

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Thursday, April 12, 2018 2:45 PM
To: Coffin, Rex
Subject: Accepted: QEII Jumping Bean outlet

002-17-82-19

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Monday, July 16, 2018 2:34 PM
To: Rose, Wayne
Subject: Fwd: VAR-153-17 RE: M&E quote LB Jumping Bean

Just to keep you in the loop on this.

Sent from my iPhone

Begin forwarded message:

From: "Adams, Jason" <jradams@mun.ca>
Date: July 10, 2018 at 9:55:56 AM NDT
To: "Ward, Doug" <ward-doug@aramark.ca>, "Foley, Michael" <michaelf@mun.ca>, "Angel, Jillian" <jilliana@mun.ca>
Subject: VAR-153-17 RE: M&E quote LB Jumping Bean

Hi Doug,

The scope of work looks good however we would also require the following services from COR:

- 1. Consultant provide specifications and notes for commissioning of the new kitchen equipment and systems.
- 2. Follow-up post construction commissioning meeting(s) to have the contractors verify and test all equipment is operational and ready for use prior to the locations opening. Performing this commissioning will help to eliminate many issues that may pop up for the first few weeks of operation. It also provides a firm start date for all warranties. Valuable lessons learned from recent Aramark projects in Eng café (Subway) and Dining Hall project.

s.29 (1) (a)

Client review period (3 days) may require additional days as we would require the Architectural / Interior design package to also be submitted in order to do a full review.

s.29 (1) (a)

Thanks,
Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [redacted] s. 40(1)

www.mun.ca/facman

From: Ward, Doug [mailto:ward-doug@aramark.ca]
Sent: July-10-18 9:10 AM

To: Adams, Jason <jradams@mun.ca>; Foley, Michael <michaelf@mun.ca>; Angel, Jillian <jilliana@mun.ca>
Subject: M&E quote

Hi everyone:

I've received back 3 quotes from M&E firms that have experience working at MUN. The best price is CORE Engineering.

I've attached their quote which includes a list of deliverables. Can you confirm that the deliverables meet MUN's requirements for issuance of a tender?

Doug Ward | Aramark | District Manager | Canada East
31 Peet Street, Suite 205
St. John's, NL A1B 3W8
P: 709 754--0540 M: F: 709 754-7805



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PLEASE PRINT RESPONSIBLY

Butler, Kaitlin Sophia

From: Ball, Robert
Sent: Wednesday, July 18, 2018 1:47 PM
To: Foley, Michael; Ward, Doug; Adams, Jason; Bowden, Keith; Rose, Wayne
Subject: RE: VAR-153-17 Library Jumping Bean schedule

Mike,

We had hoped to have at minimum the demo done before September, this would mitigate most of the noise disruption. If we have to proceed with the demo during the fall semester we will need to discuss times i.e. evening/weekends.

Rob

From: Foley, Michael
Sent: Wednesday, July 18, 2018 1:38 PM
To: Ward, Doug; Adams, Jason; Bowden, Keith; Ball, Robert; Rose, Wayne
Subject: VAR-153-17 Library Jumping Bean schedule

All,

s.29 (1) (a)

Just looking to get some clarification on the status of the Jumping Bean outlet in the Library. [redacted]
[redacted]

Doug – [redacted]
[redacted]

s. 29(1) (a)

[redacted]
[redacted] Rob – can you comment on this?

s.29 (1) (a)

Wayne – not sure how up to speed you are at the moment, but perhaps a quick meeting may be helpful to ensure we're all on the same page, moving forward.

If it's the intention that FM run lead on the project and provide all direction to the consultant team on Aramarks behalf, we can certainly do that, [redacted]
[redacted]

s.29 (1) (a)

Mike

MIKE FOLEY BTech., PTech., PMP | MANAGER, MINOR CAPITAL PROJECTS

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-6169 | M [redacted]

s. 40(1)

www.mun.ca/facman

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Tuesday, July 24, 2018 11:43 AM
To: Rose, Wayne
Subject: FW: VAR-153-17 RE: FM-41806661
Attachments: LB-153-17 Project estimate and approval.pdf

NOTE TO APPLICANT: The attachment is located after this email thread.

FYI

IAP Office

We can discuss when your back.

From: Adams, Jason
Sent: July-24-18 11:42 AM
To: Angel, Jillian <jilliana@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

OK.

FYI... Aramark have consultants hired and working on a tender package for the space now. We have a conference call with them on Thursday to discuss, then we should receive a tender package for review in a week or two.

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Angel, Jillian
Sent: July-24-18 11:36 AM
To: Adams, Jason <jradams@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

Ok no problem..

As discussed a couple weeks back – we can't proceed until the contract is signed and as far as I know this has not been signed yet.

Jillian

From: Adams, Jason
Sent: July-24-18 11:34 AM
To: Angel, Jillian <jilliana@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

See attached.

Sure thing, let me know ASAP. I can't proceed with setting up the account until I get the approval form back from you to submit with the capital budget profile.

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Angel, Jillian
Sent: July-24-18 11:28 AM
To: Adams, Jason <jradams@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

Anyway we can change AUX Ops to Ancillary Ops? [REDACTED] s.40 (1)

I'll have to discuss this with Wayne when he is back in the office next week – [REDACTED] s. 29(1) (a)

Jillian

Jillian Angel
Project Coordinator
Ancillary Operations
(709) 864-8976
Jilliana@mun.ca

From: Adams, Jason
Sent: July-24-18 11:12 AM
To: Angel, Jillian <jilliana@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

Hi Folks,
See attached estimate for the project. Please sign and return to have a project account created.

Thanks,
Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Angel, Jillian
Sent: July-17-18 9:10 AM
To: Adams, Jason <jradams@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

It was my understanding that there was already an account set up for this project?

Jillian

Jillian Angel
Project Coordinator
Ancillary Operations
(709) 864-8976
Jilliana@mun.ca

From: Adams, Jason
Sent: July-16-18 10:42 AM
To: Cleary, Rhonda <rhonda.cleary@mun.ca>
Cc: Angel, Jillian <jilliana@mun.ca>
Subject: VAR-153-17 RE: FM-41806661

Hi Rhonda,
We'll setup an account for this project. I'll have to send you an estimate for internal work and FED costs to have you sign off so I can create a capital budget profile that generates the account code.
I'll send along an estimate this week.
Thanks,

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Cleary, Rhonda
Sent: July-13-18 3:01 PM
To: Adams, Jason <jradams@mun.ca>
Cc: Angel, Jillian <jilliana@mun.ca>
Subject: FM-41806661

Hi Jason,

The FM banner feed attached has a charge for work in the Library for the Jumping Bean expansion. Should that have been charged to a specific project as the Arts Atrium Tim's was? To track costs it's much easier if the job has its own GL code.

