

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Saturday, January 6, 2024 3:40 PM
To: Travis Walker (he/him)
Subject: RE: do you have minute for a call?

[REDACTED] s. 40(1)

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

From: Travis Walker (he/him) <travis.walker@nortonrosefulbright.com>
Sent: Saturday, January 6, 2024 3:38 PM
To: Randell, Alison <alrandell@mun.ca>
Subject: [EXTERNAL SENDER] Re: do you have minute for a call?

Hi Alison,

s. 31(1)(l)

I have a few minutes now before my call with [REDACTED] at 2:30 EST. What's the best number to reach you?

Thanks,

Travis Walker
Senior Associate

Norton Rose Fulbright Canada LLP / S.E.N.C.R.L., s.r.l.
222 Bay Street, Suite 3000, P.O. Box 53, Toronto ON M5K 1E7 Canada
T: +1 416.216.4819 | F: +1 416.216.3930
travis.walker@nortonrosefulbright.com

NORTON ROSE FULBRIGHT

From: Randell, Alison <alrandell@mun.ca>
Sent: Saturday, January 6, 2024 1:50:59 PM
To: Travis Walker (he/him) <travis.walker@nortonrosefulbright.com>
Subject: do you have minute for a call?

[External Email – Use Caution]

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Law around the world
nortonrosefulbright.com

Confidentiality notice

This email is confidential and may be privileged. If you are not the intended recipient please notify the sender immediately and delete it.

Butler, Kaitlin Sophia

From: Lake, Chris
Sent: Saturday, January 6, 2024 9:41 PM
To: Newhook, Steven; Rennie, Sheldon; Simmons, Dwayne; Starkes, Greg; Janes, Nancy; Roberts, Leslie Jean; Anderson, Bruce; Snook ,Zachary; Randell, Alison
Cc: ITS-SD-Staff; ITS CS Staff
Subject: Re: Grenfell Response and other Updates

Hi everyone

I cannot thank you enough for everything that you have done over the holidays and during this week to help Grenfell. Folks at Grenfell appreciate everything we are all doing. We all of our efforts I am confident we will have a great semester.

Also a big welcome to Bruce. Looking forward to meeting you soon.

Thanks, Chris

Chris Lake
 Director, Information Management & Protection
 Office of the Chief Information Officer
 Memorial University of Newfoundland
 St. John's | Newfoundland and Labrador | A1C 5S7
 709.864.4894
 c.lake@mun.ca

From: Newhook, Steven <sgnewhook@mun.ca>
Sent: Saturday, January 6, 2024 9:27 PM
To: Rennie, Sheldon <r77sjr@mun.ca>; Simmons, Dwayne <dsimmons@mun.ca>; Starkes, Greg <gstarkes@mun.ca>; Janes, Nancy <nancyj@mun.ca>; Roberts, Leslie Jean <lroberts@mun.ca>; Anderson, Bruce <banderson@mun.ca>; Snook ,Zachary <zsnook@mun.ca>
Cc: ITS-SD-Staff <ITS-SD-Staff@mun.ca>; ITS CS Staff <ITS-CS-Staff@mun.ca>; Lake, Chris <c.lake@mun.ca>
Subject: Grenfell Response and other Updates

Thank you to everyone in Client Services and the Service Desk for the extra effort over the past week. While it may feel like all eyes are on Grenfell and the team providing assistance, the reason the response team have been able to meet and exceed expectations is because of the confidence in the ability of our coworkers to hand the extra workload to cover the day-to-day operations. Thank you all.

New Staff

Welcome @Anderson, Bruce to the team. Bruce is our central nursing sites support and will be working out of the Gander and Grand Falls/Windsor sites. @Snook ,Zachary will be working the most with Bruce due to their shared Nursing coverage. However, everyone will have the opportunity to work with Bruce in the upcoming weeks.

We have two work term students working with us this semester: [REDACTED] and [REDACTED]. Their start date is Monday Jan 8.

s. 40(1)

I am working on hiring for the PC Consultant position in Labrador and hope to have something to announce soon.

Ticket Review meetings

I will be scheduling ticket review meetings sometime in the next couple weeks. Please make sure your notes are complete and up to date.

SCCM/Intune

SCCM upgrades are continuing and we are working on getting Intune fully operational. Enrollment of Mac workstations into Intune by the Apple Support Team is progressing and we hope to be testing Windows workstations once we are back to normal operations.

Grenfell Updates:

M365

Grenfell employees have been migrated into St. John's M365 environment and to the M365 exchange online email service. [REDACTED]

s. 29(1) (a)

Service Desk

Service Desk has been manned Friday (snow day), today and tomorrow to assist Grenfell users switch to the mun.ca M365 email service.

@Janes, Nancy is tracking issues and updating Microsoft Outlook | Office of the Chief Information Officer | Memorial University of Newfoundland (mun.ca) with common issues.

Laptops for Grenfell

We have delivered one batch of laptops to Grenfell, have a second of batch ready to ship and have a third batch of started. This makes a total of over 50 laptops to go out the door fully configured in order to get Grenfell's critical staff working on St. John's campus' infrastructure.

Ability to image systems in Grenfell

@Starkes, Greg has configured an off-line SCCM task sequence to run from USB to allow Grenfell to re-image their workstations while they work of re-establishing their network.

Grenfell On Site Assistance

@Rennie, Sheldon, @Simmons, Dwayne, @Roberts, Leslie Jean and I were on site in Grenfell last week to assist and deliver laptops to re-establish critical services.

@Rennie, Sheldon and @Simmons, Dwayne are returning to Grenfell tomorrow.

Steven Newhook | Client Services/Service Desk Manager

Office of the Chief Information Officer
 Memorial University of Newfoundland
 230 Elizabeth Avenue
 St. John's, Newfoundland, Canada A1C 5S7
 Direct Line 709-864-4888 sgnewhook@mun.ca
 Service Desk 709-864-4595 help@mun.ca

www.mun.ca/cio/

Butler, Kaitlin Sophia

From: Lake, Chris
Sent: Saturday, January 6, 2024 9:44 PM
To: Newt's Hinterland; Newhook, Steven; Farrell, Todd; Randell, Alison
Subject: Grenfell Lab Images

Hi Newton

I have spoke with Steve and he will be leading the building of any lab image that you require. Who from your team can work with Steve and his team to ensure all needed software is part of the images? Thanks and let me know if you need anything

Thanks, Chris

Chris Lake
Director, Information Management & Protection
Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's | Newfoundland and Labrador | A1C 5S7
[709.864.4894](tel:709.864.4894)
c.lake@mun.ca

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Saturday, January 6, 2024 10:01 PM
To: Lake, Chris; Simmons, Dwayne; Rennie, Sheldon; Newhook, Steven
Subject: Re: Grenfell Support Items for Sunday

Thanks so much Sheldon and Dwayne - I know travelling unexpectedly is quite disruptive so your willingness to do this and help Grenfell in recovery efforts is greatly appreciated. Thank you!

Safe travels!

Alison

From: Lake, Chris <c.lake@mun.ca>
Sent: Saturday, January 6, 2024 9:51 PM
To: Simmons, Dwayne <dsimmons@mun.ca>; Rennie, Sheldon <r77sjr@mun.ca>; Newhook, Steven <sgnewhook@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: Grenfell Support Items for Sunday

Hi Sheldon / Dwayne

Thanks you so much for heading out to GF tomorrow, your efforts are greatly appreciated. Newtons team may require some help tomorrow onsite getting stand alone printers set up so please assist wherever possible. I will know more in the morning and Steve will also have all the info to pass along. Thanks and safe travels.

Thanks, Chris

Chris Lake
Director, Information Management & Protection
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709.864.4894
c.lake@mun.ca

Butler, Kaitlin Sophia

From: Newt's Hinterland [REDACTED] s. 40(1)
Sent: Saturday, January 6, 2024 10:43 PM
To: Lake, Chris; Newhook, Steven; Farrell, Todd; Randell, Alison
Subject: [EXTERNAL SENDER] Re: Grenfell Lab Images

Also include Andrew Keeping in that support list.

Thanks,

Newton

Sent from Newton's mobile device.

From: Newt's Hinterland [REDACTED] s. 40(1)
Sent: Saturday, January 6, 2024 10:28:38 PM
To: Lake, Chris <c.lake@mun.ca>; Newhook, Steven <sgnewhook@mun.ca>; Farrell, Todd <toddf@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: Re: Grenfell Lab Images

Hi Chris. George Lemoine and Howard Giles are our client computing analysts, so they would need to be on the support provisioning and management team.

Thanks for reaching out.

Newton

Sent from Newton's mobile device.

From: Lake, Chris <c.lake@mun.ca>
Sent: Saturday, January 6, 2024 9:44:01 PM
To: Newt's Hinterland [REDACTED]; Newhook, Steven <sgnewhook@mun.ca>; Farrell, Todd <toddf@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: Grenfell Lab Images s. 40(1)

Hi Newton

I have spoke with Steve and he will be leading the building of any lab image that you require. Who from your team can work with Steve and his team to ensure all needed software is part of the images? Thanks and let me know if you need anything

Thanks, Chris

Chris Lake
Director, Information Management & Protection
Office of the Chief Information Officer
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c.lake@mun.ca

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Sunday, January 7, 2024 7:30 AM
To: Ivany, Kristopher; Arnott, Sarah
Cc: Lake, Chris
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel RE: Quick question

Good morning,

To provide some context - Currently instructors will only have access to an HDMI cable to connect into the stand alone extron (if one exists in the classroom) and there will be a basic wireless service from the MiFi's that are being setup. Some of these folks are probably without a Grenfell asset if it was encrypted and had data stored on it (they were put to the side in an inventory).

