTED]

s. 29(1) (a)

-And please also include any other questions you may have.

Please let me know if you have any questions.
Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

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From: Pound-Curtis, Trudy <h3tpc@mun.ca>

Date: Friday, October 10, 2025 at 1:27 PM

To: Amy M Warren <awarren@mun.ca>

Subject: Do we have any idea if there will be a meeting next week?

Amy

Have you heard anything else from the group?

Thanks

Trudy

Trudy Pound-Curtis, FCPA, FCA
Vice-President (Finance and Administration)
Memorial University of Newfoundland
St. John's, NL A1C 5S7
T. 709-864-8217 / E. tpoundcurtis@mun.ca

From: [Pound-Curtis, Trudy](#)
To: [Strong, Matthew William](#)
Subject: FW: Do we have any idea if there will be a meeting next week?
Date: Wednesday, October 15, 2025 10:38:00 AM

Matt

To keep you in the loop on the GSU. These are the things we are looking for from them.

Trudy

From: Amy M Warren <awarren@mun.ca>
Sent: Friday, October 10, 2025 3:37 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>
Subject: Re: Do we have any idea if there will be a meeting next week?

Thank you, the message has gone out-I copied your offices' resource email accounts as well.

Amy

Amy M. Warren, PhD
 Associate Vice President (Academic) and
 Dean, School of Graduate Studies
 Professor, Faculty of Business Administration
 Memorial University
 St. John's, NL A1C 5S7
 709-864-2445

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From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Date: Friday, October 10, 2025 at 1:54 PM
To: Amy M Warren <awarren@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>
Subject: RE: Do we have any idea if there will be a meeting next week?

Amy

See below s. 29(1) (a)

Trudy

From: Amy M Warren <awarren@mun.ca>
Sent: Friday, October 10, 2025 1:41 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

From: [Strong, Matthew William](#)
To: [Pound-Curtis, Trudy](#)
Subject: RE: Do we have any idea if there will be a meeting next week?
Date: Wednesday, October 15, 2025 10:49:51 AM

Thanks Trudy. [REDACTED]

s. 29(1) (a)

Thanks again for the detailed update this morning.

Matt

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Sent: Wednesday, October 15, 2025 10:38 AM
To: Strong, Matthew William <v39mws@mun.ca>
Subject: FW: Do we have any idea if there will be a meeting next week?

Matt

To keep you in the loop on the GSU. These are the things we are looking for from them.

Trudy

From: Amy M Warren <awarren@mun.ca>
Sent: Friday, October 10, 2025 3:37 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>; Lokash, Jennifer <jlokash@mun.ca>
Subject: Re: Do we have any idea if there will be a meeting next week?

Thank you, the message has gone out-I copied your offices' resource email accounts as well.

Amy

Amy M. Warren, PhD
 Associate Vice President (Academic) and
 Dean, School of Graduate Studies
 Professor, Faculty of Business Administration
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From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Date: Friday, October 10, 2025 at 1:54 PM
To: Amy M Warren <awarren@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

From: [Amy M Warren](#)
To: [VP Finance & Administration](#); [Simms, Elizabeth](#); [Strong, Matthew William](#); [Pound-Curtis, Trudy](#)
Subject: Fw: [REDACTED] s. 39(1)
Date: Thursday, October 16, 2025 5:34:04 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Hi Trudy, the GSU sent the below thread this afternoon while I was at convocation.

[REDACTED]
 Amy Warren s. 29(1) (a), s. 39(1)

Amy Warren

Amy M. Warren, PhD
 Associate Vice President (Academic) and Dean, School of Graduate Studies,
 Professor, Faculty of Business Administration
 Memorial University
 St. John's, NL A1C 5S7
[709-864-2445](tel:709-864-2445)

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [REDACTED] <finance@gsumun.ca>
Sent: Thursday, October 16, 2025 4:36 PM
To: Amy M Warren <awarren@mun.ca>
Cc: external <external@gsumun.ca>; communications <communications@gsumun.ca>
Subject: Fwd: [REDACTED] s. 39(1)

Hi Amy, s. 29(1) (a), s. 39(1)

Best Regards, s. 40(1)
 [REDACTED] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; **Twitter:** @GSUMUN

----- Forwarded message -----

From: Susan Kreyszig <Susan.Kreyszig@greenshield.ca>

Date: Thu, Oct 16, 2025 at 3:25 PM

Subject: RE: [REDACTED]

s. 39(1)

s. 40(1)

To: [REDACTED] <finance@gsumun.ca>

Cc: Health and Dental GSU <health@gsumun.ca>, Shweta Mohan <gsugm@gsumun.ca>,

Susan Kreyszig <Susan.Kreyszig@greenshield.ca>, Stephanie Walker

<Stephanie.Walker@greenshield.ca>

Hi [REDACTED]

s. 40(1)



s. 39(1)

Thanks.