Thanks,

Rhonda Cleary

Administrative Staff Specialist II
Ancillary Operations, UC 3015
Memorial University of Newfoundland
Tel: 709.864.8523



Department of Facilities Management

Date: 2018/07/24

Jillian Angel
Ancillary Ops
Memorial University of Newfoundland

Re: **Library Renos L2030&2024**
Project Number: LB-153-17

Dear Sir/Madam:

Facilities Engineering & Development has reviewed your request for the above-mentioned work. As per your request, we have completed a cost estimate for the scope of work described to us. The cost of this work is shown below:

THIS IS A BUDGETARY ESTIMATE ONLY, ACCURATE TO WITHIN 25%.

Project Estimate: \$ (HST included)

s.29 (1) (a)

This estimate is budgetary only and generally considered to be within 25% of actual project costs. The information upon which it is based is preliminary and unknown, or unforeseen project specific requirements have not been factored in to this amount.

If this cost estimate is acceptable, please complete the information below and forward it to our office. Estimates are only valid for 45 days after which time they are subject to mandatory revision. A charge may apply for this work. If you have any questions or require clarification, please contact me at your convenience.

Note that ESH (Safety) charges are administered by the Office of the Chair Risk Officer (EHS). This authorization also permits EHS to apply charges to this project, through Facilities Management, which are not under the direction of Facilities Management.

Sincerely,

Jason Adams
Project Technologist
Department of Facilities Management
Telephone: 864-3728
Fax: 864-2215

☐ I am authorized to sign on this account (check)

FOAPAL Number:

Project Approval

Client Finance Approval

Client / Owner Approval

Print Name:

Signature:

Date:

(Internal) Submit Capital Budget Profile Upon Receipt From Client Department

Signature of Project Coordinator:

Check when completed

☐



Department of Facilities Management

Project Estimate	By: Jason Adams	Project No.	LB-153-17
Client Department:	Ancillary Ops	Contact:	Jillian Angel
Project Title:	Library Renos L2030&2024	Date Prepared:	July 24, 2018
Project Description:	BUDGETARY ☒ X	Budgetary estimates are considered to be within 25%	
Costs associated with FM shops support and FED design and contract administration.		This estimate is based on current market prices and is subject to change. Estimates are only valid for 45 days after which time they are subject to mandatory revision. A charge will apply for this work.	

DESCRIPTION OF WORK	COST
Hazardous Materials	\$ -
Asbestos Abatement	\$ -
Air Monitoring	\$ -
MUN Forces	\$ -
Carpentry Shop	\$ -
Hoarding Wall	\$ -
Mechanical Shop	\$ -
Mechanical shop support (Work Orders)	\$ -
Plumbing Shop	\$ -
Plumbing shop support (Work Orders)	\$ -
Electrical Shop	\$ -
Electrical LOTO (Work Orders)	\$ -
Controls Shop	\$ -
Controls Shop Support (Work Orders)	\$ -
Locksmith Shop	\$ -
Keying	\$ -
Locksets	\$ -
Sign Shop	\$ -
Signage	\$ -
Technical Services	\$ -
Alarm System	\$ -
Data (ITS Charges)	\$ -
Demo Data Drop	\$ -
Relocate Data Drop	\$ -
New Data Drops	\$ -
Movers	\$ -
Moving Fees	\$ -
Construction Safety	\$ -
Safety Fees (Administered by OCRO)	\$ -
	\$ -
	\$ -
	\$ -
FED Design, Tendering, and Contract Admin	\$ -
	\$ -
	\$ -
DISCLAIMER:	SUBTOTAL \$
This estimate does not include such items as computer equipment, data cabling, network, or projection equipment, unless otherwise noted in this estimate.	Taxes \$
	Note: Taxes are only applied to externally contracted services. As such, the amount shown may be less than 15% of the sub-total.
	TOTAL \$

s.29 (1) (a)

s.29 (1) (a)

s.29 (1) (a)

s.29 (1) (a)

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Tuesday, July 31, 2018 9:15 AM
To: Adams, Jason
Subject: RE: VAR-153-17 RE: FM-41806661

Thanks!

From: Adams, Jason
Sent: July-31-18 9:15 AM
To: Angel, Jillian <jilliana@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

Hi Jillian,
I just requested some from SAM Design. Will forward what they send me.

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Angel, Jillian
Sent: July-31-18 8:03 AM
To: Adams, Jason <jradams@mun.ca>
Subject: Re: VAR-153-17 RE: FM-41806661

Hi,

You don't happen to have the pictures/mock up concept of the space for jumping bean that you could share?

Jillian

Sent from my iPhone

On Jul 24, 2018, at 11:41 AM, Adams, Jason <jradams@mun.ca> wrote:

OK.

FYI... Aramark have consultants hired and working on a tender package for the space now. We have a conference call with them on Thursday to discuss, then we should receive a tender package for review in a week or two.

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

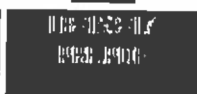
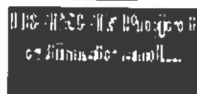
Butler, Kaitlin Sophia

Subject: VAR-153-17 RE: FM-41806661
Location: UC 3015
Start: Tue 7/31/2018 10:00 AM
End: Tue 7/31/2018 10:30 AM
Show Time As: Tentative
Recurrence: (none)
Meeting Status: Not yet responded
Organizer: Angel, Jillian
Required Attendees: Rose, Wayne; Cleary, Rhonda

Hi Wayne,

You free this morning to discuss...

Aramark- Jumping Bean renovation – sign off of approval form (set up account) as per Jason Adams.



Jillian

NOTE TO APPLICANT: The attachment is located after this email.

IAP Office



Department of Facilities Management

Date: 2018/07/24

Jillian Angel
Ancillary Ops
Memorial University of Newfoundland

Re: Library Renos L2030&2024
Project Number: LB-153-17

Dear Sir/Madam:

Facilities Engineering & Development has reviewed your request for the above-mentioned work. As per your request, we have completed a cost estimate for the scope of work described to us. The cost of this work is shown below:

THIS IS A BUDGETARY ESTIMATE ONLY, ACCURATE TO WITHIN 25%.

Project Estimate: \$ (HST included)

s.29 (1) (a)

This estimate is budgetary only and generally considered to be within 25% of actual project costs. The information upon which it is based is preliminary and unknown, or unforeseen project specific requirements have not been factored in to this amount.

If this cost estimate is acceptable, please complete the information below and forward it to our office. Estimates are only valid for 45 days after which time they are subject to mandatory revision. A charge may apply for this work. If you have any questions or require clarification, please contact me at your convenience.

Note that ESH (Safety) charges are administered by the Office of the Chair Risk Officer (EHS). This authorization also permits EHS to apply charges to this project, through Facilities Management, which are not under the direction of Facilities Management.