Chris/Sarah – are PCIs even provisioned a Memorial asset to teach?

[Redacted] s. 29(1) (a)

[Redacted] s. 29(1) (a)

Thanks.

Alison

ALISON RANDELL | Interim Chief Information Officer
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From: Ivany, Kristopher <ivanyk@mun.ca>
Sent: Sunday, January 7, 2024 2:39 AM
To: Arnott, Sarah <sarnott@mun.ca>
Cc: Lake, Chris <c.lake@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: Re: Quick question

Hi, s. 29(1) (a) s. 31(1)(l)

I have it together now but [Redacted]

[Redacted] Should be in your inboxes tomorrow.

Kris s. 40(1)

.....
Kristopher Ivany | Manager – Information Protection & Security

Office of the Chief Information Officer
Memorial University of Newfoundland

St. John's | Newfoundland and Labrador

E ivanyk@mun.ca

www.mun.ca

From: Arnott, Sarah <sarnott@mun.ca>
Sent: January 6, 2024 2:04 PM
To: Ivany, Kristopher <ivanyk@mun.ca>
Subject: RE: Quick question

Sounds great, thanks Kris. [REDACTED] s. 40(1)

Sarah

From: Ivany, Kristopher <ivanyk@mun.ca>
Sent: Saturday, January 6, 2024 1:34 PM
To: Arnott, Sarah <sarnott@mun.ca>; Lake, Chris <c.lake@mun.ca>
Subject: Re: Quick question

Hi! [REDACTED] s. 40(1)

I'll have that to you by end of day. Soon as I get a moment to finalize the document when [REDACTED]

Kris

.....
Kristopher Ivany | Manager – Information Protection & Security

Office of the Chief Information Officer
Memorial University of Newfoundland

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E ivanyk@mun.ca

www.mun.ca

From: Arnott, Sarah <sarnott@mun.ca>
Sent: Saturday, January 6, 2024 10:24:26 AM
To: Ivany, Kristopher <ivanyk@mun.ca>; Lake, Chris <c.lake@mun.ca>
Subject: RE: Quick question

s. 29(1) (a)

Thanks Kris 😊 [REDACTED] This content will only go to Grenfell employees. Anyone who needs to access networked resources will be given a MUN-managed device with VPN.

Thanks,
Sarah

From: Ivany, Kristopher <ivanyk@mun.ca>
Sent: Saturday, January 6, 2024 9:57 AM
To: Arnott, Sarah <sarnott@mun.ca>; Lake, Chris <c.lake@mun.ca>
Subject: Re: Quick question

Morning!

I'll work on putting it together to send along to Alison/Chris for review.

[REDACTED] s. 29(1) (a)

Kris

.....
Kristopher Ivany | Manager – Information Protection & Security

Office of the Chief Information Officer
Memorial University of Newfoundland

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E ivanyk@mun.ca

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From: Arnott, Sarah <sarnott@mun.ca>
Sent: Saturday, January 6, 2024 9:13:41 AM
To: Lake, Chris <c.lake@mun.ca>; Ivany, Kristopher <ivanyk@mun.ca>
Subject: RE: Quick question

Hey Kris,

We're hoping to get this content out to Grenfell employees ASAP. Any chance you can send something over?

Thanks,
Sarah

From: Lake, Chris <c.lake@mun.ca>
Sent: Thursday, January 4, 2024 1:23 PM
To: Osmond, Michelle <mlosmond@mun.ca>; Arnott, Sarah <sarnott@mun.ca>; Ivany, Kristopher <ivanyk@mun.ca>
Subject: Re: Quick question

Hi Michelle

It's definitely busy. I have copied Sarah and Kris on this reply. Kris and the security team will provide content and Sarah will send you a draft of requested.

Thanks, Chris

Chris Lake

Director, Information Management & Protection

Office of the Chief Information Officer

Memorial University of Newfoundland

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[709.864.4894](tel:709.864.4894)

c.lake@mun.ca

From: Osmond, Michelle <mlosmond@mun.ca>
Sent: Thursday, January 4, 2024 1:16:16 PM
To: Lake, Chris <c.lake@mun.ca>
Subject: Quick question

Hi Chris,

I know you're absolutely swamped so just point me to someone who can help with this request: We're drafting some Q&As on using personal devices and are looking for guidance regarding security on personal devices to include.

Thanks,
Michelle

MICHELLE OSMOND
MANAGER, COMMUNICATIONS PLANNING
Marketing and Communications
Memorial University of Newfoundland
St. John's, NL, Canada A1C 5S7

P 709 864 2455

M [REDACTED]

s. 40(1)

002-17-354-24

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Sunday, January 7, 2024 7:48 AM
To: Osmond, Michelle
Cc: Arnott, Sarah
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel - Privacy advice

Hi Michelle,

Maggie has developed some excellent privacy advice [REDACTED]
[REDACTED]
Thanks! s. 29(1) (a)

The onset of the cyber security incident at Grenfell campus on December 29, 2023, required a temporary pivot to avoid stoppage of all services. However, at this time, many employees have been moved over to their mun.ca email and this process continues. [REDACTED]
[REDACTED] s. 29(1) (a)

Many alternative solutions and services have been and will continue to become available to assist employees with reverting back to the MUN environment so that they can carry out the necessary functions of their roles. Some of these solutions include:

- Memorial OneDrive – a e solution used for file storage
- Microsoft Teams - a solution that can be used to input, collaborate and share information
- ShareBase – a solution for securely sharing files

s. 29(1) (a)

[REDACTED]

[REDACTED] s. 29(1) (a)
[REDACTED] s. 29(1) (a)
[REDACTED]

[REDACTED] 1 s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

s. 29(1) (a)

ALISON RANDELL | Interim Chief Information Officer

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Alison.Randell@mun.ca | www.mun.ca/cio


Butler, Kaitlin Sophia

From: Arnott, Sarah
Sent: Sunday, January 7, 2024 8:20 AM
To: Noseworthy, Maggie; Osmond, Michelle; Randell, Alison
Subject: Arnott, Sarah shared "GCI - Privacy advice and using IT solutions" with you



Arnott, Sarah shared a file with you

Hey there, I made a few suggestions/edits to Maggie's text to get it ready for sharing via MarComm's channels.

 GCI - Privacy advice and using IT solutions

 This link only works for the direct recipients of this message.

Open



[Privacy Statement](#)

Butler, Kaitlin Sophia

From: Arnott, Sarah
Sent: Sunday, January 7, 2024 9:15 AM
To: Lake, Chris
Cc: Barrington, Gerard; Janes, Nancy; Somers, David; Fillier-Skinner, Penny; Randell, Alison
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel - Shared mailboxes for GC

Hey Chris,

Gerard's team created the shared mailboxes requested from GC (see below). We also created instructions on how to access them which are being added to the Outlook webpage (also see below).

Would you like me to send the info to the requesters based on the emails you forwarded (i.e. with the requests from Peter)? Alternatively, you could forward this email if you feel that's best.

One note – owners of shared mailboxes can add/remove user access. We'll provide instructions to do that next week. In the meantime, if any changes are required, they can call the Service Desk to request for now.

Thanks,
 Sarah

Adding a shared mailbox to Microsoft 365 Outlook (web browser access)

1. Login to <https://outlook.office.com/> using your MUN Login account (@mun.ca address).
2. Right-click "Folders" and then select "Add a shared folder or mailbox".
3. Enter shared mailbox address, such as gctest@mun.ca.

For more information, go to [Open and use a shared mailbox in Outlook for the web](#).

Adding a shared mailbox to Outlook mobile app

1. Open the app and login.
2. Tap the **Add Account** button in the left navigation pane, then tap **Add a Shared Mailbox**.
3. Enter the shared mailbox address, such as gctest@mun.ca.
4. You can move between your different mailboxes from the app using the left navigation pane.

Shared mailbox	Owner / User	Name	Email
gcstudentservices@mun.ca	Owner	Patricia Walsh	c93paw@mun.ca
gcstudentservices@mun.ca	User	Angela Gomez	agomez@mun.ca
gcstudentservices@mun.ca	User	Britney Marsden	bmarsden@mun.ca
gcstudentservices@mun.ca	User	Thomas Young	twy675@mun.ca
gcstudentservices@mun.ca	User	Jana Walsh	f9jw@mun.ca
gcstudentservices@mun.ca			
gcregistrarsoffice@mun.ca	Owner	Shawna Matthews	s83smp@mun.ca
gcregistrarsoffice@mun.ca	User	Jonathon Turner	jrtturner@mun.ca
gcregistrarsoffice@mun.ca	User	Destanee Hynes	dsjhynes@mun.ca

