

NOTE TO APPLICANT: The attachments, located previously in the records on pages 180-184, are redacted pursuant to s. 30(1) (a).

From: [Browne, Lisa](#)
To: [VP Admin](#)
Subject: Fwd: Connecting Chief Risk Officer
Date: Sunday, December 31, 2023 2:46:13 AM
Attachments: [REDACTED]

IAP Office

s. 30(1) (a)

Sent from my iPhone

Begin forwarded message:

s. 30(1) (a)



Butler, Kaitlin Sophia

From: Beh, Patricia <patricia.beh@mun.ca>
Sent: Sunday, December 31, 2023 9:01 AM
To: McDougall, Greg; Beh, Patricia; Tobin, Holly
Subject: Re: Connecting Chief Risk Officer

Great, thanks Greg!

Get [Outlook for iOS](#)

From: McDougall, Greg <gmcDougall@mun.ca>
Sent: Sunday, December 31, 2023 1:01:03 AM
To: Beh, Patricia <patricia.beh@mun.ca>; Tobin, Holly <htobin@mun.ca>
Subject: Fwd: Connecting Chief Risk Officer

Hi Trish,
Holly will help facilitate the connection with Bob and the RNC.
Thanks
Greg

Sent from my iPhone

Begin forwarded message:

s. 30(1) (a)



From: Karen White
To: Travis Walker (he/him); Imran Ahmad (he/him); Browne, Lisa
Cc: Marie Labrosse
Subject: RE: FOR APPROVAL: Norton Rose-MUN-NAT-Statement of Work (Cyber)
Date: Sunday, December 31, 2023 11:10:16 AM
Attachments: image001.png
 image002.png
 image003.png
 image004.png
 image005.png
 image006.png
 image007.png
 NATIONAL SOW MUN Grenfell-Norton Rose Dec 30 2023 Final (CAN DMS 1002890761.1).docx

NOTE TO APPLICANT: The attachment is located on pages 192-194. Please note, however, that we are currently conducting a third party business consult on these records. Please refer to note in the decision letter regarding this consult.

IAP Office

Received and reviewed, w th thanks. [REDACTED] s. 29(1) (a)

Clean version, attached.

Many thanks,

Karen White (She/Her)

Vice President

M [REDACTED] s. 40(1)

From: Travis Walker (he/him) <travis.walker@nortonrosefulbright.com>
Sent: Sunday, December 31, 2023 12:20 AM
To: Imran Ahmad (he/him) <imran.ahmad@nortonrosefulbright.com>; Karen White <kwhite@national.ca>; lisa.browne@mun.ca
Cc: Marie Labrosse <mlabrosse@National.ca>
Subject: RE: FOR APPROVAL: Norton Rose MUN NAT Statement of Work (Cyber)

Hi Karen,

Sorry for the delay on this. [REDACTED]

[REDACTED] s. 30(1) (a)

Thanks very much,

Travis

Travis Walker
 Senior Associate

Norton Rose Fulbright Canada LLP / S.E.N.C.R.L. s.r.l
 222 Bay Street, Suite 3000, P.O. Box 53, Toronto ON M5K 1E7 Canada
 T: +1 416.216.4819 | F: +1 416.216.3930
travis.walker@nortonrosefulbright.com

NORTON ROSE FULBRIGHT

From: Imran Ahmad (he/him) <imran.ahmad@nortonrosefulbright.com>
Sent: December 30, 2023 2:11 PM

To: Karen White <kwhite@national.ca>; lisa.browne@mun.ca
Cc: Travis Walker (he/him) <travis.walker@nortonrosefulbright.com>; Marie Labrosse
 <mlabrosse@National.ca>
Subject: RE: FOR APPROVAL: Norton Rose-MUN-NAT-Statement of Work (Cyber)

Hi Karen,

Nice to be working with you and your team again.

Adding my colleague Travis Walker.

Imran Ahmad

Partner / Associé

Toronto / Montréal

Canadian Head of Technology / chef canadien, Technologies

Canadian Co-Head of Information Governance, Privacy and Cybersecurity

cochef canadien, Gouvernance de l'information, protection des renseignements personnels et cybersécurité

Norton Rose Fulbright Canada LLP / S.E.N.C.R.L., s.r.l.

T: +1 416.202.6708 | M: [REDACTED] | T: +1 514 847 4747

imran.ahmad@nortonrosefulbright.com

s. 40(1)

NORTON ROSE FULBRIGHT

From: Karen White <kwhite@national.ca>

Sent: December 30, 2023 2:04 PM

To: Imran Ahmad (he/him) <imran.ahmad@nortonrosefulbright.com>; lisa.browne@mun.ca

Cc: mcwhelan@mun.ca; Marie Labrosse <mlabrosse@National.ca>

Subject: FOR APPROVAL: Norton Rose-MUN-NAT-Statement of Work (Cyber)

[External Email – Use Caution]

Hello Lisa and Imran,

As promised, please find attached a statement of work and a copy of our cyber credentials for review and approval. I've left the SOW in Word in case there are requested edits.