Susan Kreyszig (she/her)

Sr. Client Service Representative, Student Business

Upcoming Out of Office:

GreenShield

5160 Yonge Street, Suite 500, Toronto, ON M2N 6L9

416-221-7001 x 3450 | 1-800-268-6613

[REDACTED] (mobile)

susan.kreyszig@greenshield.ca

greenshield.ca

s. 40(1)



GreenShield means, collectively, Green Shield Canada (GSC), Green Shield Association, and Green Shield Holdings Inc., which is the primary company that houses health services and benefits administration businesses, including Inkblot Therapy, Tranquility, NKS Health Canada, The Health Depot Pharmacy, Benecaid, Honeybee, BCH Consultants and Computer Workware Inc. Green Shield Holdings Inc. is a wholly owned subsidiary of the not-for-profit Green Shield Association.

Confidentiality notice: The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure

s. 40(1)

From: [redacted] <finance@gsumun.ca>
Sent: 2025/09/29 2:51 PM
To: Susan Kreyssig <Susan.Kreyssig@greenshield.ca>
Cc: Health and Dental GSU <health@gsumun.ca>; Shweta Mohan <gsugm@gsumun.ca>
Subject: Re: [redacted] s. 39(1)

Hi Susan,

s. 39(1)

[redacted]
[redacted] I will also send them a follow-up email today to check on the status.

Best Regards, s. 40(1)

[redacted] (She/Her)

Executive Director of Finance

Graduate Students' Union

Memorial University of Newfoundland, St. John's, NL

Website: www.gsumun.ca

Facebook: @GSUMemorial; Twitter: @GSUMUN

On Mon, Sep 29, 2025 at 4:14 PM Susan Kreyssig <Susan.Kreyssig@greenshield.ca> wrote:

Hi [redacted] s. 40(1)

Hope all is well.

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

From: Pound-Curtis, Trudy
To: Amy M Warren
Subject: Re: [REDACTED]
Date: Thursday, October 16, 2025 5:38:15 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

s. 39(1)

Amy

I didn't get it. Can you resend

Get [Outlook for iOS](#)

From: Amy M Warren <awarren@mun.ca>
Sent: Thursday, October 16, 2025 5:37:36 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>
Subject: Re: [REDACTED]

s. 39(1)

They do not have it ready. I forwarded you their response when I asked them yesterday.

Amy

Amy Warren

Amy M. Warren, PhD
 Associate Vice President (Academic) and Dean, School of Graduate Studies,
 Professor, Faculty of Business Administration
 Memorial University
 St. John's, NL A1C 5S7
[709-864-2445](tel:709-864-2445)

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Sent: Thursday, October 16, 2025 5:35:08 PM
To: Amy M Warren <awarren@mun.ca>; VP Finance & Administration <vpadmin@mun.ca>; Simms, Elizabeth <elizabeth.simms@mun.ca>; Strong, Matthew William <v39mws@mun.ca>
Subject: Re: [REDACTED]

s. 39(1)

Amy

Can you ask when they will have the information we requested. [REDACTED]

s. 29(1) (a)

Trudy

Get [Outlook for iOS](#)

From: Amy M Warren <awarren@mun.ca>
Sent: Thursday, October 16, 2025 5:33:56 PM
To: VP Finance & Administration <vpadmin@mun.ca>; Simms, Elizabeth <elizabeth.simms@mun.ca>; Strong, Matthew William <v39mws@mun.ca>; Pound-Curtis, Trudy <h3tpc@mun.ca>
Subject: Fw: [REDACTED] s. 39(1)

Hi Trudy, the GSU sent the below thread this afternoon while I was at convocation.

[REDACTED]
 Amy Warren s. 29(1) (a), s. 39(1)

Amy Warren

Amy M. Warren, PhD
 Associate Vice President (Academic) and Dean, School of Graduate Studies,
 Professor, Faculty of Business Administration
 Memorial University
 St. John's, NL A1C 5S7
[709-864-2445](tel:709-864-2445)

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s. 40(1)

From: [REDACTED] <finance@gsumun.ca>
Sent: Thursday, October 16, 2025 4:36 PM
To: Amy M Warren <awarren@mun.ca>
Cc: external <external@gsumun.ca>; communications <communications@gsumun.ca>
Subject: Fwd: [REDACTED] s. 39(1)

Hi Amy, s. 29(1) (a), s. 39(1)

Best Regards,

s. 40(1)

[REDACTED] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

From: Amy M Warren
To: Pound-Curtis, Trudy
Subject: Fw: Summary of Meeting Action Items
Date: Thursday, October 16, 2025 5:40:23 PM