gcregistrarsoffice@mun.ca	User	Allison Dawe	a22amo@mun.ca
gcregistrarsoffice@mun.ca	User	Nicole Miller	x39nvw@mun.ca
gcregistrarsoffice@mun.ca	User	Debbie Giles	dg8600@mun.ca
gcregistrarsoffice@mun.ca	User	Gordon Genge	ggenge@mun.ca
gcregistrarsoffice@mun.ca	User	Carolyn Parsons	cparsons@mun.ca
gcaces@mun.ca	Owner	Brad Elliott	brade@mun.ca
gcaces@mun.ca	User	Victoria Cole	vhc133@mun.ca
gcaces@mun.ca	User	Lorna Payne	h4lp@mun.ca
gcstudy@mun.ca	Owner	April Crocker	p93amn@mun.ca
gcstudy@mun.ca	User	Megan Drover	md2724@mun.ca
gcstudy@mun.ca	User	Peter Smith	x7ps@mun.ca
gcstudy@mun.ca	User	Joan Pike	k7jp@mun.ca
gcwrson@mun.ca	Owner	Marilyn Borden	maborden@mun.ca
gcwrson@mun.ca	User	Sarah Randell	g27sjr@mun.ca
gcwrson@mun.ca	User	Shelley House	shelleyh@mun.ca
gcwrson@mun.ca	User	Glenda Burbury	gburbury@mun.ca
gclibrary@mun.ca	Owner	Krista Howell	g52kee@mun.ca
gclibrary@mun.ca	User	Anita Park	ampark@mun.ca
gclibrary@mun.ca	User	Crystal Rose	c59cjr@mun.ca
gchr@mun.ca	Owner	Kathy Edison	kew614@mun.ca
gchr@mun.ca	User	Jennifer Watton	d53jlh@mun.ca
gcfacilities@mun.ca	Owner	Lynn Clarke	lclarke13@mun.ca
gccep@mun.ca	Owner	Bob Edwards	rcedwards@mun.ca
gcancillary@mun.ca	Owner	Charlene Connors	n07cjc@mun.ca
gchousing@mun.ca	Owner	Jennifer Mitchell	d2jm@mun.ca
gcsofa@mun.ca	Owner	Linda Humphries	lindah@mun.ca
gcsaas@mun.ca	Owner	Shelli Penney	shellip@mun.ca
gcgraduateschool@mun.ca	Owner	Nadia Simmons	nadias@mun.ca

gcsse@mun.ca	Owner	Jodeen Burton	jlbarton@mun.ca
gcsse@mun.ca	User	Paula Dawe	pjdawe@mun.ca
gcbursarsoffice@mun.ca	Owner	Shanna Jenniex	t64spr@mun.ca
gcbursarsoffice@mun.ca	Owner	<u>Teena O'Bryan</u>	teenaob@mun.ca
gcbursarsoffice@mun.ca	User	<u>Brian Duffy</u>	w22bjd@mun.ca
gcbursarsoffice@mun.ca	User	<u>Dawn Hardy</u>	dhardy11@mun.ca
gcbursarsoffice@mun.ca	User	<u>Chelsea Marks</u>	ccsm35@mun.ca
gcbursarsoffice@mun.ca	User	<u>Marina Penney</u>	marinap@mun.ca
gctravel@mun.ca	Owner	Shanna Jenniex	t64spr@mun.ca
gctravel@mun.ca	Owner	<u>Teena O'Bryan</u>	teenaob@mun.ca
gctravel@mun.ca	User	<u>Brian Duffy</u>	w22bjd@mun.ca
gctravel@mun.ca	User	<u>Dawn Hardy</u>	dhardy11@mun.ca
gctravel@mun.ca	User	<u>Chelsea Marks</u>	ccsm35@mun.ca
gctravel@mun.ca	User	<u>Marina Penney</u>	marinap@mun.ca
gcap@mun.ca	Owner	Shanna Jenniex	t64spr@mun.ca
gcap@mun.ca	Owner	<u>Teena O'Bryan</u>	teenaob@mun.ca
gcap@mun.ca	User	<u>Brian Duffy</u>	w22bjd@mun.ca
gcap@mun.ca	User	<u>Dawn Hardy</u>	dhardy11@mun.ca
gcap@mun.ca	User	<u>Chelsea Marks</u>	ccsm35@mun.ca
gcap@mun.ca	User	<u>Marina Penney</u>	marinap@mun.ca
gcpcards@mun.ca	Owner	Shanna Jenniex	t64spr@mun.ca
gcpcards@mun.ca	Owner	<u>Teena O'Bryan</u>	teenaob@mun.ca
gcpcards@mun.ca	User	<u>Brian Duffy</u>	w22bjd@mun.ca
gcpcards@mun.ca	User	<u>Dawn Hardy</u>	dhardy11@mun.ca
gcpcards@mun.ca	User	<u>Chelsea Marks</u>	ccsm35@mun.ca
gcpcards@mun.ca	User	<u>Marina Penney</u>	marinap@mun.ca

Butler, Kaitlin Sophia

From: Osmond, Michelle
Sent: Sunday, January 7, 2024 10:02 AM
To: Arnott, Sarah
Cc: Noseworthy, Maggie; Randell, Alison
Subject: Re: Arnott, Sarah shared "GCI - Privacy advice and using IT solutions" with you

Thanks everyone. I'll be online this afternoon so I'll have a look at this then.

Michelle

Michelle Osmond
Manager, Communications Planning
Marketing and Communications
Memorial University
(W) 709-864-2455
(C) [REDACTED] s. 40(1)

On Jan 7, 2024, at 8:20 AM, Arnott, Sarah <sarnott@mun.ca> wrote:

<AttachedImage>

Arnott, Sarah shared a file with you

Hey there, I made a few suggestions/edits to Maggie's text to get it ready for sharing via MarComm's channels.

<AttachedImage> GCI - Privacy advice and using IT solutions

<AttachedImage> This link only works for the direct recipients of this message.

Open

Butler, Kaitlin Sophia

From: Beh, Patricia
Sent: Sunday, January 7, 2024 10:26 AM
To: McDougall, Greg; Randell, Alison
Subject: EPG - Agenda - Jan 7
Attachments: EPG Agenda - Jan 7.docx

NOTE TO APPLICANT: The attachment is located on the subsequent page.

Hi Greg and Alison,

IAP Office

Please see the attached agenda for the noon meeting.

Greg – do you mind forward to Travis and Imran please?

Also, a reminder to use the WebEx link – not Teams.

Thanks,

Trish

Patricia Beh
Senior Advisor to the President
Government Relations and Strategic Initiatives
President's Office, Room A-2021
Arts and Administration Building | 230 Elizabeth Avenue
Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Privileged and confidential – Prepared at the Request of Counsel

**Special Meeting of the Executive Policy Group
January 7, 2024**

Attendees:

- Neil Bose, President *pro tempore*
- Jennifer Lokash, Provost and Vice-President (Academic) *pro tempore*
- Ian Sutherland, Vice-President (Grenfell Campus)
- Lisa Browne, Vice-President (Administration, Finance and Advancement)
- Tana Allen, Acting Vice-President (Research)
- Paul Brett, Interim Vice-President (Marine Institute)
- Catharyn Andersen, Vice-President (Indigenous)
- Alison Randall, Interim Chief Information Officer
- Greg McDougall, Director of Emergency Operations and Chief Risk Officer
- Trish Beh, Senior Advisor, Government Relations and Strategic Initiatives
- Margot Brown, Executive Director of the President’s Office

Invited:

- Imran Ahmad, Senior Partner, Norton Rose (external guest)
- Travis Walker, Senior Associate, Norton Rose (external guest)

Category	Item	Agenda item	Attachment	Sponsor	Incl. in Board Update
A	1	Debrief from EOC <ul style="list-style-type: none"> • Lead: Director of Emergency 	Yes	VPAFA	No
A	2	Next Steps – [REDACTED] s. 31(1)(l) <ul style="list-style-type: none"> • Lead: Interim Chief Information Officer 	No	VPAFA	Yes
B	3	Communications	No	VPAFA	TBD
	4	Other Business			

Categories:

A – Information B – Input C – Decision D – Strategy

Butler, Kaitlin Sophia

From: McDougall, Greg
Sent: Sunday, January 7, 2024 11:02 AM
To: Beh, Patricia
Cc: Randell, Alison
Subject: Re: EPG - Agenda - Jan 7

Of course
Greg

Sent from my iPhone

On Jan 7, 2024, at 10:26 AM, Beh, Patricia <patricia.beh@mun.ca> wrote:

Hi Greg and Alison,

Please see the attached agenda for the noon meeting.

Greg – do you mind forward to Travis and Imran please?

Also, a reminder to use the WebEx link – not Teams.

Thanks,

Trish

Patricia Beh
Senior Advisor to the President
Government Relations and Strategic Initiatives
President's Office, Room A-2021
Arts and Administration Building | 230 Elizabeth Avenue
Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
t: 709.864.6145 | f: 709.864.2059 | email: patricia.beh@mun.ca

<image001.jpg>

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

<EPG Agenda - Jan 7.docx>

Butler, Kaitlin Sophia

From: Arnott, Sarah
Sent: Sunday, January 7, 2024 11:03 AM
To: Whelan, Meaghan; Randell, Alison; Osmond, Michelle
Subject: RE: Email re @mun.ca

Hey Meaghan,

Sorry Meaghan, I wasn't clear. We created a website with information about the new Microsoft 365 Outlook email service with information about how to access, etc. It's at <https://www.mun.ca/cio/it-services/email-and-collaboration/microsoft-365/microsoft-outlook/>.

Can it be linked from here? <https://www.mun.ca/updates/new-munca-email-mailboxes/>

Also – a question around comms to GC students to @mun.ca addresses. There are reports they are not receiving them but do you know if they are being sent and if so, by who?

I just received the following from Kevin:

there are reports that students have logged into MUNmail as previously, but the comms that were sent out over the past few days are not showing. As an example [REDACTED] s. 40(1) [REDACTED] has received course correspondence from CITL on Jan 4th, but none of the comms emails sent out re: the IT outage / Grenfell events.

Thanks,
Sarah

From: Whelan, Meaghan <mcwhelan@mun.ca>
Sent: Sunday, January 7, 2024 10:59 AM
To: Arnott, Sarah <sarnott@mun.ca>; Randell, Alison <alrandell@mun.ca>; Osmond, Michelle <mlosmond@mun.ca>
Subject: Re: Email re @mun.ca

Hi Sarah,

Sorry, I don't know what you mean by that?