I've copied my colleague Marie, who will work with us on this mandate. I understand Meaghan is leading communications for MUN.

If you have any questions or feedback, please do let us know.

Pleased to support with your approval.

Many thanks,
 Karen

Karen White, BPR, MBA (She/Her)

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

Vice President

M -

s. 40(1)

Follow me:  

N|A|T|I|O|N|A|L

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Halifax, Nova Scotia B3J 0E8

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nortonrosefulbright.com

Confidentiality notice

This email is confidential and may be privileged. If you are not the intended recipient please notify the sender immediately and delete it

From: [Tobin, Holly](#)
To: [Ian Sutherland](#); [Browne, Lisa](#); [Lokash, Jennifer](#)
Cc: [McDougall, Greg](#); [Luther, Rayna Jenevieve](#); [Janes, David Charles](#); [Beh, Patricia](#); [Whelan, Meaghan](#)
Subject: RE: EOC Update
Date: Sunday, December 31, 2023 12:14:29 PM
Attachments: [EOC Incident Action Plan.xlsx](#)

NOTE TO APPLICANT: The attachment is located after this email thread.

Privileged and Confidential - Prepared at the request of Counsel IAP Office

Hi Jennifer, Lisa and Ian,

Our EOC team met this morning at 9:30 AM. The updated incident action plan is attached. Below you will find a summary of the meeting and decision points for the Executive Policy Group to consider (I understand the group has already met this morning [REDACTED])

[REDACTED] s. 29(1) (a)

s. 29(1) (a)

s. 31(1)(l)

[REDACTED]

s. 29(1) (a)

3.

[REDACTED]

s. 29(1) (a)

4.

[REDACTED]

s. 31(1)(l)

5.

s. 29(1) (a)

[REDACTED] Other departments such as CEP, Registrars Office, Human Resources, ITS and Finance are supporting Grenfell in implementing business continuity measures.

s. 29(1) (a)

6.

[REDACTED]

7. Information Access and Privacy office to be notified of incident [REDACTED]

8. Finance section to meet today.

Communications Summary:

1. No media inquiries to date
2. Social media
 1. No further posts
3. Communications plan has been developed and with exec for approval.

Decision Points:

4. Grenfell Delayed Opening
5. Communications planning and timelines

Next Steps:

- [REDACTED]

s. 29(1) (a)

s. 31(1)(l)

-
-
-

s. 29(1) (a)

Our next EOC meeting will be tomorrow, Jan 1 at 9:30 AM. Another update will follow at that time.

Holly

HOLLY TOBIN | MANAGER, EMERGENCY PLANNING AND BUSINESS CONTINUITY

Office of the Chief Risk Officer
 Memorial University of Newfoundland
 Facilities Management Building FM1024
 St. John's, Newfoundland | A1C 5S7
 T 709 864 7661 | C [REDACTED] | F 709 864 8823

www.mun.ca/emergency s. 40(1)

Where people and ideas become.

From: Tobin, Holly

Sent: Saturday, December 30, 2023 2:56 PM s. 40(1)

To: 'Ian Sutherland' [REDACTED]; Browne, Lisa <lisa.browne@mun.ca>

Cc: McDougall, Greg <gmcdougall@mun.ca>; Luther, Rayna Jenevieve <rluther@mun.ca>; Janes, David Charles <dcjanes@mun.ca>

Subject: RE: Privileged and Confidential - Prepared at the request of Counsel - EOC Update

Hi Lisa and Ian,

Our EOC team met today at noon. Below you will find a summary of the meeting and decision points for the Executive Policy Group to consider:

s. 29(1) (a) s. 31(1)(l)

[REDACTED]

3

s. 29(1) (a)

s. 29(1) (a)

4.

s. 31(1)(l)

5.

s. 29(1) (a)

6.

7. Trish Beh will provide government a daily update on status and key steps taken.

Communications Summary:

1. No media inquiries to date
2. Social media
 1. One post on yodel
3. Messaging has been approved to be sent to the Board of Regents.
4. Communications plan is being developed.

Decision Points:

5. Dr Sutherland: Grenfell Delayed Opening
6. Communications planning and timelines.

s. 31(1)(l)

Next Steps:

-
-
-
-

s. 29(1) (a)

Our next EOC meeting will be tomorrow, Dec 31 at 9:30 AM. Another update will follow at that time.

Holly

HOLLY TOBIN | MANAGER, EMERGENCY PLANNING AND BUSINESS CONTINUITY

Office of the Chief Risk Officer
 Memorial University of Newfoundland
 Facilities Management Building FM1024
 St. John's, Newfoundland | A1C 5S7
 T 709 864 7661 | C [REDACTED] | F 709 864 8823

www.mun.ca/emergency s. 40(1)

Where people and ideas become.

From: Ian Sutherland [REDACTED] s. 40(1)

Sent: Friday, December 29, 2023 9:46 PM

To: Tobin, Holly <htobin@mun.ca>

Cc: Browne, Lisa <lisa.browne@mun.ca>; McDougall, Greg <gmcDougall@mun.ca>; Luther, Rayna

NOTE TO APPLICANT: The remainder of this email is located previously in the records.

