



February 4, 2025

Matt Barter



VIA email:



Dear Matt:

Re: Your request for access to information under Part II of the **Access to Information and Protection of Privacy Act, 2015 ("the Act")** [Our File #: PB-31-2025]

On January 7, 2025, College of the North Atlantic received your request for access to the following records/information:

All travel costs for President Elizabeth Kidd for 2024. The cost of each trip and the total cost of all trips.

I am pleased to inform you that a decision has been made by College of the North Atlantic to provide access to the requested information. In particular, access is granted to Table 1 (attached) showing the summary of all travel claims filed by President Elizabeth Kidd in 2024.

Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in section 42 of the Act (a copy of this section has been enclosed for your reference). A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner.

The address and contact information of the Information and Privacy Commissioner is as follows:

Office of the Information and Privacy Commissioner
2 Canada Drive
P. O. Box 13004, Stn. A
St. John's, NL. A1B 3V8
Telephone: (709) 729-6309 Toll-Free: 1-877-729-6309
Email: commissioner@oipc.nl.ca

You may also appeal directly to the Supreme Court within 15 business days after you receive the decision of the public body, pursuant to section 52 of the Act (a copy of this section has been enclosed for your reference).

If you have any further questions, please feel free to contact me by telephone at 709 643 7912 or by e-mail at atipp@cna.nl.ca.

Sincerely,



Donna Leonard
Access & Privacy Manager

Access or correction complaint

42. (1) A person who makes a request under this Act for access to a record or for correction of personal information may file a complaint with the commissioner respecting a decision, act or failure to act of the head of the public body that relates to the request.
- (2) A complaint under subsection (1) shall be filed in writing not later than 15 business days
- (a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or
 - (b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).
- (3) A third party informed under section 19 of a decision of the head of a public body to grant access to a record or part of a record in response to a request may file a complaint with the commissioner respecting that decision.
- (4) A complaint under subsection (3) shall be filed in writing not later than 15 business days after the third party is informed of the decision of the head of the public body.
- (5) The commissioner may allow a longer time period for the filing of a complaint under this section.
- (6) A person or third party who has appealed directly to the Trial Division under subsection 52 (1) or 53 (1) shall not file a complaint with the commissioner.
- (7) The commissioner shall refuse to investigate a complaint where an appeal has been commenced in the Trial Division.
- (8) A complaint shall not be filed under this section with respect to
- (a) a request that is disregarded under section 21 ;
 - (b) a decision respecting an extension of time under section 23 ;
 - (c) a variation of a procedure under section 24 ; or
 - (d) an estimate of costs or a decision not to waive a cost under section 26 .
- (9) The commissioner shall provide a copy of the complaint to the head of the public body concerned.

Direct appeal to Trial Division by an applicant

52. (1) Where an applicant has made a request to a public body for access to a record or correction of personal information and has not filed a complaint with the commissioner under section 42 , the applicant may appeal the decision, act or failure to act of the head of the public body that relates to the request directly to the Trial Division.
- (2) An appeal shall be commenced under subsection (1) not later than 15 business days
- (a) after the applicant is notified of the decision of the head of the public body, or the date of the act or failure to act; or
 - (b) after the date the head of the public body is considered to have refused the request under subsection 16 (2).
- (3) Where an applicant has filed a complaint with the commissioner under section 42 and the commissioner has refused to investigate the complaint, the applicant may commence an appeal in the Trial Division of the decision, act or failure to act of the head of the public body that relates to the request for access to a record or for correction of personal information.

- (4) An appeal shall be commenced under subsection (3) not later than 15 business days after the applicant is notified of the commissioner's refusal under subsection 45 (2).

Table 1: Summary of all travel claims of CNA's President Elizabeth Kidd for the 2024 calendar year.

Further Details	Total Cost of Trip
Attended an event to sign a Memorandum of Understanding in Corner Brook.	\$ 506.19
Meetings in St. John's and travel to Wabush to attend Lab West Summit and meet with Campus students and staff.	\$ 852.08
CNA was invited to participate in the Team Canada Trade Mission to Malaysia and Vietnam with the federal Minister of Export Promotion, International Trade, and Economic Development. Meetings with local industry for business development in conjunction with the Canadian High Commission. Meetings in Vietnam were cancelled due to issues outside of our control resulting in return airfare needing to be changed and hotel stay in Ho Chi Minh City expenses reduced. Please note that costs for this trip are 75% funded by an external agency.	\$ 5,190.69
Meetings with an international student recruitment agent and Skills Canada Career Day event at Prince Philip Drive (PPD) campus.	\$ 167.32
Student Awards ceremonies at PPD, Seal Cove, and Ridge Road campuses. Attended stakeholder meetings and an industry conference.	\$ 421.76
The purpose of this trip was to attend Empowerment Through Skills, an international post-secondary educational development program through Colleges and Institutes Canada and the Ministry of Education, Science and Technology in Tanzania where CNA's President was a keynote who spoke to the national audience on Women in Leadership and empowering women and girls through education to support economic growth and development. Please note this trip was funded by an external source and there was no cost to the college.	\$ -
Attended Jill of All Trades student event at PPD campus, leadership meetings, and traveled to Bonavista campus for student graduation ceremonies.	\$ 774.66
Presenter at Energy NL conference, Attended student graduations at the St. John's and Carbonear campuses, Attended the Board of Governors Meeting in Clarenville campus, met with campus faculty and staff and various meetings with external stakeholders.	\$ 754.18
Travel to Ottawa to attend Colleges and Institutes Canada meeting with Federal Minister.	\$ 3,844.56
Flight cancelled to Halifax due to weather.	\$ 85.86
Participated in funding announcement and meetings with external stakeholders.	\$ 352.82
Presented at St. John's Regatta; attended meetings with external stakeholders.	\$ 527.20
Participated in the Grand Opening of the Paul L Pope Centre of TV and Film. Attended meetings with external stakeholders.	\$ 316.32
Presented and participated in industry forum in Halifax.	\$ 1,468.15
Participated in the Advisory Board Education Accord, Exxon Mobile donation announcement event, NL Organization of Women Entrepreneurs, and Inauguration of french residence at Memorial University. Traveled to Corner Brook campus to attend the meeting of CNA's Board of Governors and Annual General Meeting. Meetings with students and external stakeholders.	\$ 2,098.89
Chaired Atlantic Canada College Presidents meeting in Prince Edward Island.	\$ 2,281.89
Attended meetings with foreign government delegation, Governor General Awards Ceremony, NL Skills Canada Event, Purple Ribbon Ceremony at Confederation Building, Alumni Acclaim Awards, and Board of Governors meetings. Also attended meetings with external stakeholders.	\$ 1,603.48
Total 2024	\$ 21,246.05