Thanks,
Meaghan

On Jan 7, 2024, at 9:17 AM, Arnott, Sarah <sarnott@mun.ca> wrote:

Hi Meaghan,

Can we please get a link to our Outlook support website from this update? <https://www.mun.ca/cio/it-services/email-and-collaboration/microsoft-365/microsoft-outlook/>

Thanks,
Sarah

From: Whelan, Meaghan <mcwhelan@mun.ca>
Sent: Saturday, January 6, 2024 2:35 PM
To: Arnott, Sarah <sarnott@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: Email re @mun.ca

Hi folks,

Can you confirm that these are all the right links in this email?

NEW @MUN.CA EMAIL SERVICE FOR GRENFELL CAMPUS FACULTY AND STAFF

All @mun.ca email accounts for Grenfell Campus faculty and staff have now been moved into Microsoft 365 Outlook.

This improvement has been made so that it is easier for users to access their emails. It means that users will receive better service and it will give access to all available services as it integrates with Office 365.

Email addresses are not affected and your mun.ca email address will not change.

To access your email please go to <https://outlook.office.com/> and login using your MUN Login (@mun.ca address) to access your @mun.ca email. You will be asked to set up multifactor authentication using the Microsoft Authenticator app. Once this has been set up you will be able to access email on your computer through your browser, or on your phone with the outlook app.

The new mailbox will not contain old emails sent prior to the change. These can still be accessed at webmail.mun.ca. However, the webmail.mun.ca will not be receiving new incoming emails. These will only be received through the outlook site or app.

This process will run on Saturday, Jan. 6, 9 a.m.-11 a.m.

To enable the new mail service to operate effectively, all Grenfell faculty, staff and students are required to change their MUN Login password if they have not already done since Jan. 1, 2024. If you have not already completed this step, you will need to do so by going to <https://login.mun.ca/forgot-password>.

If you have any questions or require assistance, please contact the IT Service Desk at help@mun.ca or (709) 864-4595.

Butler, Kaitlin Sophia

From: Osmond, Michelle
Sent: Sunday, January 7, 2024 11:04 AM
To: Whelan, Meaghan
Cc: Arnott, Sarah; Randell, Alison
Subject: Re: Email re @mun.ca

I can take care of this (Sarah emailed earlier)

Michelle Osmond
 Manager, Communications Planning
 Marketing and Communications
 Memorial University
 (W) 709-864-2455
 (C) s. 40(1)

On Jan 7, 2024, at 10:58 AM, Whelan, Meaghan <mcwhelan@mun.ca> wrote:

Hi Sarah,

Sorry, I don't know what you mean by that?

Thanks,
 Meaghan

On Jan 7, 2024, at 9:17 AM, Arnott, Sarah <sarnott@mun.ca> wrote:

Hi Meaghan,

Can we please get a link to our Outlook support website from this update?
<https://www.mun.ca/cio/it-services/email-and-collaboration/microsoft-365/microsoft-outlook/>

Thanks,
 Sarah

From: Whelan, Meaghan <mcwhelan@mun.ca>
Sent: Saturday, January 6, 2024 2:35 PM
To: Arnott, Sarah <sarnott@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: Email re @mun.ca

Hi folks,

Can you confirm that these are all the right links in this email?

¹ NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: Arnott, Sarah
Sent: Sunday, January 7, 2024 11:07 AM
To: Lake, Chris
Cc: Barrington, Gerard; Janes, Nancy; Somers, David; Fillier-Skinner, Penny; Randell, Alison
Subject: RE: Privileged and Confidential - Prepared at the Request of Legal Counsel - Shared mailboxes for GC

FYI – this has been communicated to shared mailbox owners and users, and I sent Peter the full list of shared mailboxes. He acknowledged receipt and sent thanks!

Sarah

From: Lake, Chris <c.lake@mun.ca>
Sent: Sunday, January 7, 2024 9:21 AM
To: Arnott, Sarah <sarnott@mun.ca>
Cc: Barrington, Gerard <gbarrington@mun.ca>; Janes, Nancy <nancyj@mun.ca>; Somers, David <dvsomers@mun.ca>; Fillier-Skinner, Penny <penny@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: Re: Privileged and Confidential - Prepared at the Request of Legal Counsel - Shared mailboxes for GC

Awesome, yes please and thank you.

Thanks, Chris

Chris Lake
 Director, Information Management & Protection (Acting)
 Office of the Chief Information Officer
 Memorial University of Newfoundland
 St. John's | Newfoundland and Labrador | A1C 5S7
 709.864.4894
c.lake@mun.ca

From: Arnott, Sarah <sarnott@mun.ca>
Date: Sunday, January 7, 2024 at 9:15 AM
To: Lake, Chris <c.lake@mun.ca>
Cc: Barrington, Gerard <gbarrington@mun.ca>, Janes, Nancy <nancyj@mun.ca>, Somers, David <dvsomers@mun.ca>, Fillier-Skinner, Penny <penny@mun.ca>, Randell, Alison <alrandell@mun.ca>
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel - Shared mailboxes for GC

Hey Chris,

Gerard's team created the shared mailboxes requested from GC (see below). We also created instructions on how to access them which are being added to the Outlook webpage (also see below).

Would you like me to send the info to the requesters based on the emails you forwarded (i.e. with the requests from Peter)? Alternatively, you could forward this email if you feel that's best.

One note – owners of shared mailboxes can add/remove user access. We'll provide instructions to do that next week. In the meantime, if any changes are required, they can call the Service Desk to request for now.

¹ NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: Lake, Chris
Sent: Sunday, January 7, 2024 12:07 PM
To: Janes, David Charles; Randell, Alison; Barrington, Gerard
Subject: Re: Stats on Grenfell

Hi Dave

I have copied Gerard Barrington. Gerard - can you provide any information on this. Txs

Thanks, Chris

Chris Lake
Director, Information Management & Protection
Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's | Newfoundland and Labrador | A1C 5S7
709.864.4894
c.lake@mun.ca

From: Janes, David Charles <dcjanes@mun.ca>
Sent: Sunday, January 7, 2024 11:27:36 AM
To: Randell, Alison <alrandell@mun.ca>; Lake, Chris <c.lake@mun.ca>
Subject: Stats on Grenfell

Hello Alison and Chris,

On an academic business continuity meeting with Grenfell and they are wondering about stats on staff/faculty who have "activated" their mun.ca email?

Hope your weekend is going well,

Dave

DAVE JANES | COORDINATOR OF RISK AND INSURANCE

Office of the Chief Risk Officer
Memorial University of Newfoundland
St. John's, NL A1C 5S7
Office: 709-864-4895
Email: dcjanes@mun.ca

www.mun.ca/risk

Butler, Kaitlin Sophia

From: Lake, Chris
Sent: Sunday, January 7, 2024 1:23 PM
To: Randell, Alison; Walsh, Deidre; Barrington, Gerard
Subject: Re: Privileged and confidential - prepared at the request of counsel - 365 migration licenses

Will do. Thanks.

Thanks, Chris

Chris Lake
Director, Information Management & Protection
Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's | Newfoundland and Labrador | A1C 5S7
709.864.4894
c.lake@mun.ca

From: Randell, Alison <alrandell@mun.ca>
Sent: Sunday, January 7, 2024 1:22:10 PM
To: Walsh, Deidre <dwalsh@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>
Cc: Lake, Chris <c.lake@mun.ca>
Subject: Privileged and confidential - prepared at the request of counsel - 365 migration licenses

Hi folks,

s. 29(1) (a) s. 31(1)(l)

[Redacted]

Gerard - [Redacted] s. 29(1) (a)

Chris - [Redacted]
[Redacted] s. 29(1) (a) s. 31(1)(l)

Thanks everyone,

Alison

Get [Outlook for iOS](#)

Butler, Kaitlin Sophia

From: Lake, Chris
Sent: Sunday, January 7, 2024 1:26 PM
To: Newt's Hinterland; Barrington, Gerard; Pike, Laura; Farrell, Todd; Randell, Alison
Subject: 365 Planning and Discussion

Hi Newton

s. 31(1)(l)

[REDACTED] we need to engage Carla on discussions on several areas related to 365 technologies. Is it ok for us to engage her for meetings? Thanks.

Thanks, Chris

Chris Lake
Director, Information Management & Protection
Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's | Newfoundland and Labrador | A1C 5S7
709.864.4894
c.lake@mun.ca

Butler, Kaitlin Sophia

From: Whelan, Meaghan s. 40(1)
Sent: Sunday, January 7, 2024 2:10 PM
To: Callahan, Melanie S.; Osmond, Michelle; 'Peter Ride'; [REDACTED]
Cc: Randell, Alison; McDougall, Greg; Tobin, Holly
Subject: RE: For distribution- guidelines on asset return
Attachments: Further device guidelines Jan 7 2 pm vFINAL.docx

NOTE TO APPLICANT: The attachment is located on the subsequent page.

Hi folks,

IAP Office

This version is approved. Can you please distribute as noted below?

Thank you all – I appreciate your patience as we worked through this.

Meaghan

From: Whelan, Meaghan
Sent: Sunday, January 7, 2024 8:10 AM
To: Melanie (mcallahan@grenfell.mun.ca) <mcallahan@grenfell.mun.ca>; Osmond, Michelle <mlosmond@mun.ca>; 'Peter Ride' [REDACTED]; [REDACTED] s. 40(1)
Cc: Randell, Alison <alrandell@mun.ca>; McDougall, Greg <gmcdougall@mun.ca>; Tobin, Holly <htobin@mun.ca>
Subject: For distribution- guidelines on asset return

Hi folks,

The attached document has been approved by Alison and NRF. Can you please distribute – Melanie, inside the 'all Grenfell' brightspace shell and Michelle, on the pw protected page?

s. 29(1) (a)

Laura/Melanie, [REDACTED] I'll leave that for you to determine.

s. 29(1) (a)

Thanks,
Meaghan

MEAGHAN WHELAN she/her
 ASSOCIATE DIRECTOR, COMMUNICATIONS
 Marketing and Communications
 Memorial University of Newfoundland
 St. John's, NL, Canada A1C 5S7
 M [REDACTED] s. 40(1)

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of this province.

Guidance for Grenfell faculty and staff: How to know what devices to return for review

Devices that must be returned as soon as possible:

- Computer (laptop or desktop) issued by Grenfell. This includes computers that were purchased using PDTER or research funds that are domain-joined or domain-managed*
- Computer that has been connected to the Grenfell network via Ethernet cable

Avoid connecting these devices to the internet in the interim.

Devices that do not need to be returned:

- Tablets
- Cell phones
- USB drives
- Computer (laptop or desktop) bought by the university or using personal funds that has **not** connected to the Grenfell network via Ethernet cable

If this significantly affects your work in the next week, please reach out via help@mun.ca and copy your dean/director.

If you are unable to come in to have your device returned, have questions about your device or if you have a device that doesn't align with the above criteria, email help@mun.ca with the subject: ASSET RETURN. Include the details of your device (type, age, connection to Grenfell and any other relevant details). This will be reviewed and you will get a response.

Returning your device:

Devices can be returned to the Grenfell ITS Service Desk (AS-373) for scanning. Devices will be returned as soon as it is possible to do so safely. We recognize the importance of the data on these devices. The service desk will have a series of questions regarding what is stored on the device in order to ensure preservation of data. If you have any important data stored on the device that *cannot* be wiped (i.e., locally stored files on the desktop), please advise the service desk when returning your device.

We thank you all for your continued patience and cooperation as we work to restore our systems.

*domain-joined or domain-managed refers to computers that require a Grenfell log in to use services, such as shared drives or printers. They are centrally managed in terms of security settings and permissions. If you are not sure if your computer is domain-joined or domain-managed, contact help@mun.ca

Butler, Kaitlin Sophia

From: Barrington, Gerard
Sent: Sunday, January 7, 2024 2:13 PM
To: Randell, Alison; Walsh, Deidre
Cc: Lake, Chris
Subject: RE: Privileged and confidential - prepared at the request of counsel - 365 migration licenses

s. 29(1) (a)

From: Randell, Alison <alrandell@mun.ca>
Sent: Sunday, January 7, 2024 1:22 PM
To: Walsh, Deidre <dwalsh@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>
Cc: Lake, Chris <c.lake@mun.ca>
Subject: Privileged and confidential - prepared at the request of counsel - 365 migration licenses

Hi folks,

s. 29(1) (a) s. 31(1)(l)

Gerard - s. 29(1) (a)

Chris - s. 29(1) (a) s. 31(1)(l)

Thanks everyone,

Alison

Get [Outlook for iOS](#)

Butler, Kaitlin Sophia

From: Walsh, Deidre
Sent: Sunday, January 7, 2024 2:19 PM
To: Randell, Alison; Barrington, Gerard
Subject: Re: [REDACTED] s. 31(1)(l)

I'll get the PO issued first thing Monday.
I am still waiting on the acceptance of the ATIPPA and confidentiality statements, as well.

Get [Outlook for iOS](#)

From: Randell, Alison <alrandell@mun.ca>
Sent: Sunday, January 7, 2024 1:42:07 PM
To: Walsh, Deidre <dwalsh@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>
Subject: Re: [REDACTED] s. 31(1)(l)

[REDACTED] s. 29(1) (a)

Has the PO been issued or will that be a Monday activity?

Thanks
Alison

Get [Outlook for iOS](#)

From: Walsh, Deidre <dwalsh@mun.ca>
Sent: Sunday, January 7, 2024 1:34:40 PM
To: Randell, Alison <alrandell@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>
Subject: Re: [REDACTED] s. 31(1)(l)

Ok,
I haven't asked for the student quote [REDACTED] s. 29(1) (a)

Get [Outlook for iOS](#)

From: Randell, Alison <alrandell@mun.ca>
Sent: Sunday, January 7, 2024 1:33:15 PM
To: Walsh, Deidre <dwalsh@mun.ca>
Subject: RE: [REDACTED] s. 31(1)(l)

I had reviewed that one. But they excluded students.

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

From: Walsh, Deidre <dwalsh@mun.ca>
Sent: Sunday, January 7, 2024 1:25 PM
To: Randell, Alison <alrandell@mun.ca>
Subject: Fwd: [REDACTED] s. 31(1)(l)

I thought I sent this, it adresses the students.

Get [Outlook for iOS](#)

From: [REDACTED] s. 31(1)(l)
Sent: Saturday, January 6, 2024 9:29 PM
To: Walsh, Deidre <dwalsh@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>
Cc: [REDACTED]; [REDACTED]
Subject: [EXTERNAL SENDER] [REDACTED] s. 31(1)(l)

Good evening Deidre and Gerard,

As discussed, please find attached quote for Quest ODM migration tool.

I revisited this with Paul and Michael and determined to leave out the Students, at least for now.

These licenses are yours to use for 12 months and can be used for Mail, One Drive, and Teams migration.

If you would like me to place an order with Quest, please confirm quantity and forward a PO.

We have the signed ODSA in place, so Paul can start working with you anytime.

Kind regards,

[REDACTED] s. 31(1)(l)



From: [REDACTED] s. 31(1)(l)
Sent: Saturday, January 6, 2024 1:14 PM
To: Walsh, Deidre <dwalsh@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>
Subject: RE: call

Thank you Deidre.

I've sent off the items below for acceptance, acknowledgement and also asked if we have a confidentiality agreement.

² NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: Fillier-Skinner, Penny
Sent: Sunday, January 7, 2024 2:20 PM
To: Randell, Alison
Subject: Fillier-Skinner, Penny shared "All_Grenfell_Employees_With_Email_and_UID_Report_07_Jan_2024" with you



Fillier-Skinner, Penny shared a file with you

Here's the document that Fillier-Skinner, Penny shared with you.



All_Grenfell_Employees_With_Email_and_UID_Report_07_Jan_2024



This link only works for the direct recipients of this message.

Open

Butler, Kaitlin Sophia

From: Osmond, Michelle
Sent: Sunday, January 7, 2024 2:31 PM s. 40(1)
To: Whelan, Meaghan; Callahan, Melanie S.; 'Peter Ride'; [REDACTED]
Cc: Randell, Alison; McDougall, Greg; Tobin, Holly
Subject: RE: For distribution- guidelines on asset return

Posted

MICHELLE OSMOND
 MANAGER, COMMUNICATIONS PLANNING
 Marketing and Communications
 Memorial University of Newfoundland
 St. John's, NL, Canada A1C 5S7
 P 709 864 2455
 M [REDACTED] s. 40(1)

From: Whelan, Meaghan <mcwhelan@mun.ca>
Sent: Sunday, January 7, 2024 2:10 PM
To: Melanie (mcallahan@grenfell.mun.ca) <mcallahan@grenfell.mun.ca>; Osmond, Michelle <mlosmond@mun.ca>; 'Peter Ride' <[REDACTED]>; [REDACTED] s. 40(1)
Cc: Randell, Alison <alrandell@mun.ca>; McDougall, Greg <gmcdougall@mun.ca>; Tobin, Holly <htobin@mun.ca>
Subject: RE: For distribution- guidelines on asset return

Hi folks,

This version is approved. Can you please distribute as noted below?

Thank you all – I appreciate your patience as we worked through this.

Meaghan

From: Whelan, Meaghan
Sent: Sunday, January 7, 2024 8:10 AM
To: Melanie (mcallahan@grenfell.mun.ca) <mcallahan@grenfell.mun.ca>; Osmond, Michelle <mlosmond@mun.ca>; 'Peter Ride' <[REDACTED]>; [REDACTED] s. 40(1)
Cc: Randell, Alison <alrandell@mun.ca>; McDougall, Greg <gmcdougall@mun.ca>; Tobin, Holly <htobin@mun.ca>
Subject: For distribution- guidelines on asset return

Hi folks,

The attached document has been approved by Alison and NRF. Can you please distribute – Melanie, inside the 'all Grenfell' brightspace shell and Michelle, on the pw protected page? [REDACTED]

[REDACTED] s. 29(1) (a)

Laura/Melanie, [REDACTED] I'll leave that for you to determine.

s. 29(1) (a)

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

1
 IAP Office

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Sunday, January 7, 2024 2:39 PM
To: Browne, Lisa; Whelan, Meaghan
Subject: RE: [EXTERNAL SENDER] Browne, Lisa shared "Board of Regents UPDATE Jan 8 2024 DRAFT" with you

Hi,

[Redacted] s. 29(1) (a)

Thanks

Alison

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

From: Browne, Lisa <no-reply@sharepointonline.com>
Sent: Sunday, January 7, 2024 2:21 PM
To: Randell, Alison <alrandell@mun.ca>; Whelan, Meaghan <mcwhelan@mun.ca>
Cc: Browne, Lisa <lisa.browne@mun.ca>
Subject: [EXTERNAL SENDER] Browne, Lisa shared "Board of Regents UPDATE Jan 8 2024 DRAFT" with you



Browne, Lisa shared a file with you

s. 29(1) (a)

[Redacted] If possible, appreciate a review by tonight or early tomorrow am but I will work with whatever you have available! [Redacted]

[Redacted] s. 29(1) (a)

Butler, Kaitlin Sophia

From: Newt's Hinterland [REDACTED] s. 40(1)
Sent: Sunday, January 7, 2024 2:39 PM
To: Lake, Chris; Barrington, Gerard; Pike, Laura; Farrell, Todd; Randell, Alison
Subject: [EXTERNAL SENDER] Re: 365 Planning and Discussion

Most definitely. Include Cory Williams too, please.

Sent from Newton's mobile device.