IAP Office

***Privileged and Confidential - Prepared at the Request of Legal Counsel ***								
Objective	Description	Assigned To	Date Assigned	Due Date	Priority	Status	Actions Taken	Date Completed
s. 29(1) (a)		Operations Section - Alison Randell	29-Dec-23		High	In Progress	Connections have been closed between campuses and with external partners. Internet has been disabled at Grenfell and Marine Institute Campuses. CSIS engaged. Office of VP Research engaged. Faculty of Medicine engaged.	s. 29(1) (a) s. 31(1)(l)
		Operations Section - Alison Randell	29-Dec-23		High	In Progress		
s. 29(1) (a)		EOC Manager - Dave and Breach Coach	31-Dec-23			In Progress	Dave to schedule meeting with IAP and breach coach. PIO drafting message on 29-Dec-23 to be sent to MUN leadership and staff , and to students currently living on campus at Grenfell later today. Exec Policy Group to approve messaging. Message drafted, approved by breech coach and exec policy grp, released at approx 3 pm. Message to Regents being drafted, Message to regents sent. Communications plan drafted and with exec for approval.	s. 29(1) (a)
s. 29(1) (a)		Public Information Officer	29-Dec-23		Moderate	In Progress		
	Activate EOC	Activate EOC to support response efforts	Director of Emergency Operations	29-Dec-23	29-Dec-23	Complete	Initial meeting held at 12:30 PM on 29-Dec-23. Further meetings to be scheduled.	29-Dec-23
			Operations Section - Alison Randell and Newton Pritchett	29-Dec-23		High	In Progress	s. 29(1) (a) s. 31(1)(l)
s. 29(1) (a) s. 31(1)(l)	Implement Business Continuity Processes for Grenfell Campus		Planning Section - Kevin Garnier and Peter Ride	29-Dec-23		High	In Progress	Grenfell Planning team meeting scheduled for 10 AM on 30-Dec-23.
	Expand EOC	Expand EOC to meet current needs of response. s. 31(1)(l)	Director of Emergency Operations	29-Dec-23	29-Dec-23	Complete	Finance Chief - Debbie Collis activated. Planning section expanded to include Grenfell continuity planning.	29-Dec-23
	Obtain additional human resources for Grenfell IT	Obtain resources from and/or ITS to support work ongoing at Grenfell campus.	Operations Section - Alison Randell and Newton Pritchett	30-Dec-23		High	In Progress	sourcing staff to send to Grenfell. s. 31(1)(l)
	Implement Business Continuity Processes for Marine Institute Campus		Planning Section - Holly Tobin and Dave Janes	31-Dec-23			In Progress	Meeting scheduled for afternoon of 31-Dec-23
	Notify NC3 and local law enforcement	The National Cybercrime Coordination Centre (NC3) must be notified of the incident, and subsequently local law enforcement.	Breach Coach and Trish Beh	30-Dec-23			In Progress	Breach coach has filed report with NC3. Trish to notify RNC.

From: [Browne, Lisa](#)
To: [Glenn Barnes](#)
Cc: [Lokash, Jennifer](#); [Scott, Tina \(Regents\)](#); [Beh, Patricia](#); [Collins, Victoria](#); [Whelan, Meaghan](#)
Bcc: [Whelan, Meaghan](#)
Subject: RE: CONFIDENTIAL - Statement
Date: Sunday, December 31, 2023 12:46:00 PM
Sensitivity: Confidential

Hi Glenn, here is a statement we will be distributing very soon. Forwarding to you, then on to board and then to the university community. In addition, we will have board key messages for distribution shortly after circulation.

Subject: IT security issue impacting Grenfell Campus

s. 29(1) (a)

On Dec. 29, 2023, Memorial University became aware of an issue with the information technology (IT) services at Grenfell Campus.

As soon as the issue was discovered, security protocols were put in place to isolate the impacted systems and an investigation was launched. Memorial can now confirm that the issue is the result of a cybersecurity incident and law enforcement has been notified.

IT services at the Marine Institute have been temporarily shut down as a precaution. There is no indication at this stage that IT services or data on other campuses are impacted.

Memorial is committed to protecting the information entrusted to it and maintaining operations for students, faculty and staff to the fullest extent possible. Memorial is actively working with cybersecurity experts to conduct a forensic investigation to determine the cause and scope of the issue. This investigation is in its early stages and will likely take some time to complete. Memorial will directly notify any individuals whose information may have been affected by this incident.

Memorial's Emergency Operations Centre has been activated and a team of pan-university experts are working together to mitigate impacts on academic, research and administrative activities.

More information about any changes that impact faculty, staff or students at Grenfell Campus will be shared in advance of the start of the winter 2024 semester. Information will be posted on mun.ca as it becomes available.