Please see below. I'm heading back to the last convocation session in about an hour in case you can't get me you know why. It should be over by 9ish.
Amy

Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and Dean, School of Graduate Studies,
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
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s. 40(1)

From: [redacted] <finance@gsumun.ca>
Sent: Wednesday, October 15, 2025 5:25 PM
To: Amy M Warren <awarren@mun.ca>; Edmond, K. <edm428@mun.ca>
Cc: academic@gsumun.ca <academic@gsumun.ca>; campuslife <campuslife@gsumun.ca>; communications <communications@gsumun.ca>; external <external@gsumun.ca>; Vice-President (Academic) <vpacad@mun.ca>; VP Finance & Administration <vpadmin@mun.ca>
Subject: Re: Summary of Meeting Action Items

Hi Amy,

We would like to provide an update on our ongoing financial work.

s. 29(1) (a), s. 39(1)

[redacted] and, following Matthew's recommendation, [redacted]

To the best of our knowledge, aside from the Banner account, [redacted]

s. 39(1)

s. 39(1)

[redacted]
[redacted] We look forward to the university's continued support in developing a positive and sustainable plan for the GSU and its members.

Thank you so much for your understanding and support.

s. 40(1)

Best Regards,

[Redacted] **(She/Her)**

Executive Director of Finance

Graduate Students' Union

Memorial University of Newfoundland, St. John's, NL

Website: www.gsumun.ca

Facebook: @GSUMemorial; Twitter: @GSUMUN

On Fri, Oct 10, 2025 at 3:23 PM Edmond, K. <edm428@mun.ca> wrote:

[The following communication is being forwarded on behalf of Dr. Amy M. Warren, Associate Vice-President (Academic) and Dean of Graduate Studies.]

Executive Directors, GSU,

s. 39(1) , s. 29(1) (a)

Thank you for meeting me, Trudy Pound-Curtis, and Jennifer Lokash this week. As discussed, [Redacted]

[Redacted] we are hoping to hear from you as soon as possible so that we can continue to work together [Redacted]

s. 29(1) (a)

Some of the information that would be helpful includes:

[Large Redacted Block]

s. 29(1) (a)

s. 29(1) (a)



Amy Warren

Amy M. Warren, PhD

Associate Vice President (Academic) and

Dean, School of Graduate Studies

Professor, Faculty of Business Administration

Memorial University

St. John's, NL A1C 5S7

709-864-2445

From: Amy M Warren
To: s. 40(1) [redacted]; Edmond, K.
Cc: academic@gsumun.ca; campuslife; communications; external; Vice-President (Academic); VP Finance & Administration
Subject: Re: Summary of Meeting Action Items
Date: Thursday, October 16, 2025 5:41:32 AM

Thank you for the update, please let me know if you have any questions or if I can help in any way.
Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

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s. 40(1)

From: [redacted] <finance@gsumun.ca>
Date: Wednesday, October 15, 2025 at 5:25 PM
To: Amy M Warren <awarren@mun.ca>, Edmond, K. <edm428@mun.ca>
Cc: academic@gsumun.ca <academic@gsumun.ca>, campuslife <campuslife@gsumun.ca>, communications <communications@gsumun.ca>, external <external@gsumun.ca>, Vice-President (Academic) <vpacad@mun.ca>, VP Finance & Administration <vpadmin@mun.ca>
Subject: Re: Summary of Meeting Action Items

Hi Amy,

s. 29(1) (a), s. 39(1)

We would like to provide an update on our ongoing financial work. [redacted]
[redacted] and, following Matthew's recommendation, [redacted]

To the best of our knowledge, aside from the Banner account, [redacted]

s. 39(1)

s. 39(1)

[redacted]
[redacted] We look forward to the university's continued support in developing a positive and sustainable plan for the GSU and its members.

Thank you so much for your understanding and support.

Best Regards,

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

From: Amy M Warren
To: Pound-Curtis, Trudy
Subject: Re: Summary of Meeting Action Items
Date: Thursday, October 16, 2025 6:08:37 PM

s. 40(1)

Yes I've gone back to them. [redacted] this this morning so I've asked for whatever they can provide tomorrow, [redacted]

s. 29(1) (a)

Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and Dean, School of Graduate Studies,
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

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From: Pound-Curtis, Trudy <h3tpc@mun.ca>
Sent: Thursday, October 16, 2025 5:51:38 PM
To: Amy M Warren <awarren@mun.ca>
Subject: Re: Summary of Meeting Action Items

Amy

s. 29(1) (a)

[redacted]

s. 29(1) (a), s. 39(1)

[redacted]

[redacted]

Can you ask them to at least provide what they do have from the list?