From: Lake, Chris <c.lake@mun.ca> s. 40(1)
Sent: Sunday, January 7, 2024 1:25:30 PM
To: Newt's Hinterland [REDACTED]; Barrington, Gerard <gbarrington@mun.ca>; Pike, Laura <laura@mun.ca>; Farrell, Todd <toddf@mun.ca>; Randell, Alison <alandell@mun.ca>
Subject: 365 Planning and Discussion

Hi Newton

As we prepare to move forward with 365 data migration we need to engage Carla on discussions on several areas related to 365 technologies. Is it ok for us to engage her for meetings? Thanks.

Thanks, Chris

Chris Lake
Director, Information Management & Protection
Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's | Newfoundland and Labrador | A1C 5S7
709.864.4894
c.lake@mun.ca

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Sunday, January 7, 2024 2:55 PM
To: Wooley, Emily
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

Hi Emily,

s. 29(1) (a) s. 31(1)(l)

Penny has been tasked with many extracts from Banner regarding our email migration efforts for Grenfell etc (details below from Penny).

[Redacted]

Thanks!

[Redacted]

s. 29(1) (a) s. 31(1)(l)

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Sunday, January 7, 2024 5:19 PM
To: McDougall, Greg; Tobin, Holly
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel - IT Update

Today's update that have some costs and next steps identified based on what was approved at the Executive Policy Group.

IT Update – January 7, 2023

Privileged and Confidential - Prepared at the Request of Legal Counsel

Service	State	Next Steps
Network	<ul style="list-style-type: none"> • [Redacted] • [Redacted] • [Redacted] <p style="text-align: right;">s. 29(1) (a) s. 31(1)(l)</p>	<ul style="list-style-type: none"> • Next steps – [Redacted] [Redacted] • Next Steps – [Redacted] [Redacted] • Next Steps – [Redacted] [Redacted] <p style="text-align: right;">s. 29(1) (a) s. 31(1)(l) s. 29(1) (a) s. 31(1)(l) s. 29(1) (a) s. 31(1)(l)</p>
Wireless	<ul style="list-style-type: none"> • [Redacted] Costs – travel and hours worked for consultants and Memorial employees to be determined. s. 29(1) (a) s. 31(1)(l) • Bell TLS contract signed Cost - [Redacted] [Redacted] s. 39(1) • SolutionsInc services extended to Grenfell's ~500 beds [Redacted] s. 39(1) 	<ul style="list-style-type: none"> • Nest Steps – [Redacted] [Redacted] <p style="text-align: right;">s. 29(1) (a) s. 31(1)(l)</p>

	<ul style="list-style-type: none"> • [Redacted] 	
<p>M365 – Email, OneDrive, Teams services</p> <p>s. 29(1) (a)</p> <p>s. 29(1) (a)</p> <p>s. 31(1)(l)</p>	<ul style="list-style-type: none"> • All Grenfell employees have been provisioned a M365 license in the Memorial tenant which means mun.ca email, OneDrive and Teams are available for all Grenfell employees to use. [Redacted] (valid until July when we renew all M365 licenses) s. 39(1) • All auto-forwarding from mun.ca email to Grenfell email has been removed [Redacted]. • [Redacted] • [Redacted] • If migration licenses arrive on Monday, [Redacted] will begin migrating Grenfell employees OneDrive and email data from the Grenfell tenant to the Memorial tenant. [Redacted] <p>Scope did not include Grenfell students M365 data but estimates are being provided. s. 29(1) (a)</p>	<ul style="list-style-type: none"> • Next Steps - [Redacted] <p>s. 29(1) (a) s. 31(1)(l)</p> <p>s. 31(1)(l)</p> <p>s. 39(1)</p> <p>s. 29(1) (a) s. 31(1)(l)</p>
<p>Memorial services – Banner, file shares, Recruit, OnBase, etc.</p>	<ul style="list-style-type: none"> • [Redacted] • 20 configured laptops arriving Monday morning. • 15 configured laptops [Redacted] are scheduled to arrive mid-week. <p>s. 29(1) (a)</p>	<ul style="list-style-type: none"> • [Redacted] • [Redacted] • [Redacted]
<p>Printers/Support</p>	<ul style="list-style-type: none"> • OCIO Desktop staff arriving today to assist with the setup of independent print stations. 	
<p>DNS change to MUN.ca</p>	<ul style="list-style-type: none"> • If you search for Grenfell online, you will now be directed to the mun.ca/grenfellcampus site. This is a new site within Memorial's enterprise web content management system, T4. • [Redacted] 	<ul style="list-style-type: none"> • [Redacted] <p>s. 29(1) (a) s. 31(1)(l)</p>

ALISON RANDELL | Interim Chief Information Officer

Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Sunday, January 7, 2024 5:22 PM
To: Fillier-Skinner, Penny
Subject: FW: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

s. 29(1) (a)

thanks!

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

From: Wooley, Emily <ebenson@mun.ca>
Sent: Sunday, January 7, 2024 5:07 PM
To: Randell, Alison <alrandell@mun.ca>
Subject: Re: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

Hi,

s. 29(1) (a)

Thanks

E
Sent from my iPhone

On Jan 7, 2024, at 2:55 PM, Randell, Alison <alrandell@mun.ca> wrote:

Hi Emily,

Penny has been tasked with many extracts from Banner regarding our email migration efforts for Grenfell etc (details below from Penny).

Thanks! s. 29(1) (a) s. 31(1)(l)

s. 29(1) (a) s. 31(1)(l)

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

Butler, Kaitlin Sophia

From: Andersen, Catharyn <no-reply@sharepointonline.com>
Sent: Sunday, January 7, 2024 7:46 PM
To: Randell, Alison
Subject: [EXTERNAL SENDER] Andersen, Catharyn wants to access 'Board of Regents Key Messages Jan 8 2024 CONFIDENTIAL DRAFT'

I'd like access, please.

Accept or Decline this request

Requested resource: [REDACTED]

s. 31(1)(l)

Requested by: Andersen, Catharyn(s62cda@mun.ca)

Butler, Kaitlin Sophia

From: Farrell, Todd
Sent: Sunday, January 7, 2024 9:13 PM
To: Randell, Alison
Subject: Fwd: teams channel

FYI

Get [Outlook for iOS](#)

s. 29(1) (a) s. 31(1)(l)



Butler, Kaitlin Sophia

From: Allen, Tana <no-reply@sharepointonline.com>
Sent: Sunday, January 7, 2024 9:20 PM
To: Randell, Alison
Subject: [EXTERNAL SENDER] Allen, Tana wants to access 'Board of Regents Key Messages Jan 8 2024 CONFIDENTIAL DRAFT'

I'd like access, please.

Accept or Decline this request

Requested resource:

[REDACTED]

s. 31(1)(l)

Requested by: Allen, Tana(tallen@mun.ca)

Butler, Kaitlin Sophia

From: Farrell, Todd
Sent: Sunday, January 7, 2024 9:24 PM
To: Randell, Alison; Whelan, Harold
Subject: Fwd: teams channel

s. 29(1) (a)

Just adding Alison [redacted]

Todd
Get [Outlook for iOS](#)

From: Whelan, Harold <hwhelan@mun.ca>
Sent: Sunday, January 7, 2024 9:18 PM
To: Farrell, Todd <toddf@mun.ca>
Subject: RE: teams channel

[redacted]

[redacted] s. 29(1) (a) s. 31(1)(l)

[redacted]

[redacted] s. 29(1) (a) s. 31(1)(l)

Harold

From: Farrell, Todd <toddf@mun.ca>
Sent: Sunday, January 7, 2024 9:04 PM
To: Whelan, Harold <hwhelan@mun.ca>
Subject: Fwd: teams channel

FYI, can you have a look at the request?

Todd

Get [Outlook for iOS](#) s. 29(1) (a) s. 31(1)(l)

[redacted]

1 NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Sunday, January 7, 2024 9:27 PM
To: Farrell, Todd; Whelan, Harold
Subject: Re: teams channel

[Redacted]

s. 29(1) (a)

Thanks
Alison

Get [Outlook for iOS](#)

From: Farrell, Todd <toddf@mun.ca>
Sent: Sunday, January 7, 2024 9:23:34 PM
To: Randell, Alison <alrandell@mun.ca>; Whelan, Harold <hwhelan@mun.ca>
Subject: Fwd: teams channel

s. 29(1) (a)

Just adding Alison, [Redacted]

Todd
Get [Outlook for iOS](#)

From: Whelan, Harold <hwhelan@mun.ca>
Sent: Sunday, January 7, 2024 9:18 PM
To: Farrell, Todd <toddf@mun.ca>
Subject: RE: teams channel

[Redacted]

s. 29(1) (a) s. 31(1)(l)

[Redacted]

s. 29(1) (a) s. 31(1)(l)

Harold

From: Farrell, Todd <toddf@mun.ca>
Sent: Sunday, January 7, 2024 9:04 PM
To: Whelan, Harold <hwhelan@mun.ca>
Subject: Fwd: teams channel

FYI, can you have a look at the request?

Todd

Get [Outlook for iOS](#)

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

Butler, Kaitlin Sophia

From: Walsh, Deidre
Sent: Monday, January 8, 2024 9:35 AM
To: Randell, Alison
Subject: FW: [REDACTED] s. 29(1) (a) s. 31(1)(l)

FYI

From: Stublely, Chris <ctstublely@mun.ca>
Sent: Monday, January 8, 2024 9:35 AM
To: Walsh, Deidre <dwalsh@mun.ca>; Whelan, Harold <hwhelan@mun.ca>
Cc: Andrews, Darcy <darcya@mun.ca>
Subject: [REDACTED] s. 29(1) (a) s. 31(1)(l)

[REDACTED] s. 29(1) (a) s. 31(1)(l)

Chris Stublely
[REDACTED] s. 31(1)(l)
Information Technology Services
Memorial University of Newfoundland
St. John's, NL A1C 5S7
Tel: +1 (709) 864-3762
Cell: [REDACTED] s. 40(1)

Butler, Kaitlin Sophia

From: Farrell, Todd
Sent: Monday, January 8, 2024 11:07 AM
To: Randell, Alison; Lake, Chris; Barrington, Gerard; Pike, Laura; Pritchett, Newton C
Subject: Re: 365 Planning and Discussion

Hi Newton,

s. 29(1) (a) s. 31(1)(l)



Please

reach out if you have questions. thanks.