From: [Lokash, Jennifer](#)
To: [Browne, Lisa](#); [Paul Brett](#); [Allen, Tana](#); [Andersen, Catharyn](#); [Ian Sutherland](#); pride@grenfell.mun.ca
Subject: Re: draft statement
Date: Sunday, December 31, 2023 12:35:15 PM

[REDACTED] s. 29(1) (a)

JL

Dr. Jennifer Lokash
 Provost, Vice-President (Academic) and Pro Vice-Chancellor, *pro tempore*
 Public Orator
 Memorial University of Newfoundland and Labrador
 WebEx room: <https://mun.webex.com/meet> [REDACTED] s. 31(1)(l)

I acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups; I thus acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: "Browne, Lisa" <lisa.browne@mun.ca>
Date: Sunday, December 31, 2023 at 12:31 PM
To: "Browne, Lisa" <lisa.browne@mun.ca>, Paul Brett <[REDACTED]>, "Allen, Tana" <tallen@mun.ca>, "Andersen, Catharyn" <s62cda@mun.ca>, Ian Sutherland <[REDACTED]>, "pride@grenfell.mun.ca" <pride@grenfell.mun.ca>, "Lokash, Jennifer" <jlokash@mun.ca> s. 40(1)
Subject: draft statement

Confidential and privileged draft. [REDACTED]

[REDACTED] s. 29(1) (a)

On Dec. 29, 2023, Memorial University became aware of an issue with the information technology (IT) services at Grenfell Campus.

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More information about any changes that impact faculty, staff or students at Grenfell Campus will be shared in advance of the start of the winter 2024 semester. Information will be posted on mun.ca as it becomes available.

From: Browne, Lisa <lisa.browne@mun.ca>

Sent: Friday, December 29, 2023 9:55 PM

To: Paul Brett <[REDACTED]> s. 40(1)

Subject: Fwd: 5:00 NDT - Special Meeting of the Board of Regents

Sent from my iPad

Begin forwarded message:

From: "Scott, Tina (Regents)" <tinas@mun.ca>

Date: December 29, 2023 at 9:19:06 PM NST

To: [REDACTED] andrea.stack@cibc.ca, "Andrew Mercer

[REDACTED], "Anik Rahman

(m.anik@mun.ca)" <m.anik@mun.ca>, "Arshad Shaikh ([REDACTED])

[REDACTED], "Hossain, Ashrafee T." <athossain@mun.ca>, Bob Hallett

<bhallett@terraBruce.com>, "Brendan Mitchell [REDACTED]"

[REDACTED], Carter McNelly <[REDACTED]>, Earl Ludlow

[REDACTED] "Eleanor Swanson [REDACTED]"

[REDACTED] "Glenn Barnes [REDACTED]"

[REDACTED],

"Lokash,Jennifer" <jlokash@mun.ca>, "Justin Ladha (justin.ladha@krmcapital.ca)"

<justin.ladha@krmcapital.ca>, "Leigh Borden [REDACTED]"

[REDACTED], [REDACTED] Lloydetta Quaicoe

<s72luq@mun.ca>, "Lynn Zurel [REDACTED]"

"Michelle Baikie ([REDACTED])"

"Nathalie Pender (npender@grenfell.mun.ca)" <npender@grenfell.mun.ca>, "Bose,

Neil" <nbose@mun.ca>, "President, The" <munpres@mun.ca>, "Vice-President

s. 40(1)

s. 40(1)

(Academic)" <vpacad@mun.ca>, "Worsfold, Scott" <dsworsfold@mun.ca>, "Tim Powers" [REDACTED], "Scott, Tina (Regents)" <tinas@mun.ca>, "Trudy Morgan-Cole" [REDACTED], "Collins, Victoria" <vcollins@mun.ca>, "Brown, Margot" <mbrown@mun.ca>, "Andersen, Catharyn" <s62cda@mun.ca>, "Ian Sutherland (sutherland@grenfell.mun.ca)" <sutherland@grenfell.mun.ca>, "Browne, Lisa" <lisa.browne@mun.ca>, Paul Brett <Paul.Brett@mi.mun.ca>, "Allen, Tana" <tallen@mun.ca>, "Beh, Patricia" <patricia.beh@mun.ca>, "Fitzgerald, Renee" <reneef@mun.ca>, VP Admin <vpadmin@mun.ca>, "Randell, Alison" <alrandell@mun.ca>

Subject: 5:00 NDT - Special Meeting of the Board of Regents

-- Do not delete or change any of the following text. --

When it's time, join your Webex meeting here.

Join meeting<<https://mun.webex.com/>[REDACTED]

s. 31(1)(l)

More ways to join:

Join from the meeting link

<https://mun.webex.com/>[REDACTED]

s. 31(1)(l)

Join by meeting number

Meeting number (access code): [REDACTED]

Meeting password: [REDACTED]

s. 31(1)(l)

Tap to join from a mobile device (attendees only)

+1-709-722-5626, [REDACTED] <<tel:%2B1-709-722-5626>> Canada Toll (St.Johns)
 +1-416-915-6530, [REDACTED] <<tel:%2B1-416-915-6530>> Canada Toll

s. 31(1)(l)

Join by phone

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+1-416-915-6530 Canada Toll

Global call-in numbers<<https://mun.webex.com/>[REDACTED]

s. 31(1)(l)

Join from a video system or application

Dia [REDACTED] <[\[REDACTED\]@mun.webex.com](mailto:[REDACTED]@mun.webex.com)<[sip:\[REDACTED\]@mun.webex.com](mailto:[REDACTED]@mun.webex.com)>

You can also dial [REDACTED] and enter your meeting number. s. 31(1)(l)

If you are a host, click here<<https://mun.webex.com/>[REDACTED]

> to view host information.

s. 31(1)(l)

Need help? Go to <https://help.webex.com>

President, The

From: Browne, Lisa
Sent: Sunday, December 31, 2023 12:54 PM
To: Scott, Tina (Regents); [REDACTED] andrea.stack@cibc.ca; Andrew Mercer [REDACTED]; Anik Rahman (m.anik@mun.ca); Arshad Shaikh [REDACTED]; Hossain, Ashrafee T.; Bob Hallett; Brendan Mitchell [REDACTED]; Carter McNelly; Earl Ludlow; Eleanor Swanson [REDACTED]; Glenn Barnes [REDACTED]; Lokash, Jennifer; Justin Ladha (justin.ladha@kmkcapital.ca); Leigh Borden [REDACTED]; Beh, Patricia; [REDACTED] Lloydetta Quaicoe; Lynn Zurel [REDACTED]; Michelle Baikie [REDACTED]; Nathalie Pender (npender@grenfell.mun.ca); Bose, Neil; President, The; Vice-President (Academic); Worsfold, Scott; Tim Powers [REDACTED]; Trudy Morgan Cole [REDACTED]; Collins, Victoria; Ian Sutherland (sutherland@grenfell.mun.ca); Paul Brett; Randell, Alison; Brown, Margot; Allen, Tana; Andersen, Catharyn Fitzgerald, Renee; Vice-President (Academic); VP Admin; Whelan, Meaghan
Cc:
Subject: CONFIDENTIAL - Statement
Sensitivity: Confidential

Good afternoon,

s. 29(1) (a)

Here is a statement we will be distributing to the university community very soon. [REDACTED] In addition, we will have board key messages for distribution shortly after this message is circulated.

Please direct any questions to the board office.

Note that all media requests are to be managed by Meaghan Whelan, associate director, communications, mcwhelan@mun.ca or [REDACTED] s. 40(1)

Lisa

Subject: IT security issue impacting Grenfell Campus

On Dec. 29, 2023, Memorial University became aware of an issue with the information technology (IT) services at Grenfell Campus.

As soon as the issue was discovered, security protocols were put in place to isolate the impacted systems and an investigation was launched. Memorial can now confirm that the issue is the result of a cybersecurity incident and law enforcement has been notified.

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More information about any changes that impact faculty, staff or students at Grenfell Campus will be shared in advance of the start of the winter 2024 semester. Information will be posted on mun.ca as it becomes available.

Butler, Kaitlin Sophia

From: McDougall, Greg <gmcdougall@mun.ca>
Sent: Sunday, December 31, 2023 1:20 PM
To: Ricketts, Samantha; Tobin, Holly; Whelan, Meaghan; Randell, Alison
Cc: Imran Ahmad (he/him); Travis Walker (he/him)
Subject: EOC Update: Privileged and Confidential Prepared at the request of Counsel

Sending this to EOC members: Holly can you send this?

s. 29(1) (a)

Privileged and Confidential - Prepared at the request of Counsel

Hello EOC members,

s. 29(1) (a)

Fantastic job on managing this event and supporting Memorial University as we work through

I am extremely grateful in how we have supported each other, and I know we will continue to do so. This exemplifies team Memorial.

s. 40(1)

s. 29(1) (a)

s. 29(1) (a)

Every day we will send this group the updates, the Incident Action Plan (referred to as the IAP), and a schedule of the days meetings. If at any time you need support please reach out to myself, Holly, Dave or Samantha as your EOC Managers/Director of Emergency Operations.

s. 29(1) (a)

We are planning on delaying the start of the Semester for Grenfell. The soft date is January 8th, 2024

s. 29(1) (a)

A communications message will be going out shortly to the broader community acknowledging that a cyber security incident has occurred and law enforcement has been notified (a message is below).

Please let me know if you have any questions, and more information will follow.

Thank you again,

s. 40(1)

Greg

Message below:

On Dec. 29, 2023, Memorial University became aware of an issue with the information technology (IT) services at Grenfell Campus.

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Greg McDougall
Office of the Chief Risk Officer
Memorial University of Newfoundland
FM 1020, 14 Phelan Road
St. John's, Newfoundland | A1C 5S7
Cell: [REDACTED] s. 40(1)
Email: gmcDougall@mun.ca

We acknowledge that the lands on which Memorial University's campuses are situated in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

President, The

From: Marcomm Information <NEWSLINE@CLIFFY.UCS.MUN.CA> on behalf of Newsline <newspost@MUN.CA>
Sent: Sunday, December 31, 2023 1:23 PM
To: NEWSLINE@CLIFFY.UCS.MUN.CA
Subject: [NEWSLINE] IT security issue impacting Grenfell Campus

On Dec. 29, 2023, Memorial University became aware of an issue with the information technology (IT) services at Grenfell Campus.

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Memorial's Emergency Operations Centre has been activated and a team of pan-university experts are working together to mitigate impacts on academic, research and administrative activities.

More information about any changes that impact faculty, staff or students at Grenfell Campus will be shared in advance of the start of the winter 2024 semester. Information will be posted on mun.ca as it becomes available.

President, The

From: Fitzgerald, Renee
Sent: Sunday, December 31, 2023 1:34 PM
To: Amy M Warren; Andersen, Catharyn; Anderson, Kevin; Anstey, Fred; Anthony, Sarah; Associate Vice-President (Research); AVPA Students; Barron, Mary E.; Battcock, Barbara; Bauer, Larry; Belbin, Bruce; Blackwood, Penny; Blanchard, Kimberly T.; Bose, Neil; Bowden, Keith; Boyce, Danny; Brett, Paul; Brown, Margot; Brown, Tom; Browne, Jennifer; Browne, Lisa; Budden, Kent; Bugden, Shawn; Burke, Heather; Carter, Bill; Carter, Ken; Catherine Street; Cheema, Mumtaz; Chislett, Bill; Clarke, Angie; Clarke, Terry; Collis, Deborah; Cook, Lisa Marie; Craig, Ailsa; Cramm, Dennis; Ashlee Cunsolo; Daniels, Jason; Dawson, Barbara; Dean - Faculty of Business Administration; Dean of Libraries; Dean of Science; deansocialwork; Dobre, Octavia; Dodge, Stephen; Dostaler, Isabelle; Dove, Daniel; Dove, Jennifer; Dyke, Paula; Earles, Debbie; Edwards, Laura; Elliott, Barbara; Farrell, Todd; feasdean; Fillier-Skinner, Penny; Foley, Michael; Forbes, Christopher; Fridgen, Travis; Galway, Gerald J.; Garlie, Cody; Garnier, Kevin; Gaudine, Alice; Goodnough, Karen; Gosine, Raymond; Greene, Stephen; Greenwood, Robert; Clarke, Paula; Grimes, Matthew; Haghir, Morteza; Harvey, John; Hatchett, Simon; Hawco, Tommy; Hawkins, Thomas; Hearn, Chris; Hill, Scott; Hillyard, Bill; Hiscock, Marsha; HKR Dean; Hopkins, Ken; Howe, Valerie; Howell, Jennifer; Jackson, Gina; Jackson, Roxanne Trudy; Jacobs, Jesse; Jacobsen, Ken; Jenniex, Shanna; Justin Dearing; Karen Bulmer; Kavanagh, Jillian; Keeping, Dianne; Keyte, Jennifer; Kielly, Michael John; Kim, Andrew; Knutson, Sonja; Lake, Chris; Lambert, Fabian; Lee, Raelene L.; Loder, Jennine E.; Lokash, Jennifer; Luther, Rayna; Matthews, Keith; McDougall, Greg; Meaney, Richard; Mendonca, Paula; Millan, Roxanne; Miller, David; Mooney, Peter; Moss, Gregory; ViceProvostEDIAR; Mulrooney-Cousins, Patricia; Murphy Rustad, Maureen; Murphy, Karen; Murray, Jennifer Ann; Myrick, Kim; Myron, Brent; Newman, Sharon; Nie, Jinghua; Noftall, Leslie; Noseworthy, Maggie; O'Neill, Jennifer M.; O'Neill, Sean; Parsons, Carolyn; Percy, Ingrid Mary; Piercey, Dianne; Pike, Lori; Pike, Trevor; Pittman, Echo; Porter, Jennifer; President, The; adminpres; Preston, Roxanne; Pritchett, Newton; provost; Randell, Alison; Reid, Darren; Roberts, Glen; Rose, Crystal; Rose, Wayne; Rowsell, LoriLynn; Santos, Kelley; Saunders, M. Kirk; Shea, Rob; Shipp, Kim; Shortall, Rhonda; Simmons, Bonnie; Simms, Michelle; Singleton, Joe; Siri; Skinner, Laurie; Snow, Michelle H; Squires, Lynn; Sullivan, Anne-Marie; Sutherland, Ian; swccdirector; Tabrizchi, Reza; Taylor, Kelly; Thorne, Rosemary; Thorne, Tracy; Thornhill, Kim; Tibbo, Carol; Timmons, Vianne; Tucker, Paul; Vice-President (Academic); Villaume, Florian; Vivian, Grant; VP Admin; Watson, Gavan; Whelan, Meaghan; Whitten, Cheryl; Williams, Geoff; Winger, Paul; Wooley, Emily; Worsfold, Scott; Wright, Jordan

Cc: Abbott, Yvonne; Amy Marie Grouchy; Aspell, Kelly; avpfac; Aylward, Laura; Batten, Jennifer; Bennett, Sylvia S.; Benson, Jennifer; Best, Doreen L.; Billard, Gina; EDmarcomm; Broderick, Julie; Brothers, Melissa; Browne, Amanda; Bugler, Heather; Burke, Charlene; Caines, Sherry Lynn; Chafe, Gloria; Chapman, Laura; Churchill, Patricia M.; Coady, Tracy; Constantine, Nicole; Paula Cooke; Coombs, Sheri Darlene; Kovacs, Lisa D; Dawe, Paula; deansciassistant; Deborah Janes; decanalassistswk; Williams, Elizabeth; French, Jennifer; Gardiner, Susan; generalcounsel; Harding, Mike; Harper, Debbie; Helpert, Dinah; Holden, Laura; Houston, Maureen; Humphries, Jessica; Keats, Roxanne; Keeping, Tracy; Fowler, Kimberly; King, Cathy; King, Terri-Lynn; King, Yvonne; Kinsella, Amanda; Lawrence, Ebony; Lewis, Sarah; Linda Humphries; Marshall, Rhonda D; Martin, Tony; Mullins, Janine; Murphy, Marie; Murphy, Pamela; Nadia Simmons; O'Keefe-Penney, Ann Marie; Penney, Shelli; Penney, Tiffany; Penny, Clara; Philpott, Barbara D.; Pike, Darlene; Pike, Debbie; Pitcher-March, Jackie; Reid, Michele; Scott, Tina (Regents); Seaward, Katie; Smith, Laura; Stoyles, Juanita; Styles, Jill; Sullivan, Carol; Thorne, Lori; Tilley, Linda; Tobin, Sherry; Wall,

Cc: Mary; Power, Peggy; Wells, Sandra F, Westcott-Stevens, Jane; Whelan, Patricia; Whelan, Wanda; White, April; Wilkinson, Cathy; Williams, Cherie; Wright, Ellen; Wroblewski, Verna
Subject: IT security issue impacting Grenfell Campus
Attachments: IT issue update - Dec 31.pdf

Good afternoon. Please see attached update on an IT security issue impacting Grenfell Campus.

NOTE TO APPLICANT: The attachment is located on the subsequent page.

Regards,
 Renee

IAP Office

Reneé Fitzgerald, Executive Assistant to the President (Scheduling)
 President's Office, Room A-2028
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.8212 | f: 709.864.2059 | email: reneef@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Confidential until released by Memorial University

Subject: IT security issue impacting Grenfell Campus

On Dec. 29, 2023, Memorial University became aware of an issue with the information technology (IT) services at Grenfell Campus.

As soon as the issue was discovered, security protocols were put in place to isolate the impacted systems and an investigation was launched. Memorial can now confirm that the issue is the result of a cybersecurity incident and law enforcement has been notified.

IT services at the Marine Institute have been temporarily shut down as a precaution. There is no indication at this stage that IT services or data on other campuses are impacted.

Memorial is committed to protecting the information entrusted to it and maintaining operations for students, faculty and staff to the fullest extent possible. Memorial is actively working with cybersecurity experts to conduct a forensic investigation to determine the cause and scope of the issue. This investigation is in its early stages and will likely take some time to complete. Memorial will directly notify any individuals whose information may have been affected by this incident.

Memorial's Emergency Operations Centre has been activated and a team of pan-university experts are working together to mitigate impacts on academic, research and administrative activities.

More information about any changes that impact faculty, staff or students at Grenfell Campus will be shared in advance of the start of the winter 2024 semester. Information will be posted on mun.ca as it becomes available.

President, The

From: Browne, Lisa
Sent: Sunday, December 31, 2023 2:36 PM
To: Scott, Tina (Regents); [REDACTED]; andrea.stack@cibc.ca; Andrew Mercer [REDACTED]; Anik Rahman (m.anik@mun.ca); Arshad Shaikh [REDACTED]; Hossain, Ashrafee T.; Bob Hallett; Brendan Mitchell [REDACTED]; Carter McNelly; Earl Ludlow; Eleanor Swanson [REDACTED]; Glenn Barnes [REDACTED]; Lokash, Jennifer; Justin Ladha (justin.ladha@kmkcapital.ca); Leigh Borden [REDACTED]; Beh, Patricia; [REDACTED]; Lloydetta Quaicoe; Lynn Zurel [REDACTED]; Michelle Baikie [REDACTED]; Nathalie Pender (npender@grenfell.mun.ca); Bose, Neil; President, The; Vice-President (Academic); Worsfold, Scott; Tim Powers [REDACTED]; Trudy Morgan-Cole [REDACTED]; Collins, Victoria; Ian Sutherland (sutherland@grenfell.mun.ca); Paul Brett; Randell, Alison; Brown, Margot; Allen, Tana; Andersen, Catharyn
Cc: Fitzgerald, Renee; Vice-President (Academic); VP Admin; Beh, Patricia
Subject: RE: CONFIDENTIAL - Post Board Messages
Attachments: Board of Regents Key Messages Dec 31 2023 225 pm CONFIDENTIAL FINAL.pdf
Sensitivity: Confidential

As a follow up to the statement released earlier today, I have attached confidential key messages.