Happy to talk later or tomorrow

Trudy

s. 29(1) (a)

Get Outlook for iOS

From: Amy M Warren <awarren@mun.ca>
Sent: Thursday, October 16, 2025 5:40:20 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>
Subject: Fw: Summary of Meeting Action Items

Please see below. I'm heading back to the last convocation session in about an hour in case you can't get me you know why. It should be over by 9ish.

Amy

Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and Dean, School of Graduate Studies,
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Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [redacted] <finance@gsumun.ca>
Sent: Wednesday, October 15, 2025 5:25 PM
To: Amy M Warren <awarren@mun.ca>; Edmond, K. <edm428@mun.ca>
Cc: academic@gsumun.ca <academic@gsumun.ca>; campuslife <campuslife@gsumun.ca>; communications <communications@gsumun.ca>; external <external@gsumun.ca>; Vice-President (Academic) <vpacad@mun.ca>; VP Finance & Administration <vpadmin@mun.ca>
Subject: Re: Summary of Meeting Action Items

Hi Amy,

We would like to provide an update on our ongoing financial work. [redacted] and, following Matthew's recommendation, [redacted]

s. 29(1) (a), s. 39(1)

To the best of our knowledge, aside from the Banner account, [redacted]

s. 39(1)

s. 39(1)

[redacted] We look forward to the university's continued support in developing a positive and sustainable plan for the GSU and its members.

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

NOTE TO APPLICANT: The attachment, located on page 164, is redacted pursuant to s. 39(1) as it contains GSU's financial information.

From: [Strong, Matthew William](#)
To: [Simms, Elizabeth](#); [Amy M Warren](#)
Subject: GSU - Cash Oct 14 2025.xlsx
Date: Friday, October 17, 2025 12:40:00 PM
Attachments: [GSU - Cash Oct 14 2025.xlsx](#)

IAP Office

From: Amy M Warren
To: Lokash, Jennifer; Pound-Curtis, Trudy
Subject: FW: URGENT
Date: Friday, October 17, 2025 2:08:42 PM
Attachments: image001.png
image002.png
image003.png
image004.png
Updated GSU Cash Oct 14 2025.xlsx

NOTE TO APPLICANT: The attachment, located on page 170, is redacted pursuant to s. 39(1).

IAP Office

FYI-please see below.

Amy
Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Amy M Warren <awarren@mun.ca>
Date: Friday, October 17, 2025 at 2:02 PM
To: <finance@gsumun.ca>
Cc: external <external@gsumun.ca>, communications <communications@gsumun.ca>, <academic@gsumun.ca>, campuslife <campuslife@gsumun.ca>, Gina Abernethy <gsugm@gsumun.ca>, Strong, Matthew William <v39mws@mun.ca>, Simms, Elizabeth <elizabeth.simms@mun.ca>
Subject: URGENT

s. 40(1)

s. 40(1)

This is in response to your request for the totals in your banner accounts. I confirmed that Elizabeth and Matthew that these are the specific items they explained to you at your last the in person meeting with them, where you also gave notice that you were terminating the MOU. I also confirmed that the GSU does have access to banner and any issues getting in the system must be happening because it isn't a computer that is registered on the MUN Domain (this is what Elizabeth was helping you with early in the term with ITS-this was a phone call where she walked you through Banner).

s. 40(1)

s. 29(1) (a)

While she has the Banner access, so does the General Manager. The summary below and attached spreadsheet they are what was shown in the meeting with Elizabeth and Matthew.

s. 29(1) (a), s. 39(1)

s. 40(1)

s. 29(1) (a)

The spreadsheet with the info. again is attached.

s. 29(1) (a),
s. 39(1)

I took the time and summarized the overall situation below. Again, the spreadsheet breakdown is also attached:

s. 29(1) (a), s. 39(1)

• Items A: [Redacted]

• Items B: [Redacted]

s. 29(1) (a), s. 39(1)

• Items C: [Redacted]

• Items D: [Redacted]

s. 29(1) (a), s. 39(1)

• [Redacted]

s. 29(1) (a)

[Redacted]

Thank you.
Amy Warren

s. 29(1) (a), s. 39(1)

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [Redacted] <finance@gsumun.ca>

Date: Friday, October 17, 2025 at 10:25 AM

To: Amy M Warren <awarren@mun.ca>

Cc: external <external@gsumun.ca>, communications <communications@gsumun.ca>, [Redacted] <academic@gsumun.ca>, campuslife <campuslife@gsumun.ca>, Gina Abernethy <gsugm@gsumun.ca>

s. 40(1)

Subject: Re: [REDACTED]

s. 39(1)

Hi Amy,

I hope you're doing well. Could you please help us with the information listed below? I don't currently have access to the FAST reporting system, and during my last attempt, the statement generation option was not visible under my Banner ID.