Sincerely,

Jason Adams
Project Technologist
Department of Facilities Management
Telephone: 864-3728
Fax: 864-2215

☐ I am authorized to sign on this account (check)

FOAPAL Number:

Project Approval

Client Finance Approval

Client / Owner Approval

Print Name:

Signature:

Date:

(Internal) Submit Capital Budget Profile Upon Receipt From Client Department

Signature of Project Coordinator:

Check when completed ☐



Department of Facilities Management

Project Estimate	By: Jason Adams	Project No.	LB-153-17
Client Department:	Ancillary Ops	Contact:	Jillian Angel
Project Title:	Library Renos L2030&2024	Date Prepared:	July 24, 2018
Project Description:	BUDGETARY X	Budgetary estimates are considered to be within 25%	
Costs associated with FM shops support and FED design and contract administration.		This estimate is based on current market prices and is subject to change. Estimates are only valid for 45 days after which time they are subject to mandatory revision. A charge will apply for this work.	

DESCRIPTION OF WORK	COST
Hazardous Materials	\$ -
Asbestos Abatement	\$ -
Air Monitoring	\$ -
MUN Forces	\$ -
Carpentry Shop	\$ -
Hoarding Wall	\$ -
Mechanical Shop	\$ -
Mechanical shop support (Work Orders)	\$ -
Plumbing Shop	\$ -
Plumbing shop support (Work Orders)	\$ -
Electrical Shop	\$ -
Electrical LOTO (Work Orders)	\$ -
Controls Shop	\$ -
Controls Shop Support (Work Orders)	\$ -
Locksmith Shop	\$ -
Keying	\$ -
Locksets	\$ -
Sign Shop	\$ -
Signage	\$ -
Technical Services	\$ -
Alarm System	\$ -
Data (ITS Charges)	\$ -
Demo Data Drop	\$ -
Relocate Data Drop	\$ -
New Data Drops	\$ -
Movers	\$ -
Moving Fees	\$ -
Construction Safety	\$ -
Safety Fees (Administered by OCRO)	\$ -
	\$ -
FED Design, Tendering, and Contract Admin	\$ -
	\$ -
DISCLAIMER:	SUBTOTAL \$
This estimate does not include such items as computer equipment, data cabling, network, or projection equipment, unless otherwise noted in this estimate.	Taxes \$
	Note: Taxes are only applied to externally contracted services. As such, the amount shown may be less than 15% of the sub-total.
	TOTAL \$

s.29 (1) (a)

s.29 (1) (a)

s.29 (1) (a)

s.29 (1) (a)

March.

709-8642320

03:01:26 p.m. 02-12-2018

1/2



Department of Facilities Management

Project Request Form

(Please Complete All of Section I)

This form is to be used to request capital construction requiring the use of external contractor services in accordance with the Public Tender Act. Minor construction or maintenance work should be requested via a Service/Materials Authorization (SMA), available by calling Work Control at 864-7800. Failing to comply may result in delays. Please request or download a new form for each project. Please do not copy.

Section I: CLIENT SECTION - To Be Completed By The Requestor

Project # LB-153-17

Contact Name:	Rex Coffin	Phone No.:	864-7840
Email:	rex.coffin@mun.ca	Fax No.:	
Requestor's Name:	Rex Coffin	Phone No.:	864-7840
Email:	rex.coffin@mun.ca	Fax No.:	
Faculty/Department	Ancillary Operations	FOAPAL No.:	510003 70029 4108

Building Name / Area Of Work Required:

Room(s)

QEII Library

L-2030 & L-2024

Detailed Description of Work Required: (describe the scope of work, including architectural, electrical, communications, heating/cooling, space or moving works. Include any sketches, plans or product data.)

Ancillary Operations will be responsible for the overall project in relation with Aramark, and will liaise with the QEII library management team on space transition.

s.29 (1) (a)

Reason For Work Requested:

s.29 (1) (a)

☐ Check if this is a CFI funded request.

Note: Costs for estimates are recoverable from the requestor regardless of whether funding approval is granted.

Proposed Start Date:

Proposed Completion Date:

Rationale For Date: To complete work during the slower summer period

Proceed Without Estimate:

Yes ☒No ☐

Must Be Completed

Signature of Requestor:

s.40 (1)

Departmental Authorization:

Name (Please Print): Rex Coffin

Date: 12-Feb-2018

Indicate Type (Required)

Budgetary ☐

(+/- 25%)

These are rough costs based on area of work and do not have elemental breakdowns of items.

Detailed: ☐

(+/- 10%)

These estimates involve development of detailed construction elements, quantities and unit costs. A detailed estimate may significantly increase the time and cost required to complete the estimate.

Section II: FACILITIES MANAGEMENT (Internal) - To Be Completed By Facilities Management

Data Received:

FEB 12 2018



Scanned To File

Assigned To:

Date:

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Tuesday, July 31, 2018 10:01 AM
To: Rose, Wayne
Subject: FW: VAR-153-17 RE: FM-41806661

Fyi

From: Adams, Jason
Sent: July-31-18 9:16 AM
To: Angel, Jillian
Cc: Cleary, Rhonda
Subject: RE: VAR-153-17 RE: FM-41806661

Hi, just checking in on this estimate approval.
Thanks,
Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [redacted] s. 40(1)
www.mun.ca/facman

From: Adams, Jason
Sent: July-24-18 11:34 AM
To: Angel, Jillian <jilliana@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

See attached.

Sure thing, let me know ASAP. I can't proceed with setting up the account until I get the approval form back from you to submit with the capital budget profile.

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [redacted] s. 40(1)
www.mun.ca/facman

From: Angel, Jillian
Sent: July-24-18 11:28 AM
To: Adams, Jason <jradams@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

Anyway we can change AUX Ops to Ancillary Ops? [redacted] s.40 (1)

I'll have to discuss this with Wayne when he is back in the office next week - [redacted] s. 29(1) (a)

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Tuesday, July 31, 2018 10:16 AM
To: Cleary, Rhonda
Subject: FW: VAR-153-17 RE: FM-41806661

FYI

From: Adams, Jason
Sent: July-31-18 10:04 AM
To: Angel, Jillian <jilliana@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

I'm good with that.

For now I'll continue to use 510003-70029-A-4106 for work orders and charging my time, unless there is a different FOAPAL you would like me to use?

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Angel, Jillian
Sent: July-31-18 10:01 AM
To: Adams, Jason <jradams@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

It's with Wayne..

I think it would be beneficial for myself, you, Wayne and Doug Ward to sit down to discuss..

Jillian

Jillian Angel
Project Coordinator
Ancillary Operations
(709) 864-8976
jilliana@mun.ca

From: Adams, Jason
Sent: July-31-18 9:16 AM
To: Angel, Jillian <jilliana@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: VAR-153-17 RE: FM-41806661

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: Ward, Doug <ward-doug@aramark.ca>
Sent: Tuesday, July 31, 2018 11:03 AM
To: Rose, Wayne; Foley, Michael; Adams, Jason; Bowden, Keith; Ball, Robert
Cc: Angel, Jillian
Subject: RE: VAR-153-17 Library Jumping Bean schedule

Hi Wayne:

I'm just finalizing the timelines for the project. Once that is done I'll set up a meeting to review.