Thank you.

Lisa

NOTE TO APPLICANT: The attachment is located on the subsequent page.

IAP Office

Lisa Browne

Vice President
 Administration, Finance and Advancement
 EA: Jill Styles jstyles@mun.ca
 709-864-8217

CONFIDENTIAL Key Messages for Board of Regents

Dec. 31, 2023 – 2:25 pm

The following key messages are provided for the Board of Regents.

Note that all media requests are to be managed by Meaghan Whelan, associate director, communications, mcwhelan@mun.ca or [REDACTED] s. 40(1)

- As a member of the Board of Regents of Memorial University, I am aware of a cybersecurity incident at Grenfell Campus but am unable to discuss it. Law enforcement, including both the RCMP and the Canadian Centre for Cyber Security, has been notified.
- Memorial is actively working with cybersecurity experts to ensure appropriate response. These experts have confirmed that actions taken by Memorial's team align with industry best practices.
- Cybersecurity experts are conducting a forensic investigation to determine the cause and scope of the issue. This investigation is in its early stages and will likely take some time to complete.
- Memorial University became aware of the issue at Grenfell Campus on Dec. 29. As soon as the issue was discovered, security protocols were put in place to isolate the impacted systems and an investigation was launched.
- IT services at the Marine Institute have been temporarily shut down as a precaution. There is no indication at this stage that IT services or data on other campuses are impacted.
- Memorial's Emergency Operations Centre has been activated.
- Information about any changes that impact faculty, staff or students at Grenfell Campus will be shared in advance of the start of the winter 2024 semester which has classes scheduled for Jan. 4.
- Information about this issue will be posted on mun.ca.

From: Ian Sutherland [REDACTED]
Date: Sunday, December 31, 2023 at 9:30 PM
To: Peter Ride <[REDACTED]> s. 40(1)
Subject: Re: notes from meetings

Thanks! Appreciate it. Great set of notes.

[REDACTED] s. 29(1) (a)

Ian

IAN SUTHERLAND (he/they) PhD | VICE-PRESIDENT (Grenfell Campus)

Office of the Vice President (AS374B) | Grenfell Campus
Memorial University of Newfoundland & Labrador
Corner Brook, Newfoundland & Labrador, Canada A2H 6P9
T 709 639 6551 | F 709 637 6218

www.grenfell.mun.ca/

Instagram @VPGrenfell @GrenfellCampus | Twitter @VPGrenfell @GrenfellCampus

We acknowledge that Grenfell Campus is in traditional Mi'kmaw territory, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Sent from my iPhone

s. 40(1)

On Dec 31, 2023, at 11:04 PM, Peter Ride [REDACTED] wrote:

s. 29(1) (a)

s. 40(1)

[REDACTED]
[REDACTED]
[REDACTED] s. 29(1) (a)

P.

--

** * * * *

Dr Peter Ride (personal email account)

He/him

"The one duty we owe to history is to rewrite it." Oscar Wilde

<Notes from meetings for Ian - 31 Dec 2023.docx>

[REDACTED]

[REDACTED]

7. Commencement of teaching

- Jan 8th agreed on as start of teaching.

s. 29(1) (a)

s. 31(1)(l)

[REDACTED]

s. 29(1) (a)

[REDACTED]

s. 29(1) (a)

[REDACTED]

From: Newt's Hinterland <[REDACTED]>
Date: Sunday, December 31, 2023 at 10:34 PM
To: Ian Sutherland <[REDACTED]>
Subject: Re: Thanks and support

s. 40(1)

Hi Ian -

Thank you so much for the message of support; it is really appreciated.

[REDACTED]

s. 29(1) (a) s. 31(1)(l)

It has been a very busy few days and nights, but we are dedicated to getting our services restored.

Many thanks again, Ian.

Newton

Sent from Newton's mobile device.

From: Ian Sutherland <[REDACTED]>
Sent: Sunday, December 31, 2023 6:30:46 PM
To: [REDACTED]
Subject: Thanks and support

s. 40(1)

Hi Newton,

Thank you again for all you and your team are doing.

[REDACTED] s. 40(1)

[REDACTED]

s. 40(1)

Just wanted to say those things and underscore thanks and appreciation for the fantastic job.

Ian

IAN SUTHERLAND (he/they) PhD | VICE-PRESIDENT (Grenfell Campus)

Office of the Vice President (AS374B) | Grenfell Campus
Memorial University of Newfoundland & Labrador
Corner Brook, Newfoundland & Labrador, Canada A2H 6P9
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We acknowledge that Grenfell Campus is in traditional Mi'kmaw territory, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Sent from my iPhone