I'll be visiting the office today to check whether this option is now active in Banner. In the meantime, it would be a great help if you could kindly share the following information.

Balance of Banner account as on 16.10.2025

(Figure in CAD)



s. 39(1)

Thank you so much for your time and continued support. I really appreciate your help.

Best Regards,

s. 40(1)

[REDACTED] (She/Her)

Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

On Thu, Oct 16, 2025 at 9:23 PM Amy M Warren <awarren@mun.ca> wrote:

Keep me posted and we can have a call tomorrow in the afternoon to check in if needed. I will touch base then. Enjoy your evening.

Amy Warren

Amy M. Warren, PhD
 Associate Vice President (Academic) and Dean, School of Graduate Studies,
 Professor, Faculty of Business Administration
 Memorial University
 St. John's, NL A1C 5S7
 709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [redacted] <finance@gsumun.ca>

Sent: Thursday, October 16, 2025 6:47:29 PM

To: Amy M Warren <awarren@mun.ca>

Cc: external <external@gsumun.ca>; communications <communications@gsumun.ca>; [redacted] s. 40(1)

s. 40(1)

[redacted] <academic@gsumun.ca>; Gina Abernethy <gsugm@gsumun.ca>; campuslife <campuslife@gsumun.ca>

Subject: Re: [redacted] s. 39(1)

Hi Amy,

s. 29(1) (a), s. 39(1)

I will do my best to provide some points tomorrow. [redacted]

We are continuously working to ensure transparency in all financial transactions. [redacted]

s. 29(1) (a)

Thank you so much for your support and understanding.

Best Regards,

s. 40(1)

[redacted] (She/Her)

Executive Director of Finance

Graduate Students' Union

Memorial University of Newfoundland, St. John's, NL

Website: www.gsumun.ca

Facebook: @GSUMemorial; Twitter: @GSUMUN

On Thu, Oct 16, 2025 at 6:06 PM Amy M Warren <awarren@mun.ca> wrote:

s. 29(1) (a), s. 39(1)

[redacted]

s. 40(1)

[redacted]

s. 29(1) (a)

Amy Warren

Amy M. Warren, PhD

Associate Vice President (Academic) and Dean, School of Graduate Studies,

Professor, Faculty of Business Administration

Memorial University

St. John's, NL A1C 5S7

709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [redacted] <finance@gsumun.ca>

Sent: Thursday, October 16, 2025 4:35:55 PM

To: Amy M Warren <awarren@mun.ca>
Cc: external <external@gsumun.ca>; communications <communications@gsumun.ca>
Subject: Fwd: [redacted] s. 39(1)

Hi Amy, s. 29(1) (a), s. 39(1)

[redacted]

Best Regards,
[redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

s. 40(1)

----- Forwarded message -----

From: Susan Kreyszig <Susan.Kreyszig@greenshield.ca>
Date: Thu, Oct 16, 2025 at 3:25 PM
Subject: RE: [redacted] s. 39(1)
To: [redacted] <finance@gsumun.ca>
Cc: Health and Dental GSU <health@gsumun.ca>, Shweta Mohan <gsugm@gsumun.ca>, Susan Kreyszig <Susan.Kreyszig@greenshield.ca>, Stephanie Walker <Stephanie.Walker@greenshield.ca>

s. 40(1)

Hi [redacted] s. 40(1)

[redacted] s. 39(1)

[redacted] s. 39(1)

[redacted] s. 39(1)

Thanks.

Susan Kreyszig (she/her)
Sr. Client Service Representative, Student Business
Upcoming Out of Office:
GreenShield

From: Amy M Warren
To: Pound-Curtis, Trudy; Lokash, Jennifer
Subject: FW: URGENT
Date: Friday, October 17, 2025 3:20:54 PM
Attachments: image001.png
image002.png
image003.png
image004.png

Keeping you in the loop-just fyi.
Amy

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [redacted] <finance@gsumun.ca>
Date: Friday, October 17, 2025 at 3:09 PM
To: Amy M Warren <awarren@mun.ca>
Cc: external <external@gsumun.ca>, communications <communications@gsumun.ca>, [redacted] <academic@gsumun.ca>, campuslife <campuslife@gsumun.ca>, Gina Abernethy <gsugm@gsumun.ca>, Strong, Matthew William <v39mws@mun.ca>, Simms, Elizabeth <elizabeth.simms@mun.ca>
Subject: Re: URGENT

s. 40(1)

s. 29(1) (a),
s. 39(1)

Hi Amy,
Thank you so much for your information. In our last meeting last month with Matthew and Elizabeth

[redacted]

We all are working as a team to improve GSU in order to serve our graduate students efficiently.

[redacted]

s. 29(1) (a), s. 39(1)

Thank you so much again and have a great weekend.

Best Regards,

s. 40(1)

[redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

On Fri, Oct 17, 2025 at 2:02 PM Amy M Warren <awarren@mun.ca> wrote:

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

NOTE TO APPLICANT: The attachment, located on pages 173-178, is redacted pursuant to s. 39(1) as it contains GSU's financial information.

From: [Strong, Matthew William](#)
To: [Simms, Elizabeth](#); [Amy M Warren](#)
Subject: GSU - All Account Revenue FY2025-26 YTD.xlsx
Date: Friday, October 17, 2025 6:02:00 PM
Attachments: [GSU - All Account Revenue FY2025-26 YTD.xlsx](#)

IAP Office

Hi All,

[@Simms, Elizabeth](#) attached is the P&L summary for the current YTD on GSU re:

s. 40(1)

email

s. 29(1) (a),
s. 39(1)

[Redacted]

[Redacted]

s. 29(1) (a), s. 39(1)

[Redacted]

s. 29(1) (a), s. 39(1)

Thanks,
Matt

s. 40(1)

From: Strong, Matthew William
To: [redacted] external; Gina Abernethy
Subject: GSU Follow Up - Bitters, [redacted]

s. 39(1)

Placeholder for tomorrow's call.

Thanks,
Matt

Microsoft Teams Need help? <<https://aka.ms/JoinTeamsMeeting?omkt=en-US>>

s. 31(1) (l)

Join the meeting now <<https://teams.microsoft.com>> [redacted]

Meeting ID [redacted]

s. 31(1) (l)

Passcode: [redacted]

For organizers: Meeting options <<https://teams.microsoft.com/>> [redacted]

s. 31(1) (l)

s. 40(1)

From: Strong, Matthew William
To: [redacted]; Gina Abernethy; Simms, Elizabeth
Subject: GSU Connect

Location A2022 Arts and Admin

Teams link added below incase

Microsoft Teams Need help? <<https://aka.ms/JoinTeamsMeeting?omkt=en-US>>

s. 31(1) (l)

Join the meeting now <<https://teams.microsoft.com>>

Meeting ID: [redacted]

s. 31(1) (l)

Passcode: [redacted]

s. 31(1) (l)

For organizers: Meeting options <<https://teams.microsoft.com>>

From: s. 40(1) Strong, Matthew William
To: [redacted]; external
Subject: [redacted] s. 39(1)

Hi All,

Placeholder for tomorrows call

Thanks,

Matt

Microsoft Teams Need help? <<https://aka.ms/JoinTeamsMeeting?omkt=en-US>>

s. 31(1) (l)

Join the meeting now <<https://teams.microsoft.com>> [redacted]

Meeting ID: [redacted]

s. 31(1) (l)

Passcode [redacted]

s. 31(1) (l)

For organizers: Meeting options <<https://teams.microsoft.com/>> [redacted]

From: [Strong, Matthew William](#)
To: [Whelan, Heather](#); [Codner, Nicole](#)
Subject: GSU Balance
Date: Friday, October 18, 2024 7:27:35 AM

Morning!

[Redacted]

s. 29(1) (a)

[Redacted]

s. 29(1) (a), s. 39(1)

I have a call at 10 am this morning.

Thanks!
Matt

Get [Outlook for iOS](#)

NOTE TO APPLICANT: The attachment, located on page 184-189, is redacted pursuant to s. 39(1) as it contains GSU's financial information.

IAP Office

From: s. 40(1) Amy M Warren
To: [redacted]; external; communications; campuslife; academic@gsumun.ca
Cc: Pound-Curtis, Trudy; Lokash, Jennifer; Strong, Matthew William; Simms, Elizabeth
Subject: GSU - All Account Revenue FY2025-26 YTD.xlsx
Date: Saturday, October 18, 2025 9:53:32 AM
Attachments: GSU - All Account Revenue FY2025-26 YTD.xlsx
Importance: High

s. 29(1) (a), s. 39(1)

s. 39(1)

Attached is [redacted] summary for the current YTD on GSU as of yesterday, October 16th. [redacted] in your email when you referred to [redacted] in Revenue, that was as of the date we provided the number- which was a couple of weeks ago.

s. 40(1)

[redacted]

s. 29(1) (a)

s. 29(1) (a),
s. 39(1)

[redacted]

s. 29(1) (a),
s. 39(1)

s. 29(1) (a)

[redacted] we too serve the graduate students whose fees are collected on the GSU's behalf.

Amy

s. 40(1)

From: [Redacted]
To: Amy M Warren
Cc: external; communications; campuslife; academic@gsumun.ca; Pound-Curtis, Trudy; Lokash, Jennifer; Strong, Matthew William; Simms, Elizabeth
Subject: Re: GSU - All Account Revenue FY2025-26 YTD.xlsx
Date: Saturday, October 18, 2025 5:21:00 PM

s. 40(1)

Hi Amy,
Apologies for late reply. [Redacted]
[Redacted] I will check and let you know about our current work status.

Best Regards,

s. 40(1)

[Redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

s. 29(1) (a), s. 39(1)

On Sat, 18 Oct, 2025 at 9:53 AM, Amy M Warren <awarren@mun.ca> wrote:
Attached is [Redacted] summary for the current YTD on GSU as of [Redacted] s. 39(1)
yesterday, October 16th. [Redacted] in your email when you referred to [Redacted] in
Revenue, that was as of the date we provided the number- which was a couple of
weeks ago. [Redacted]

s. 40(1)

s. 29(1) (a)

[Redacted]

s. 29(1) (a),
s. 39(1)

[Redacted]

s. 29(1) (a),
s. 39(1)

s. 29(1) (a)

[Redacted] we too serve the
graduate students whose fees are collected on the GSU's behalf.
Amy

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

From: [Pound-Curtis, Trudy](#)
To: [Squires, Colleen Margaret](#)
Subject: RE: Agenda October 22nd meeting with J. Morrison
Date: Monday, October 20, 2025 2:55:00 PM

Colleen here is a start I will complete tomorrow

Agenda for Janet



s. 29(1) (a)

From: Squires, Colleen Margaret <cmargarets@mun.ca>
Sent: Monday, October 20, 2025 2:35 PM
To: Pound-Curtis, Trudy <h3tpc@mun.ca>
Cc: Tibbo, Carol <ctibbo@mun.ca>; Squires, Colleen Margaret <cmargarets@mun.ca>
Subject: Agenda October 22nd meeting with J. Morrison

Hi Trudy, you weren't scheduled to meet with Janet this week or next due to calendar challenges for both of you but Renee was able to schedule a meeting for this Wednesday, October 22nd; 9:00 – 9:45 am. Just send along your agenda items for sharing with Renee. For reference, below is the agenda from your last meeting.

Agenda:



s. 29(1) (a)

Thank you,

Colleen

Colleen Squires
Executive Assistant
Office of the Vice-President (Finance and Administration)
Memorial University
Telephone: 709-864-7816

From: [Frank Curtis, Esq.](#)
To: [Amy M Warren, PhD](#)
Subject: [FW: Banner option](#)
Date: [Monday, October 27, 2025 11:30 AM](#)
Attachments: [BannerOption](#)

Amy

[Redacted]

s. 29(1) (a)

Hope this is helpful

Trudy

From: Amy M Warren <awarren@mun.ca>
Sent: Monday, October 27, 2025 10:58 AM
To: Frank Curtis, Trudy <trudy@mun.ca>; Semms, Elizabeth <elizabeth.semms@mun.ca>
Subject: FW: Banner option

s. 29(1) (a)

s. 40(1)

Hi Trudy, Matthew and I both sent correspondence to the GSU that contained financial information for them over the past year also walked [Redacted] through the new banner update item to allow her to get reports on Friday [Redacted] Elizabeth

s. 29(1) (a)

They are asking for Elizabeth to assist again but this time they want the monthly statements rather than what we provided to them, which was an annual report

s. 29(1) (a), s. 39(1)

Amy

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-664-2445

s. 29(1) (a)

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of the province.

s. 40(1)

From: [Redacted] <france@gsu.mun.ca>
Date: Monday, October 27, 2025 at 10:00 AM
To: Semms, Elizabeth <elizabeth.semms@mun.ca>
Cc: Amy M Warren <awarren@mun.ca>
Subject: Re: Banner option

s. 40(1)

Hi Elizabeth,

Thank you so much for your continued support. Today, after [Redacted] I will go to the office and check whether this option is available

I would appreciate your help in generating the monthly trend statements from FAST for the Budget and Semi-AGM. Would you have around 30 minutes available today? Anytime between 1:10 p.m. and 2:30 p.m. would be great for me

Also, could you please share the FAST login link so I can access the system?

I am really grateful to you for your constant support

s. 40(1)

Best Regards,

[Redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsu.mun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

s. 40(1)

On Fri, Oct 24, 2025 at 1:34 PM Semms, Elizabeth <elizabeth.semms@mun.ca> wrote:

Hi [Redacted]

After the upgrade, you need to use GJALIS instead of QWAVRPT for the report output.

You now have to download the report

You can access the report in your computer's downloads folder

Thomas
@elizabeth

Elizabeth Semms | MANAGER, STRATEGIC PLANNING AND OPERATIONS
School of Graduate Studies, Memorial University
St. John's Newfoundland and Labrador, Canada
Email: elizabeth.semms@mun.ca
Phone: 709-664-6906
www.gsu.mun.ca (prospective graduate students)
www.mun.ca/gsu (current graduate students)

From: Amy M Warren <awarren@mun.ca>
Sent: Friday, October 24, 2025 11:32 AM
To: [Redacted] <france@gsu.mun.ca>; Semms, Elizabeth <elizabeth.semms@mun.ca>
Subject: Re: Banner option

s. 40(1)

With the banner upgrade the options to select reports have changed. Elizabeth is copied and will provide you the instructions to access the report you need
Amy Warren

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL, A1C 5S7
709-664-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of the province.

s. 40(1)

From: [redacted] <finance@gsu.mun.ca>
Date: Thursday, October 23, 2025 at 1:35 PM
To: Amy M Warren <amw@gsu.mun.ca>
Subject: Banner option

s. 40(1)

Good afternoon Amy

I apologize for the delayed response [redacted] has been helping me with this matter

Mentionable here that I am unable to find the option in Banner to view the statement I've attached a screenshot for your kind consideration. Specifically, I cannot locate the option "PDF Review Output (GWAVRPT)."

I need this information for budget preparation and audit purposes. Here I attached the screenshot of my current status. Previously this option was in my ID

Thank you very much for your time and assistance

s. 40(1)

Best Regards,
[redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsu.mun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

NOTE TO APPLICANT: The attachment, located on page 197, is redacted pursuant to s. 39(1).

From: [VP Finance & Administration](#)
To: [Pound-Curtis, Trudy](#) IAP Office
Cc: [Tibbo, Carol](#)
Subject: FW: Urgent response requested
Date: Monday, October 27, 2025 2:33:54 PM
Attachments: [GSUM \[redacted\] Letter R20251027.pdf](#) s. 39(1)
Importance: High

Hi Trudy,

Sharing emails below for your information.

Thank you,
Sarah

From: Amy M Warren <awarren@mun.ca>
Sent: Monday, October 27, 2025 2:03 PM
To: [redacted] <finance@gsumun.ca>
Cc: Edmond, K. <edm428@mun.ca>; [academic@gsumun.ca](#); [campuslife@gsumun.ca](#); [communications@gsumun.ca](#); [external@gsumun.ca](#); Vice-President (Academic) <vpacad@mun.ca>; VP Finance & Administration <vpadmin@mun.ca>
Subject: Urgent response requested
Importance: High

s. 40(1)

[redacted] I spoke with the Vice President, please respond to this e-mailing stating that the GSU confirms [redacted]
[redacted] I urge you to please confirm this as soon as possible and copy the VP Finance and Administration. I will get back to the Vice President as soon as I hear back from you. s. 29(1) (a), s. 39(1)
Amy Warren

s. 40(1)

Amy M. Warren, PhD
Associate Vice President (Academic) and
Dean, School of Graduate Studies
Professor, Faculty of Business Administration
Memorial University
St. John's, NL A1C 5S7
709-864-2445

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

s. 40(1)

From: [redacted] <finance@gsumun.ca>
Date: Monday, October 27, 2025 at 1:42 PM
To: Amy M Warren <awarren@mun.ca>
Cc: Edmond, K. <edm428@mun.ca>, [academic@gsumun.ca](#)

<academic@gsumun.ca>, campuslife <campuslife@gsumun.ca>, communications <communications@gsumun.ca>, external <external@gsumun.ca>, Vice-President (Academic) <vpacad@mun.ca>, VP Finance & Administration <vpadmin@mun.ca>
Subject: Re: Summary of Meeting Action Items

Hi Amy,

I've attached the letter from GreenShield. Could you please take the necessary steps to process the payment? We would really be thankful for your assistance with this.

Best Regards,

s. 40(1)

[Redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

s. 40(1)

On Mon, Oct 27, 2025 at 7:53 AM [Redacted] <finance@gsumun.ca> wrote:

Hi Amy,

I would like to provide some documents and an update [Redacted] Thursday, we had a meeting with GreenShield about the payment, and they informed us that they will provide a letter to us as soon as possible so that we can proceed with the payment.

s. 29(1) (a)

Please find below the attached documents/information:

1. Financial Statement (2021)
2. Total Liability as of October 23, 2025 s. 39(1)
3. [Redacted] as of October 24, 2025

Kindly note that the Excel file is password protected. I have attached a separate file containing the password for your convenience.

Best Regards,

s. 40(1)

[Redacted] (She/Her)
Executive Director of Finance
Graduate Students' Union
Memorial University of Newfoundland, St. John's, NL
Website: www.gsumun.ca
Facebook: @GSUMemorial; Twitter: @GSUMUN

On Thu, Oct 16, 2025 at 5:41 AM Amy M Warren <awarren@mun.ca> wrote:

Thank you for the update, please let me know if you have any questions or if I

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office