Todd

From: Randell, Alison <alrandell@mun.ca>
Sent: Sunday, January 7, 2024 2:40 PM
To: Lake, Chris <c.lake@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>; Pike, Laura <laura@mun.ca>; Farrell, Todd <toddf@mun.ca>; Pritchett, Newton C <npritchett@mun.ca>
Subject: Re: 365 Planning and Discussion

s. 40(1)

And Newton is using his MUN.ca now [redacted] s. 29(1) (a)

Thanks folks!

Get [Outlook for iOS](#)

From: Newt's Hinterland [redacted] s. 40(1)
Sent: Sunday, January 7, 2024 2:39:11 PM
To: Lake, Chris <c.lake@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>; Pike, Laura <laura@mun.ca>; Farrell, Todd <toddf@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: [EXTERNAL SENDER] Re: 365 Planning and Discussion

Most definitely. Include Cory Williams too, please.

Sent from Newton's mobile device.

From: Lake, Chris <c.lake@mun.ca> s. 40(1)
Sent: Sunday, January 7, 2024 1:25:30 PM
To: Newt's Hinterland [redacted]; Barrington, Gerard <gbarrington@mun.ca>; Pike, Laura <laura@mun.ca>; Farrell, Todd <toddf@mun.ca>; Randell, Alison <alrandell@mun.ca>
Subject: 365 Planning and Discussion

¹ NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: Farrell, Todd in Teams <noreply@email.teams.microsoft.com>
Sent: Monday, January 8, 2024 1:01 PM
To: Randell, Alison
Subject: [EXTERNAL SENDER] Todd sent a message

Hi,

Your teammates are trying to reach you in **Microsoft Teams**.

TF

Todd sent a message in chat with Todd + 1



s. 29(1) (a)

Reply in Teams

Install Microsoft Teams now



This email was sent from an unmonitored mailbox. Update your email preferences in Teams. Activity > Settings (Gear Icon) > Notifications.

© 2023 Microsoft Corporation, One Microsoft Way, Redmond WA 98052-7329
Read our [privacy policy](#)



Butler, Kaitlin Sophia

From: Lake, Chris
Sent: Monday, January 8, 2024 1:44 PM
To: Pritchett, Newton C; Newhook, Steven; Randell, Alison
Subject: Re-image of an existing Staff Asset

Hi Newton

Steve's team on the ground has our image with them and can start to reimage existing "cleared" staff laptops.

Thanks.

Thanks, Chris

s. 29(1) (a)

Chris Lake
Director, Information Management & Protection (Acting)
Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's | Newfoundland and Labrador | A1C 5S7
709.864.4894
c.lake@mun.ca

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Monday, January 8, 2024 2:32 PM
To: Walsh, Deidre
Subject: FW: Privileged and Confidential - Prepared at the Request of Legal Counsel - IT Update

ALISON RANDELL | Interim Chief Information Officer

Office of the Chief Information Officer
 Memorial University of Newfoundland
 Spencer Hall - SP4015
 220 Prince Philip Drive, St. John's, NL, A1C 5S7
 T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

From: Randell, Alison
Sent: Sunday, January 7, 2024 5:19 PM
To: McDougall, Greg <gmcdougall@mun.ca>; Tobin, Holly <htobin@mun.ca>
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel - IT Update

Today's update that have some costs and next steps identified based on what was approved at the Executive Policy Group.

IT Update – January 7, 2023

Privileged and Confidential - Prepared at the Request of Legal Counsel

Service	State	Next Steps
<p>Network</p> <p>s. 29(1) (a)</p> <p>s. 31(1)(l)</p>	<ul style="list-style-type: none"> • [Redacted] • [Redacted] • [Redacted] 	<ul style="list-style-type: none"> • Next steps – [Redacted] • Next Steps – [Redacted]

s. 29(1) (a)

s. 31(1)(l)

NOTE TO APPLICANT: The remainder of this email is located previously in the
 1 records.

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Monday, January 8, 2024 2:36 PM
To: Fillier-Skinner, Penny
Subject: Privileged and Confidential - Prepared at the Request of Legal Counsel - Request for data

Hi Penny,

Can you please grant Danny Hyde and Laura Pike access to the dataset that provides a mapping of Grenfell email to Memorial email.

Thanks

Alison

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

Butler, Kaitlin Sophia

From: McDougall, Greg
Sent: Monday, January 8, 2024 3:04 PM
To: Lake, Chris; Fillier-Skinner, Penny; Randell, Alison; Arnott, Sarah
Cc: McKivor, Lee Ann
Subject: Re: Grenfell Senators -- new email

s. 29(1) (a)

This is much appreciated,
 Thanks everyone!
 Greg

Greg McDougall
 Office of the Chief Risk Officer
 Memorial University of Newfoundland
 FM 1020, 14 Phelan Road
 St. John's, Newfoundland | A1C 5S7
 Cell: [REDACTED] s. 40(1)
 Email: gmcdougall@mun.ca

We acknowledge that the lands on which Memorial University's campuses are situated in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: "Lake, Chris" <c.lake@mun.ca>
Date: Monday, January 8, 2024 at 3:02 PM
To: "McDougall, Greg" <gmcdougall@mun.ca>, "Fillier-Skinner, Penny" <penny@mun.ca>, "Randell, Alison" <alrandell@mun.ca>, "Arnott, Sarah" <sarnott@mun.ca>
Subject: Re: Grenfell Senators -- new email

Hi Greg

Quick look these email addresses are incorrect. I will loop in team to provide correct information.

Thanks, Chris

Chris Lake
 Director, Information Management & Protection (Acting)
 Office of the Chief Information Officer
 Memorial University of Newfoundland
 St. John's | Newfoundland and Labrador | A1C 5S7
 709.864.4894
c.lake@mun.ca

From: McDougall, Greg <gmcdougall@mun.ca>
Date: Monday, January 8, 2024 at 2:47 PM
To: Peter Ride [REDACTED], McKivor, Lee Ann <lamckivor@mun.ca>, Parsons, Carolyn

s. 40(1)

<csparsons@grenfell.mun.ca>, Lake, Chris <c.lake@mun.ca>
Cc: Sutherland, Ian D <isutherland@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>, Tobin, Holly <htobin@mun.ca>, Janes, David Charles <dcjanes@mun.ca>
Subject: FW: Grenfell Senators -- new email

Hi all,

[Redacted]

s. 29(1) (a)

Greg

Greg McDougall
Office of the Chief Risk Officer
Memorial University of Newfoundland
FM 1020, 14 Phelan Road
St. John's, Newfoundland | A1C 5S7
Cell: [Redacted] s. 40(1)
Email: gmcDougall@mun.ca

We acknowledge that the lands on which Memorial University's campuses are situated in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: "McKivior, Lee Ann" <lamckivior@mun.ca>
Date: Monday, January 8, 2024 at 2:45 PM
To: "McDougall, Greg" <gmcDougall@mun.ca>
Cc: senate <senate@mun.ca>
Subject: Fwd: Grenfell Senators -- new email

Hi Greg

[Redacted]

s. 29(1) (a)

LA

Lee Ann McKivior
University Registrar

Sent from my iPhone

Begin forwarded message:

From: "Tilley, Linda" <ltilley@mun.ca>
Date: January 8, 2024 at 2:09:39 PM NST
To: "McKivior, Lee Ann" <lamckivior@mun.ca>
Subject: Grenfell Senators -- new email

Hi Lee Ann,

I resent the calendar webex invite to Grenfell Campus Senate members (but I got them back with a message....Delivery has failed to these recipients or groups)

sutherland@mun.ca
kjacobse@mun.ca
pride@mun.ca
thennessey@mun.ca
ebezzina@mun.ca
gcsuvpacademic@mun.ca
ssedean@mun.ca
llhumphri@mun.ca
bfisher@mun.ca

Thanks.

Linda

Linda Tilley
Administrative Coordinator to the Secretary of Senate
c/o Registrar's Office, Room A-2002
Arts and Administration Building | 230 Elizabeth Avenue
Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
t: 709.864.8867 | email: senate@mun.ca



<http://www.mun.ca/>

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Butler, Kaitlin Sophia

From: Fillier-Skinner, Penny
Sent: Monday, January 8, 2024 3:18 PM
To: Randell, Alison; Lake, Chris; Arnott, Sarah; Barrington, Gerard; Farrell, Todd
Subject: RE: Grenfell Senators -- new email

s. 29(1) (a)

Stay tuned.

I did test Ian in Outlook and got his correct address. I also tested Ken Jacobsen and it returned c2kj@mun.ca which is correct.

s. 29(1) (a)

From: Randell, Alison <alrandell@mun.ca>
Sent: Monday, January 8, 2024 3:16 PM
To: Lake, Chris <c.lake@mun.ca>; Fillier-Skinner, Penny <penny@mun.ca>; Arnott, Sarah <sarnott@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>; Farrell, Todd <toddf@mun.ca>
Subject: RE: Grenfell Senators -- new email

s. 29(1) (a)

From: Lake, Chris <c.lake@mun.ca>
Sent: Monday, January 8, 2024 3:13 PM
To: Fillier-Skinner, Penny <penny@mun.ca>; Arnott, Sarah <sarnott@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>; Farrell, Todd <toddf@mun.ca>
Cc: Randell, Alison <alrandell@mun.ca>
Subject: Re: Grenfell Senators -- new email

s. 29(1) (a)

Can we ensure we provide all correct addresses for these folks to Lee Ann, [REDACTED] Txs.

Thanks, Chris

Chris Lake
Director, Information Management & Protection
Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's | Newfoundland and Labrador | A1C 5S7
[709.864.4894](tel:709.864.4894)
c.lake@mun.ca

From: Fillier-Skinner, Penny <penny@mun.ca>
Sent: Monday, January 8, 2024 3:10:52 PM
To: Lake, Chris <c.lake@mun.ca>; Arnott, Sarah <sarnott@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>; Farrell, Todd <toddf@mun.ca>
Cc: Randell, Alison <alrandell@mun.ca>
Subject: RE: Grenfell Senators -- new email

s. 29(1) (a)

From: Lake, Chris <c.lake@mun.ca>
Sent: Monday, January 8, 2024 3:05 PM
To: Arnott, Sarah <sarnott@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>; Farrell, Todd <toddf@mun.ca>
Cc: Fillier-Skinner, Penny <penny@mun.ca>
Subject: Re: Grenfell Senators -- new email

We need to provide correct addressees to Lee Ann

Thanks, Chris

Chris Lake
 Director, Information Management & Protection (Acting)
 Office of the Chief Information Officer
 Memorial University of Newfoundland
 St. John's | Newfoundland and Labrador | A1C 5S7
 709.864.4894
c.lake@mun.ca

From: Arnott, Sarah <sarnott@mun.ca>
Date: Monday, January 8, 2024 at 3:00 PM
To: Lake, Chris <c.lake@mun.ca>, Barrington, Gerard <gbarrington@mun.ca>, Farrell, Todd <toddf@mun.ca>
Cc: Fillier-Skinner, Penny <penny@mun.ca>
Subject: RE: Grenfell Senators -- new email

They are not the right @mun.ca email addresses. Looping in Penny as she has the spreadsheet.

Sarah

From: Lake, Chris <c.lake@mun.ca>
Sent: Monday, January 8, 2024 2:59 PM
To: Arnott, Sarah <sarnott@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>; Farrell, Todd <toddf@mun.ca>
Subject: FW: Grenfell Senators -- new email

Thoughts?

Thanks, Chris

Chris Lake
 Director, Information Management & Protection (Acting)
 Office of the Chief Information Officer
 Memorial University of Newfoundland
 St. John's | Newfoundland and Labrador | A1C 5S7
 709.864.4894
c.lake@mun.ca

From: McDougall, Greg <gmcdougall@mun.ca>
Date: Monday, January 8, 2024 at 2:47 PM s. 40(1)
To: Peter Ride [REDACTED], McKivior, Lee Ann <lamckivior@mun.ca>, Parsons, Carolyn <csparsons@grenfell.mun.ca>, Lake, Chris <c.lake@mun.ca>
Cc: Sutherland, Ian D <isutherland@mun.ca>, Lokash, Jennifer <jlokash@mun.ca>, Tobin, Holly <htobin@mun.ca>, Janes, David Charles <dcjanes@mun.ca>
Subject: FW: Grenfell Senators -- new email

Hi all,

[Redacted]

s. 29(1) (a)

Greg

Greg McDougall
Office of the Chief Risk Officer
Memorial University of Newfoundland
FM 1020, 14 Phelan Road
St. John's, Newfoundland | A1C 5S7
Cell: [Redacted] s. 40(1)
Email: gmcDougall@mun.ca

We acknowledge that the lands on which Memorial University's campuses are situated in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: "McKivior, Lee Ann" <lamckivior@mun.ca>
Date: Monday, January 8, 2024 at 2:45 PM
To: "McDougall, Greg" <gmcDougall@mun.ca>
Cc: senate <senate@mun.ca>
Subject: Fwd: Grenfell Senators -- new email

Hi Greg

[Redacted]

s. 29(1) (a)

LA

Lee Ann McKivior
University Registrar

Sent from my iPhone

Begin forwarded message:

From: "Tilley, Linda" <ltilley@mun.ca>
Date: January 8, 2024 at 2:09:39 PM NST
To: "McKivior, Lee Ann" <lamckivior@mun.ca>
Subject: Grenfell Senators -- new email

Hi Lee Ann,

I resent the calendar webex invite to Grenfell Campus Senate members (but I got them back with a message....Delivery has failed to these recipients or groups)

NOTE TO APPLICANT: The remainder of this email is
3 located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Monday, January 8, 2024 3:28 PM
To: Pritchett, Newton
Subject: test

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

Butler, Kaitlin Sophia

From: Fillier-Skinner, Penny
Sent: Monday, January 8, 2024 3:42 PM
To: Arnott, Sarah; Barrington, Gerard
Cc: Farrell, Todd; Lake, Chris; Randell, Alison; Pike, Laura; McDonald, Fabian
Subject: RE: Updated Newsline list

Adding Fabian just in case we need a new extract with Grenfell added.

From: Arnott, Sarah <sarnott@mun.ca>
Sent: Monday, January 8, 2024 3:39 PM
To: Fillier-Skinner, Penny <penny@mun.ca>; Barrington, Gerard <gbarrington@mun.ca>
Cc: Farrell, Todd <toddf@mun.ca>; Lake, Chris <c.lake@mun.ca>; Randell, Alison <alrandell@mun.ca>; Pike, Laura <laura@mun.ca>
Subject: Updated Newsline list

Hey Penny and Gerard,

Are we able to do an update of Newsline based on current employee emails?

Thanks,
Sarah

Sarah Arnott (she/her/hers) | Manager Strategy, Planning & Liaison

Office of the Chief Information Officer
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864 2984

www.mun.ca

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Monday, January 8, 2024 3:49 PM
To: Fillier-Skinner, Penny
Subject: FW: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

ALISON RANDELL | Interim Chief Information Officer
 Office of the Chief Information Officer
 Memorial University of Newfoundland
 Spencer Hall - SP4015
 220 Prince Philip Drive, St. John's, NL, A1C 5S7
 T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

From: Wooley, Emily <ebenson@mun.ca>
Sent: Monday, January 8, 2024 3:41 PM
To: Randell, Alison <alrandell@mun.ca>
Subject: RE: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

Hi,

Ok thanks for this. The approach as you outlined is approved from HR.

Let me know if you need anything else,
 Emily

From: Randell, Alison <alrandell@mun.ca>
Sent: Monday, January 8, 2024 1:43 PM
To: Wooley, Emily <ebenson@mun.ca>
Subject: RE: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

Hi Emily,

Here's some examples below. [REDACTED]

s. 29(1) (a)

For CITL for example we had to send them first name, last name, and UID which is all they need for WRSON to set them up in Brightspace.

Jennifer Watton has the spreadsheet with the full dataset that you provided approval on. Any Grenfell requests for that data, Penny is pointing back to Jennifer as she is their HR person.

[REDACTED]

s. 29(1) (a)

Thanks,

Alison

ALISON RANDELL | Interim Chief Information Officer
Office of the Chief Information Officer
Memorial University of Newfoundland
Spencer Hall - SP4015
220 Prince Philip Drive, St. John's, NL, A1C 5S7
T 709.864.2063
Alison.Randell@mun.ca | www.mun.ca/cio

From: Wooley, Emily <ebenson@mun.ca>
Sent: Sunday, January 7, 2024 5:07 PM
To: Randell, Alison <alrandell@mun.ca>
Subject: Re: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

Hi,

[Redacted]

s. 29(1) (a)

Thanks

E
Sent from my iPhone

On Jan 7, 2024, at 2:55 PM, Randell, Alison <alrandell@mun.ca> wrote:

Hi Emily,

Penny has been tasked with many extracts from Banner regarding our email migration efforts for Grenfell etc (details below from Penny).

[Redacted]

Thanks! s. 29(1) (a) s. 31(1)(l)

[Redacted]

s. 29(1) (a) s. 31(1)(l)

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Alison.Randell@mun.ca | www.mun.ca/cio

Butler, Kaitlin Sophia

From: Randell, Alison
Sent: Monday, January 8, 2024 3:49 PM
To: Wooley, Emily
Subject: RE: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

Thanks Emily.

Alison

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From: Wooley, Emily <ebenson@mun.ca>
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To: Randell, Alison <alrandell@mun.ca>
Subject: RE: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

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Emily

From: Randell, Alison <alrandell@mun.ca>
Sent: Monday, January 8, 2024 1:43 PM
To: Wooley, Emily <ebenson@mun.ca>
Subject: RE: Privileged and Confidential - Prepared at the Request of Legal Counsel - Data Export needs

Hi Emily,

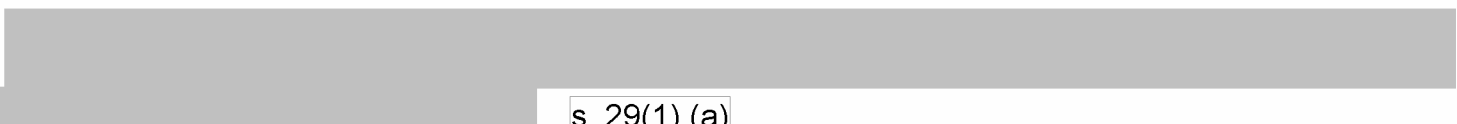
Here's some examples below.



s. 29(1) (a)

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Jennifer Watton has the spreadsheet with the full dataset that you provided approval on. Any Grenfell requests for that data, Penny is pointing back to Jennifer as she is their HR person.



s. 29(1) (a)

1

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office