From: Rose, Wayne [mailto:wrose@mun.ca]
Sent: Tuesday, July 31, 2018 10:04 AM
To: Ward, Doug ; Foley, Michael ; Adams, Jason ; Bowden, Keith ; Ball, Robert
Cc: Angel, Jillian
Subject: RE: VAR-153-17 Library Jumping Bean schedule

Hi Doug,

Just getting myself up to speed on some of the projects and wondering if you have an update on this project. As Mike suggested below can we have a meeting so that we all know where we are with this project.

Regards,

Wayne

Wayne Rose | Interim Director Ancillary Operations
 Memorial University | St. John's, NL | A1C 5S7
 t: 709.864.7840 | f: 709.864.2347 | e: wrose@mun.ca

From: Ward, Doug [mailto:ward-doug@aramark.ca]
Sent: July 18, 2018 2:43 PM
To: Foley, Michael <michaelf@mun.ca>; Adams, Jason <jradams@mun.ca>; Bowden, Keith <keith.bowden@mun.ca>; Ball, Robert <rball@mun.ca>; Rose, Wayne <wrose@mun.ca>
Subject: RE: VAR-153-17 Library Jumping Bean schedule

Hi Michael:

We have just selected an M&E firm (CORE Engineering) and they and SAM Design are preparing the materials and information MUN will require to tender the Library project.

I'll be having a call next week to discuss timelines and I'll be able to update everyone a little better on the next steps and timing.

From: Foley, Michael [mailto:michaelf@mun.ca]
Sent: Wednesday, July 18, 2018 12:08 PM
To: Ward, Doug <ward-doug@aramark.ca>; Adams, Jason <jradams@mun.ca>; Bowden, Keith <keith.bowden@mun.ca>; Ball, Robert <rball@mun.ca>; Rose, Wayne <wrose@mun.ca>
Subject: VAR-153-17 Library Jumping Bean schedule

All,

Just looking to get some clarification on the status of the Jumping Bean outlet in the Library. [redacted]

[redacted]

s.29 (1) (a)

Doug – [redacted]

s. 29(1) (a)

[redacted]

[redacted]

Rob – can you comment on this?

s.29 (1) (a)

Wayne – not sure how up to speed you are at the moment, but perhaps a quick meeting may be helpful to ensure we’re all on the same page, moving forward.

If it’s the intention that FM run lead on the project and provide all direction to the consultant team on Aramarks behalf, we can certainly do that, however it becomes a little difficult when we have not directly engaged the consultants and therefore not approving their invoicing, etc.

Mike

MIKE FOLEY BTech., PTech., PMP | MANAGER, MINOR CAPITAL PROJECTS

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John’s, Newfoundland

T 709 864-6169 | M [redacted] s. 40(1)

www.mun.ca/facman

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Tuesday, July 31, 2018 1:28 PM
To: Rose, Wayne
Subject: FW: FW: LB-153-17 concept images
Attachments: JUMPIING BEAN FURNISHINGS MARCH 2018.jpg

NOTE TO APPLICANT: The attachment, located on page 23, is redacted pursuant to s.29 (1) (a).

FYI
IAP Office

From: Adams, Jason
Sent: July-31-18 12:10 PM
To: Angel, Jillian <jilliana@mun.ca>
Subject: FW: FW: LB-153-17 concept images

See attached.

Jason Adams | Project Technologist
Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M s.40 (1)
www.mun.ca/facman

From: Starlyn Cag [mailto:starlyn@samdesign.ca]
Sent: July-31-18 11:59 AM
To: Adams, Jason <jradams@mun.ca>
Subject: Re: FW: LB-153-17 concept images

Hi Jason

The only rendering created was the very preliminary concept in March. See attached.

There will be some significant changes to this in the new elevations/ plans to come.

s.29 (1) (a)

We will eliminate the wood floating bulkhead and incorporate and acoustical cloud system.

s.29 (1) (a)

- In my review submission this week I will have a list of questions for the new design to gather your opinion the direction that is taking in terms of materials/ wall sections.

Things do evolve as more information comes into play,

I will be in touch,

On Tue, Jul 31, 2018 at 9:14 AM, Adams, Jason <jradams@mun.ca> wrote:

Hi Starlyn,

Do u have some concept images you can send along?

Sent from an iPhone

Begin forwarded message:

From: "Angel, Jillian" <jilliana@mun.ca>
Date: July 31, 2018 at 8:02:41 AM NDT
To: "Adams, Jason" <jradams@mun.ca>
Subject: Re: VAR-153-17 RE: FM-41806661

Hi,

You don't happen to have the pictures/mock up concept of the space for jumping bean that you could share?

Jillian

Sent from my iPhone

--

Starlyn Cag

Interior Designer
SAM Design Inc.
Bachelor of Interior Design.
Member of IDNL and IDC

(cell) s.40 (1)

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Friday, August 3, 2018 1:14 PM
To: Rose, Wayne
Subject: FW: LB-153-17 RE: QEII Jumping Bean outlet
Attachments: LB-153-17 PRF.pdf

NOTE TO APPLICANT: The attachment is located on pages 29-30. However, please note that page 30 is redacted pursuant to s. 29(1) (a).

IAP Office

From: Foley, Michael
Sent: May-18-18 11:30 AM
To: Angel, Jillian
Subject: FW: LB-153-17 RE: QEII Jumping Bean outlet

Jillian,

See attached.

Mike

From: Angel, Jillian
Sent: May-17-18 9:24 AM
To: Foley, Michael <michaelf@mun.ca>; Adams, Jason <jradams@mun.ca>
Cc: Cleary, Rhonda <rhonda.cleary@mun.ca>
Subject: RE: LB-153-17 RE: QEII Jumping Bean outlet

Hi Mike,

Any way you can forward me a copy of the PRF for the Library?

Thanks

Jillian

Jillian Angel
 Project Coordinator
 Ancillary Operations
 (709) 864-8976
Jilliana@mun.ca

From: Foley, Michael
Sent: May-11-18 2:22 PM
To: Angel, Jillian <jilliana@mun.ca>; Adams, Jason <jradams@mun.ca>
Subject: RE: LB-153-17 RE: QEII Jumping Bean outlet

Hi Jillian,

I received a PRF for the work at the library, but not at the Science Building. I just about to ask you for a PRF for the work at SN. Please send it over to me when you have it completed.

Thanks,

Mike

From: Angel, Jillian
Sent: May-11-18 2:14 PM
To: Foley, Michael <michaelf@mun.ca>; Adams, Jason <jradams@mun.ca>
Subject: RE: LB-153-17 RE: QEII Jumping Bean outlet

Hi,

Did Rex submit a project request form for this work?

s.29 (1) (a)

Jillian

Jillian Angel
 Project Coordinator
 Ancillary Operations
 (709) 864-8976
Jilliana@mun.ca

From: Ward, Doug [<mailto:ward-doug@aramark.ca>]
Sent: May-11-18 10:45 AM
To: Angel, Jillian <jilliana@mun.ca>; Foley, Michael <michaelf@mun.ca>
Cc: Adams, Jason <jradams@mun.ca>; Ball, Robert <rball@mun.ca>
Subject: RE: LB-153-17 RE: QEII Jumping Bean outlet

Hi Everyone:

We're meeting at Hatcher House then walking over to Science and then the Library. We can meet you at Science about 2:15 if that will work for you all.

From: Angel, Jillian [<mailto:jilliana@mun.ca>]
Sent: Thursday, May 10, 2018 2:36 PM
To: Foley, Michael <michaelf@mun.ca>
Cc: Ward, Doug <ward-doug@aramark.ca>; Adams, Jason <jradams@mun.ca>; Ball, Robert <rball@mun.ca>
Subject: Re: LB-153-17 RE: QEII Jumping Bean outlet

Hi Doug/Mike

I'm also brining Robert Ball into this conversation as he is the point of contact for Library.

Sent from my iPhone

On May 10, 2018, at 2:22 PM, Foley, Michael <michaelf@mun.ca> wrote:

Hi Doug,

Thank you for the reply.

Can you send me the details of the meeting on Monday, I would like to have myself and/or Jason Adams attend to get our head around the scope of work.

Mike

From: Ward, Doug [mailto:ward-doug@aramark.ca]
Sent: May-10-18 10:45 AM
To: Foley, Michael <michaelf@mun.ca>
Cc: Angel, Jillian <jilliana@mun.ca>; Adams, Jason <jradams@mun.ca>
Subject: RE: LB-153-17 RE: QEII Jumping Bean outlet

Hi Michael:
I'll make sure FM gets a look at the designs as soon as they are ready.

From: Foley, Michael [mailto:michaelf@mun.ca]
Sent: Wednesday, May 09, 2018 1:08 PM
To: Ward, Doug <ward-doug@aramark.ca>
Cc: Angel, Jillian <jilliana@mun.ca>; Adams, Jason <jradams@mun.ca>
Subject: FW: LB-153-17 RE: QEII Jumping Bean outlet

Hi Doug,

s.40 (1)

I'm sorry I missed the last meeting on the project, as I was .

I want to clarify my understanding of the project in terms of coordination of work and involvement of staff. From a design development perspective, concept design along with mechanical and electrical design must be vetted through FM prior to soliciting a price from a contractor. MUN does have a number of requirements around mechanical and electrical equipment and having FM staff review and provide comment to your designers will be beneficial for Aramark prior to operation. My experience has been, this has helped reduce the number of issues during construction and certainly during commissioning. This will also provide FM staff of early information on equipment and infrastructure that they will be called to maintain during operation.

Additionally, there are safety requirements mandated by MUNs Department of Health & Safety that will need to be provided to potential contractors prior to submitting a price. This is a MUN building, and therefore contractors must abide by the requirements.

Due to the nature of the building in question, a project coordinate from this office will be assigned. In this case, Jason Adams. This will provide the successful contractor with a contact to provide assistance in coordinating electrical shut downs, water interruptions, sprinkler connections and general coordination of building occupants, public and FM staff.

I ask that Jason Adams be included in future meetings with consultants, building occupants, etc. This will ensure anything that could create a possible conflict for MUN can be identified as early as possible.

If a face to face meeting would be helpful to advance the conversation, lets schedule something. I would like to get a sense of your proposed schedule for the design and project as a whole, as well.

Regards,

Mike

MIKE FOLEY BTEch., PTEch., PMP | MANAGER, MINOR CAPITAL PROJECTS

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-6169 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Adams, Jason

Sent: May-08-18 3:59 PM

To: Bowden, Keith <keith.bowden@mun.ca>; Foley, Michael <michaelf@mun.ca>

Subject: FW: LB-153-17 RE: QEII Jumping Bean outlet

Update below from Doug Ward, Aramark District Manager.

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s.40 (1)

www.mun.ca/facman

From: Ward, Doug [<mailto:ward-doug@aramark.ca>]

Sent: May-08-18 3:00 PM

To: Adams, Jason <jradams@mun.ca>; Angel, Jillian <jilliana@mun.ca>

Cc: Ball, Robert <rball@mun.ca>

Subject: RE: LB-153-17 RE: QEII Jumping Bean outlet

Hi Jason:

I'm meeting with our design service Monday at MUN so they can see the area and get started on the design. That will be followed by an mechanical and electrical drawing so that the package will be RFP ready.

I'll give you all an updated timeline next week after I meet with the designers.

From: Adams, Jason [<mailto:jradams@mun.ca>]

Sent: Tuesday, May 08, 2018 2:54 PM

To: Ward, Doug <ward-doug@aramark.ca>; Angel, Jillian <jilliana@mun.ca>

Cc: Ball, Robert <rball@mun.ca>

Subject: LB-153-17 RE: QEII Jumping Bean outlet

Hi Doug,

Can you please provide an update on the design & drawing package for this project?

Thanks,
Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland

T 709 864-3728 | M s.40 (1)

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From: Ward, Doug [<mailto:ward-doug@aramark.ca>]

Sent: April-23-18 11:25 AM

To: Coffin, Rex <rex.coffin@mun.ca>; White, Louise <louisew@mun.ca>; Ball, Robert <rball@mun.ca>; Adams, Jason <jradams@mun.ca>; Angel, Jillian <jilliana@mun.ca>

Subject: RE: QEII Jumping Bean outlet

Hi everyone:

Nice meeting you all last week. I'm sending this so you have my email handy. My cell number if you need anything is . s.40 (1)

-----Original Appointment-----

From: Coffin, Rex [<mailto:rex.coffin@mun.ca>]

Sent: Thursday, April 12, 2018 2:17 PM

To: Coffin, Rex; White, Louise; Ball, Robert; Adams, Jason; Ward, Doug; Angel, Jillian

Subject: QEII Jumping Bean outlet

When: Thursday, April 19, 2018 3:00 PM-4:00 PM (UTC-03:30) Newfoundland.

Where: L5017A

March

709-8642320

03:01:26 p.m. 02-12-2018

1/2



Department of Facilities Management

Project Request Form

(Please Complete All of Section I)

This form is to be used to request capital construction requiring the use of external contractor services in accordance with the Public Tender Act. Minor construction or maintenance work should be requested via a Service/Materials Authorization (SMA), available by calling Work Control at 864-7800. Failing to comply may result in delays. Please request or download a new form for each project. Please do not copy.

Section I: CLIENT SECTION - To Be Completed By The Requestor

Project # LB-153 - 17

Contact Name:	Rex Coffin	Phone No.:	864-7840
Email:	rex.coffin@mun.ca	Fax No.:	
Requestor's Name:	Rex Coffin	Phone No.:	864-7840
Email:	rex.coffin@mun.ca	Fax No.:	
Faculty/Department	Ancillary Operations	FOAPAL No.:	510003 70029 4106

Building Name / Area Of Work Required:

Room(s)

QEII Library

L-2030 & L-2024

Detailed Description of Work Required: (describe the scope of work, including architectural, electrical, communications, heating/cooling, space or moving works. Include any sketches, plans or product data.)

s.29 (1) (a)

Ancillary Operations will be responsible for the overall project in relation with Aramark, and will liaise with the QEII library management team on space transition.

Reason For Work Requested:

s.29 (1) (a)

☐ Check if this is a CFI funded request.

Note: Costs for estimates are recoverable from the requestor regardless of whether funding approval is granted.

Proposed Start Date: Proposed Completion Date:

Rationale For Date: To complete work during the slower summer period

Proceed Without Estimate:	Yes ☒	No ☐	Indicate Type (Required) Budgetary ☐ (+/- 25%) These are rough costs based on area of work and do not have elemental breakdowns of items. Detailed: ☐ (+/- 10%) These estimates involve development of detailed construction elements, quantities and unit costs. A detailed estimate may significantly increase the time and cost required to complete the estimate.
Must Be Completed	s.40 (1)		
Signature of Requestor:			
Departmental Authorization:			
Name (Please Print):	Rex Coffin		
Date:	12-Feb-2018		

s.29 (1) (a)

Section II: FACILITIES MANAGEMENT (Internal) - To Be Completed By Facilities Management

Date Received: FEB 12 2018 ☐ Scanned To File Assigned To: Date:

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Monday, August 6, 2018 11:58 AM
To: Ward, Doug
Subject: Accepted: MUN QEII Library Jumping Bean update

002-17-82-19

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Friday, August 10, 2018 10:56 AM
To: Ball, Robert
Cc: White, Louise; Rose, Wayne; Adams, Jason
Subject: Jumping Bean

Hi Rob,

Wayne and myself would like to come over and meet with yourself/Louise and possibly Jason to discuss this project. I'm going to try and set something up early next week. We would like to just get a sense for space and where it is exactly that the new café is going to be located.

Jason – just including you on this as it would be beneficial to have you there as well where you are the FM contact for this project.

Thanks

Jillian

Jillian Angel
Project Coordinator
Ancillary Operations
(709) 864-8976
Jilliana@mun.ca

Butler, Kaitlin Sophia

From: Ward, Doug <ward-doug@aramark.ca>
Sent: Friday, August 10, 2018 1:28 PM
To: Starlyn Cag; Will Power; Adams, Jason; Foley, Michael; Bowden, Keith; Rose, Wayne; Ball, Robert; Angel, Jillian; Greg Tucker; jeff; craig@jumpingbean.ca
Subject: MUN QEII Library Jumping Bean call minutes
Attachments: Conference call minutes August 10.doc

Hi Everyone:

Minutes from today's call attached. If I've missed anything go ahead and add it and I'll update and redistribute.

Doug Ward | Aramark | District Manager | Canada East
 31 Peet Street, Suite 205
 St. John's, NL A1B 3W8
 P: 709 754--0540 M: F: 709 754-7805

NOTE TO APPLICANT: The attachment is located after this email.

IAP Office

s.40 (1)



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PLEASE PRINT RESPONSIBLY



QEII Library Jumping Bean Project minutes

Date: August 10, 2018

Participants:

MUN	Jumping Bean	SAM	CORE	Aramark
Robert Ball Louise White Wayne Rose Jillian Angel Keith Bowden	Jeff Ledrew Craig Hannam	Starlyn Cag	Will Power Greg Tucker	Doug Ward

Regrets:

Jason Adams - MUN Michael Foley - MUN
--

MINUTES

Timelines review

- Timelines spreadsheet reviewed.
- Confirmed that timelines are still on track and that SAM Design will be finished their work next week.
- Construction timeline was discussed.
 - Construction timeline won't be available until discussion with successful contractor.
 - Due to need for contractor to source materials and the need to avoid the 3 weeks prior to December 17 (which is exam period) s.29 (1) (a)
 - There is a need to advise MUN in advance of access requirements over the holidays so that it can be arranged with available Facilities staff resources.

Construction noise

- There is a need to avoid loud noises such as core drilling while students are in the Library.
- Normal library hours are 7:30 a.m. to 2:00 a.m.
- Christmas closure December 17 to January 3rd are ideal times for noisy construction activity.
- Prior to starting work contractor will replace current hoarding with materials that will do a better job of isolating construction sounds.

- Rob will provide a spreadsheet for Doug showing what time periods (dates and days of week) and hours are best for noisy activities. Doug will use this to provide a plan for the tender that shows when certain work can be carried out.

Design for noise reduction

- SAM has built into the design elements that will reduce noise originating from the Jumping Bean prep operations and student seating area.
 - Carpet in perimeter areas to absorb sound.
 - Carpet in seating areas to eliminate sound of chairs.
 - A floating cloud system made with sound absorbing materials.
 - A sound absorbing bulkhead
- Jumping Bean has a solution to prevent noise from banging out grounds (from espresso filter holders).
- If noise is still a problem additional measures will be undertaken to reduce sound from the location including potentially moving grinding equipment into work-room or building barriers.

-

s.29 (1) (a)

Existing Jumping Bean

- Existing Jumping Bean will stay open as long as possible to serve students and staff. CORE will help identify at what point the location will have to close to tie in connections to new Jumping Bean.

Marketing materials

- Aramark will arrange for provision of conceptual drawings showing students what is happening and what the location will look like when completed.

Next conference call will be September 4 at 10:00 a.m. Email invites will be sent.

Participant Passcode:

s. 31(1)(l)

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Friday, August 10, 2018 2:01 PM
To: Ward, Doug
Subject: Tentative: MUN QE II Library Jumping Bean update

002-17-82-19

Butler, Kaitlin Sophia

From: Ward, Doug <ward-doug@aramark.ca>
Sent: Monday, August 13, 2018 9:48 AM
To: Rose, Wayne
Cc: Angel, Jillian
Subject: RE: MUN QEII Library Jumping Bean call minutes

Hi Wayne:

I don't have an estimate and don't know that we'll have any reliable numbers until the tenders come back to MUN.

From: Rose, Wayne [mailto:wrose@mun.ca]
Sent: Sunday, August 12, 2018 9:50 PM
To: Ward, Doug <ward-doug@aramark.ca>
Cc: Angel, Jillian <jilliana@mun.ca>
Subject: RE: MUN QEII Library Jumping Bean call minutes

Hi Doug,

I have only sent this email to you and jillian....

Thank you the update last Friday. Is there as estimate to how much this renovation will cost?

Wayne

Wayne Rose | Interim Director Ancillary Operations
 Memorial University | St. John's, NL | A1C 5S7
 t: 709.864.7840 | f: 709.864.2320 | e: wrose@mun.ca

From: Ward, Doug [mailto:ward-doug@aramark.ca]
Sent: August 10, 2018 1:28 PM
To: Starlyn Cag <starlyn@samdesign.ca>; Will Power <WPower@corenl.com>; Adams, Jason <jradams@mun.ca>; Foley, Michael <michaelf@mun.ca>; Bowden, Keith <keith.bowden@mun.ca>; Rose, Wayne <wrose@mun.ca>; Ball, Robert <rball@mun.ca>; Angel, Jillian <jilliana@mun.ca>; Greg Tucker <GTucker@corenl.com>; jeff <jeff@jumpingbean.ca>; craig@jumpingbean.ca
Subject: MUN QEII Library Jumping Bean call minutes

Hi Everyone:

Minutes from today's call attached. If I've missed anything go ahead and add it and I'll update and redistribute.

Doug Ward | Aramark | District Manager | Canada East
 31 Peet Street, Suite 205
 St. John's, NL A1B 3W8
 P: 709 754--0540 M: F: 709 754-7805

s.40 (1)



Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Tuesday, August 28, 2018 10:09 AM
To: Ward, Doug
Subject: Declined: MUN QE II Library Jumping Bean update

002-17-82-19

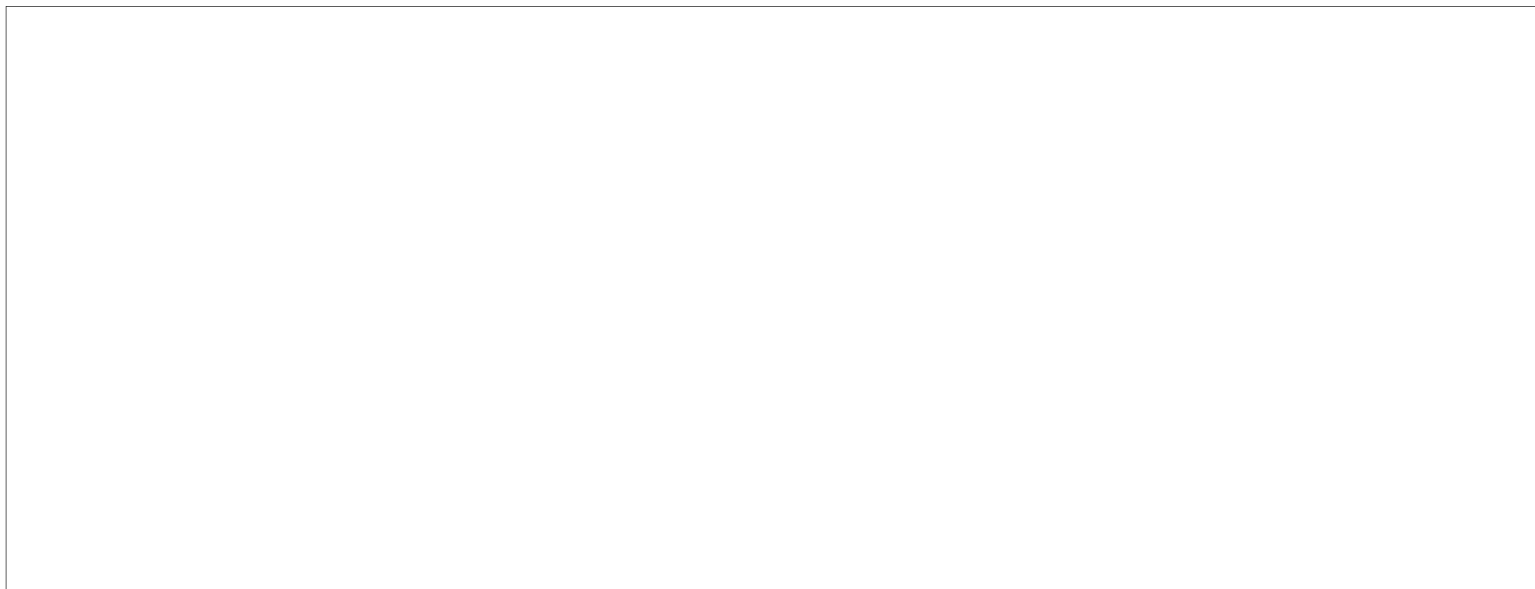
Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Wednesday, August 29, 2018 4:02 PM
To: Ward, Doug; Starlyn Cag; Will Power; Greg Tucker
Cc: Browne, Ann; Foley, Michael; Rose, Wayne; Angel, Jillian
Subject: LB-153-17 Jumping Bean Renovation - Project Budget

Importance: High

Hi All,

s.29 (1) (a)



The next conference call is scheduled for Tuesday September 4th. Appreciate if you can send along your estimate on Monday for review prior to the meeting.

Regards,
Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s. 40(1)

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Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Friday, August 31, 2018 2:12 PM
To: Browne, Ann; Rose, Wayne
Cc: Foley, Michael
Subject: FW: LB-153-17 Jumping Bean Renovation - Project Budget

Ann, Wayne,

s.29 (1) (a)

Thanks,
 Jason Adams | Project Technologist

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-3728 | M [REDACTED]

s.40 (1)

www.mun.ca/facman

From: Ward, Doug [mailto:ward-doug@aramark.ca]
Sent: August-31-18 1:50 PM
To: Adams, Jason <jradams@mun.ca>
Cc: Foley, Michael <michaelf@mun.ca>; Rose, Wayne <wrose@mun.ca>; Browne, Ann <annbrowne@mun.ca>; Segulier, Nicolas <seguier-nicolas@aramark.ca>; Starlyn Cag <starlyn@samdesign.ca>
Subject: RE: LB-153-17 Jumping Bean Renovation - Project Budget

Hi Jason:

s.29 (1) (a)

From: Adams, Jason [mailto:jradams@mun.ca]
Sent: Friday, August 31, 2018 1:11 PM
To: Ward, Doug <ward-doug@aramark.ca>
Cc: Foley, Michael <michaelf@mun.ca>; Rose, Wayne <wrose@mun.ca>; Browne, Ann <annbrowne@mun.ca>
Subject: FW: LB-153-17 Jumping Bean Renovation - Project Budget

Hi Doug,

s.29 (1) (a)

See response from SAM Design below WRT our estimate request.

Thanks,

From: Adams, Jason
Sent: August-31-18 12:56 PM
To: Starlyn Cag <starlyn@samdesign.ca>
Subject: Re: LB-153-17 Jumping Bean Renovation - Project Budget

Hi Starlyn,

Thanks for the reply. I'll follow up with Doug to discuss.

Thanks,
Jason
Sent from an iPhone

On Aug 31, 2018, at 11:43 AM, Starlyn Cag <starlyn@samdesign.ca> wrote:

Hi Jason

s.29 (1) (a)

On Wed, Aug 29, 2018 at 4:01 PM, Adams, Jason <jradams@mun.ca> wrote:

Hi All,

s.29 (1) (a)

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

Butler, Kaitlin Sophia

From: Will Power <WPower@corenl.com>
Sent: Tuesday, September 4, 2018 9:06 AM
To: Adams, Jason; Ward, Doug; Starlyn Cag; Greg Tucker
Cc: Browne, Ann; Foley, Michael; Rose, Wayne; Angel, Jillian
Subject: RE: LB-153-17 Jumping Bean Renovation - Project Budget

Jason, Doug,

s.29 (1) (a)

Will Power, P.Eng.
Mechanical Engineer
CORE ENGINEERING INC.
Mechanical and Electrical Consulting Engineers
57 Pippy Place
St. John's, NL A1B 4H8
Tel: (709) 722-8613 Fax: (709) 722-0910
Visit our website at: <http://www.corenl.com>

From: Adams, Jason <jradams@mun.ca>
Sent: August 31, 2018 1:02 PM
To: Ward, Doug <ward-doug@aramark.ca>; Starlyn Cag <starlyn@samdesign.ca>; Will Power <WPower@corenl.com>; Greg Tucker <GTucker@corenl.com>
Cc: Browne, Ann <annbrowne@mun.ca>; Foley, Michael <michaelf@mun.ca>; Rose, Wayne <wrose@mun.ca>; Angel, Jillian <jilliana@mun.ca>
Subject: RE: LB-153-17 Jumping Bean Renovation - Project Budget

Hi All,
With Monday being a holiday, let's shoot for Tuesday.

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M s. 40(1)
www.mun.ca/facman

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: jeff <jeff@jumpingbean.ca>
Sent: Tuesday, September 4, 2018 10:11 AM
To: Ward, Doug; Starlyn Cag; Will Power; Adams, Jason; Foley, Michael; Rose, Wayne; Bowden, Keith; Ball, Robert; Angel, Jillian; Greg Tucker; craig@jumpingbean.ca
Subject: Re: MUN QE II Library Jumping Bean update

I was on.... but can do Thursdays

Sent from my Bell Samsung device over Canada's largest network.

----- Original message -----

From: "Ward, Doug" <ward-doug@aramark.ca>
Date: 2018-09-04 10:06 AM (GMT-03:30)
To: Starlyn Cag <starlyn@samdesign.ca>, Will Power <WPower@corenl.com>, "Adams, Jason" <jradams@mun.ca>, "Foley, Michael" <michaelf@mun.ca>, "Rose, Wayne" <wrose@mun.ca>, "Bowden, Keith" <keith.bowden@mun.ca>, "Ball, Robert" <rball@mun.ca>, "Angel, Jillian" <jilliana@mun.ca>, Greg Tucker <GTucker@corenl.com>, jeff <jeff@jumpingbean.ca>, craig@jumpingbean.ca
Subject: MUN QE II Library Jumping Bean update

Hi Everyone:

As agreed on this call this morning we're going to reschedule this to Thursday as there were a couple of principles missing. Hopefully everyone can make it.

Butler, Kaitlin Sophia

From: Rose, Wayne
Sent: Tuesday, September 4, 2018 10:12 AM
To: Ward, Doug
Subject: Accepted: MUN QE II Library Jumping Bean update

002-17-82-19

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Tuesday, September 4, 2018 12:10 PM
To: Ward, Doug
Subject: Accepted: MUN QE II Library Jumping Bean update

Butler, Kaitlin Sophia

From: Rose, Wayne
Sent: Wednesday, September 5, 2018 4:11 PM
To: Ward, Doug
Subject: Accepted: MUN QE II Library Jumping Bean update

Butler, Kaitlin Sophia

From: Angel, Jillian
Sent: Wednesday, September 5, 2018 5:27 PM
To: Ward, Doug
Subject: Declined: MUN QE II Library Jumping Bean update

Sorry Doug can't make this meeting time. Hopefully Wayne can call in.

Butler, Kaitlin Sophia

From: Ward, Doug <ward-doug@aramark.ca>
Sent: Monday, September 10, 2018 10:12 AM
To: Starlyn Cag; Will Power; Adams, Jason; Foley, Michael; Rose, Wayne; Bowden, Keith; Ball, Robert; Angel, Jillian; Greg Tucker; jeff; craig@jumpingbean.ca; Susan Drover
Cc: Elyk, John; Segulier, Nicolas
Subject: MUN QE II Library Jumping Bean update minutes
Attachments: Conference call minutes Sept 7.doc

Minutes for Friday's meeting attached. Feel free to suggest any corrections if I've missed anything.

Doug Ward | Aramark | District Manager | Canada East
 31 Peet Street, Suite 205
 St. John's, NL A1B 3W8
 P: 709 754--0540 M: F: 709 754-7805

s.40 (1)

NOTE TO APPLICANT: The attachment is located after this email.

IAP Office



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QEII Library Jumping Bean Project minutes

Date: September 7, 2018

Participants:

MUN	Jumping Bean	SAM	CORE	Aramark
Jason Adams Wayne Rose Keith Bowden Robert Ball	Jeff Ledrew Craig Hannam	Starlyn Cag	Will Power Greg Tucker	Doug Ward

Regrets:

Jillian Angel - MUN Michael Foley - MUN
--

MINUTES

Project Name

- To insure that everyone is using the same name for the project all drawings etc. should be designated with the title "QEII Jumping Bean Library".

--

s.29 (1) (a)

Construction Estimate

--

s.29 (1) (a)

- Jason Adams to get estimate from construction cost consultant.
 - Jason will provide estimate to Aramark on the consultant's costs.
 - Jason will provide a timeline for the estimate so the project timeline can be updated.
- SAM and CORE will meet to revise drawings in advance of the consultant being hired. The meeting will take place in the QEII Library Jumping Bean space Tuesday September 11 at 11:00. The expectation is that revised drawings will be ready and back to MUN by September 13 or 14.
- The budget for the project hasn't been separated out from the overall capital plan yet. Wayne will get back to the group with a budget for the project.

- Doug will determine what equipment in the current Jumping Bean can be utilized to bring the equipment cost down.

s.29 (1) (a)

Butler, Kaitlin Sophia

From: Rose, Wayne
Sent: Monday, September 10, 2018 1:26 PM
To: starlyn@samdesign.ca
Subject: Accepted: Invitation: QEII LIBRARY JUMPING BEAN MEETING @ Tue Sep 11, 2018 1:30pm - 3:30pm (UTC) (wrose@mun.ca)

Butler, Kaitlin Sophia

From: Browne, