

From: Joyce, Mitchell
To: Noseworthy, Maggie
Subject: RE: follow up re phone call
Date: Monday, November 27, 2023 1:54:00 PM

No problem. I just emailed him. Will let you know once I hear back.

Mitchell

Mitchell Joyce Access and Privacy Analyst

-----Original Message-----

From: Noseworthy, Maggie <maggie.noseworthy@mun.ca>
 Sent: Monday, November 27, 2023 1:27 PM
 To: Joyce, Mitchell <mjj246@mun.ca>
 Subject: RE: follow up re phone call

Thanks, Mitchell.

Thanks.
 M

s. 29(1) (a)

Maggie Noseworthy B.A., I.L.B. (she/her) University Access and Privacy Advisor (Interim) Office of the General Counsel Memorial University of Newfoundland St. John's Newfoundland and Labrador A1C 5S7

-----Original Message-----

From: Joyce, Mitchell <mjj246@mun.ca>
 Sent: Monday, November 27, 2023 10:39 AM
 To: Noseworthy, Maggie <maggie.noseworthy@mun.ca>
 Subject: FW: follow up re phone call

Hi Maggie.

See below the response from Jillian re the Centre for fisheries innovation.

Mitchell

Mitchell Joyce Access and Privacy Analyst

-----Original Message-----

From: Jillian Kavanagh <Jillian.Kavanagh@mi.mun.ca>
 Sent: Monday, November 27, 2023 10:37 AM
 To: Joyce, Mitchell <mjj246@mun.ca>
 Subject: Re: follow up re phone call

Hi Mitchell.

I'm chatting with Tommy, and no, CCFI does not have a management agreement. If you have any other questions, just let us know.

Thanks,
Jill
Sent from my iPhone

On Nov 24, 2023, at 2:58 PM, Joyce, Mitchell <mjj246@mun.ca> wrote:

Hi Jillian,

After chatting in our office about some of these SII situations here, we've noticed that some of these SII.s have management agreements in place, but we were not sure if this was the case for the Centre for fisheries innovation. Do you know if anyone in your office might know if this is something in place?

Outside of that, I chatted with Maggie and if we have any further questions we can hold off and ask Tommy on Monday. Thanks!

Mitchell
.....

Mitchell Joyce Access and Privacy Analyst

Office of the General Counsel
Information Access and Privacy (IAP) Office Memorial University of Newfoundland St. John's, Newfoundland

www.mun.ca/iap

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Disclaimer <http://www.mun.ca/let-disclaimer>.

From: Joyce, Mitchell
To: Noseworthy, Maggie
Subject: FW: follow up re phone call
Date: Monday, November 27, 2023 2:12:00 PM
Attachments: CCFI MI In-kind 2022-2023.pdf

NOTE TO APPLICANT: The attachment, located after this email thread, is redacted pursuant to s. 39(1). There is one s. 40(1) redaction as well.

IAP Office

Hi Maggie,

Please find Tommy's response below re operational or administrative functions of CCFI.

Mitchell

.....

Mitchell Joyce Access and Privacy Analyst

-----Original Message-----

From: Tommy Hawco <Tommy.Hawco@mi.mun.ca>
 Sent: Monday, November 27, 2023 2:07 PM
 To: Joyce, Mitchell <mjj246@mun.ca>
 Cc: Jillian Kavanagh <Jillian.Kavanagh@mi.mun.ca>
 Subject: RE: follow up re phone call

Hi Mitchell,

Yes, Memorial University administers the payroll for CCFI. Attached is a list of administrative services and items provided to CCFI.

s. 29(1) (a)

The University's payroll sets up the payroll based on what's advised by the CCFI Board and the remuneration for each employee. The administrative functions for MI provided includes:

- payroll, leave management recording, RSP withdrawals
- purchasing, accounts payable, travel processing, cash deposit of cheques, and general GL setup
- facilities and office space including heat and light, cleaning, garbage collection, etc.

Tommy

-----Original Message-----

From: Joyce, Mitchell <mjj246@mun.ca>
 Sent: Monday, November 27, 2023 1:54 PM
 To: Tommy Hawco <Tommy.Hawco@mi.mun.ca>
 Cc: Jillian Kavanagh <Jillian.Kavanagh@mi.mun.ca>
 Subject: RE: follow up re phone call

Hi Tommy!

Myself and Maggie just had one other quick question relating to CCFI.

I believe Jillian mentioned something along these lines when I was speaking with her last week, but just so I am 100% sure, could you confirm if Memorial administers payroll for the employees of CCFI? Also, are there any other operational or administrative functions MI (Memorial) would carry out on CCFI's behalf?

Thanks!

Mitchell

.....

Mitchell Joyce Access and Privacy Analyst

Office of the General Counsel
 Information Access and Privacy (IAP) Office Memorial University of Newfoundland St. John's, Newfoundland
www.mun.ca/iap

-----Original Message-----

From: Jillian Kavanagh <Jillian.Kavanagh@mi.mun.ca>
 Sent: Monday, November 27, 2023 10:37 AM
 To: Joyce, Mitchell <mjj246@mun.ca>
 Subject: Re: follow up re phone call

Hi Mitchell,
 I'm chatting with Tommy, and no, CCFI does not have a management agreement. If you have any other questions, just let us know.

Thanks,
 Jill
 Sent from my iPhone

On Nov 24, 2023, at 2:58 PM, Joyce, Mitchell <mjj246@mun.ca> wrote:

Hi Jillian,

After chatting in our office about some of these SIE situations here, we've noticed that some of these SIEs have management agreements in place, but we were not sure if this was the case for the Centre for fisheries innovation. Do you know if anyone in your office might know if this is something in place?

Outside of that, I chatted with Maggie and if we have any further questions we can hold off and ask Tommy on Monday. Thanks!

Mitchell

Mitchell Joyce Access and Privacy Analyst

Office of the General Counsel
 Information Access and Privacy (IAP) Office Memorial University of Newfoundland St. John's, Newfoundland
www.mun.ca/iap

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 Disclaimer: <http://www.mi.mun.ca/icl/disclaimer>.

From: [Noseworthy, Maggie](#)
To: [Joyce, Mitchell](#)
Subject: RE: follow up re phone call
Date: Monday, November 27, 2023 2:43:35 PM

Fantastic!

Thanks, Mitchell

M

Maggie Noseworthy B.A., LL.B. (she/her)
University Access and Privacy Advisor (Interim)
Office of the General Counsel
Memorial University of Newfoundland
St. John's Newfoundland and Labrador A1C 5S7

-----Original Message-----

From: Joyce, Mitchell <mjj246@mun.ca>
Sent: Monday, November 27, 2023 2:13 PM
To: Noseworthy, Maggie <maggie.noseworthy@mun.ca>
Subject: FW: follow up re phone call

Hi Maggie,

Please find Tommy's response below re operational or administrative functions of CCFI.

Mitchell

.....

Mitchell Joyce Access and Privacy Analyst

-----Original Message-----

From: Tommy Hawco <Tommy.Hawco@mi.mun.ca>
Sent: Monday, November 27, 2023 2:07 PM
To: Joyce, Mitchell <mjj246@mun.ca>
Cc: Jillian Kavanagh <Jillian.Kavanagh@mi.mun.ca>
Subject: RE: follow up re phone call

Hi Mitchell,

Yes, Memorial University administers the payroll for CCFI. Attached is a list of administrative services and items provided to CCFI. [REDACTED]

s. 29(1) (a)

The University's payroll sets up the payroll based on what's advised by the CCFI Board and the remuneration for each employee. The administrative functions for MI provided includes:

- payroll, leave management recording, RSP withdrawals
- purchasing, accounts payable, travel processing, cash deposit of cheques, and general GL setup
- facilities and office space including heat and light, cleaning, garbage collection, etc.

Tommy

-----Original Message-----

From: Joyce, Mitchell <mjj246@mun.ca>
Sent: Monday, November 27, 2023 1:54 PM

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

From: [Marcomm Information](#) on behalf of [Newspost](#)
To: NEWSLINE@CLIFFY.UCS.MUN.CA
Subject: [NEWSLINE] Scheduled power outages, Dec. 4-5
Date: Friday, December 1, 2023 10:30:32 AM

The Department of Facilities Management (FM) has scheduled power outages on Monday, Dec. 4, and Tuesday, Dec. 5, affecting normal power to select St. John's campus buildings. The power outages are required to complete work associated with the Main Electrical Substation Upgrades project.

Outage No. 1

Duration: 9 p.m. on Monday, Dec. 4, until 1 a.m. on Tuesday, Dec. 5 (4 hours)

Affected buildings: Science, blocks C and D and South Campus Boiler Room

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Outage No. 2

Duration: 9 p.m. on Tuesday, Dec. 5, until 1 a.m. on Wednesday, Dec. 6 (4 hours)

Affected buildings: Queen's College, Spencer Hall, Feild Hall, Business, St. John's College, Coughlan College, C-Core and Centrifuge Centre

Building occupants are advised to make arrangements to shut down all computer equipment prior to the outage. Emergency building power will not be affected. Inquiries concerning this project can be directed to FM at the phone number listed below or by contacting 709-864-7600 after hours. FM appreciates your co-operation during this important upgrade to campus infrastructure.

FM contact: Chad Ballah, (709) 864-3575

General Contractor: Rising Edge Group

From: Butler, Kaitlin Sophia
To: Noseworthy, Maggie
Subject: RE: OIPC Files 0020-062-23-125-127
Date: Thursday, January 4, 2024 10:08:00 AM

Hi Maggie,

[REDACTED] s. 29(1) (a)

[REDACTED] s. 29(1) (a)

[REDACTED] s. 29(1) (a)

Thanks!

K

Kaitlin Butler
 Access and Privacy Analyst

From: Noseworthy, Maggie <maggie.noseworthy@mun.ca>
Sent: Thursday, January 4, 2024 9:53 AM
To: Butler, Kaitlin Sophia <kaitlin.butler@mun.ca>
Subject: RE: OIPC Files 0020-062-23-125-127

Hi Kaitlin,

[REDACTED] s. 29(1) (a)

[REDACTED] s. 29(1) (a)

[REDACTED] s. 29(1) (a)

Thanks,

M

Maggie Noseworthy | B.A., LL.B. (she/her)
 University Access and Privacy Advisor (Interim)
 Office of the General Counsel
 Memorial University of Newfoundland

St. John's | Newfoundland and Labrador | A1C 5S7

From: Butler, Kaitlin Sophia <kaitlin.butler@mun.ca>
Sent: Wednesday, January 3, 2024 4:27 PM
To: Noseworthy, Maggie <maggie.noseworthy@mun.ca>
Subject: FW: OIPC Files 0020-062-23-125-127

Hi Maggie,

Please see the below email from Robert Keenan regarding the SIE ATIPP complaints.

Thank you,

Kaitlin

Kaitlin Butler
Access and Privacy Analyst

s. 41(c)



From: [Marcomm Information](#) on behalf of [Newsline](#)
To: NEWSLINE@CLIFFY.UCS.MUN.CA
Subject: [NEWSLINE] : for Friday, Jan. 5
Date: Friday, January 5, 2024 2:14:07 PM

1. CNS Reception to Recognize University Books and Creative Works from 2023

2. Rescheduled Power Outage for Select North Campus Buildings (Jan. 9)

1.

If you are a Memorial faculty member, staff, retiree or a student and you have published or edited a book between the period of January 2023 to December 2023, the Centre for Newfoundland Studies (CNS) wants to know about it. This winter the CNS is planning an event that recognizes recent book publications or other creative works (not including journal articles) by the Memorial community.

Please contact CNS head [Colleen Field](#) if you are eligible and interested in participating by Jan 31st, 2024. Please note, the submission of journal articles and other materials can be made to the [Research Repository](#). The CNS has a mandate to collect and provide access to material relating to Newfoundland and Labrador. From books to musical recordings and everything in-between, the CNS celebrates and preserves contributions to Newfoundland and Labrador scholarship for future generations. It also collects books authored or edited by Memorial University faculty and staff that may have nothing to do with our province.

2.

Facilities Management (FM) has re-scheduled the normal power outage affecting the north campus buildings listed below. The outage will occur starting at 6:00 p.m. on Tuesday, January 9th and is planned until 1:00 a.m. on Wednesday, January 10th (7 hours). This outage is required to complete work associated with the Main Electrical Substation Upgrades project.

Affected buildings: Queen's College, Spencer Hall, Feild Hall, Business Admin., St. John's College, Coughlan College and C-Core & Centrifuge Centre

Building occupants are advised to make arrangements to shut down all computer equipment prior to the outage. Emergency building power will not be affected. Inquiries concerning this project can be directed to the phone numbers listed below or by contacting 709-864-7600 after hours. Facilities Management appreciates your co-operation during this important upgrade to campus infrastructure. FM Contacts: Steve Hiscock (709-687 5037) & Chad Ballah (709-864-3575)

Please send Newsline items to mandyc@mun.ca.

- All Memorial-related events can be submitted online [here](#). Events are collected from

NOTE TO APPLICANT: The remainder of this email is non-responsive to the request. As such, it is not included in the records.

IAP Office

From: [Marcomm Information](#) on behalf of [Newspost](#)
To: NEWSLINE@CLIFFY.UCS.MUN.CA
Subject: [NEWSLINE] Jan. 9 planned power outage: updated time
Date: Monday, January 8, 2024 10:54:29 AM

Facilities Management (FM) has re-scheduled the normal power outage affecting the north campus buildings listed below.

The outage will now begin on Tuesday, Jan. 9, at 10 p.m. and is planned until Wednesday, Jan. 10, at 5 a.m. (7 hours). This outage is required to complete work associated with the Main Electrical Substation Upgrades project.

Affected buildings: Queen's College, Spencer Hall, Field Hall, Business Administration, St. John's College, Coughlan College, C Core and Centrifuge Centre.

Building occupants are advised to make arrangements to shut down all computer equipment prior to the outage. Emergency building power will not be affected. Inquiries concerning this project can be directed to the phone numbers listed below or by contacting 709-864-7600 after hours. Facilities Management appreciates your cooperation during this important upgrade to campus infrastructure. FM contacts: Steve Hiscock ([REDACTED]) and Chad Balaiah (709-864-3575)

s. 40(1)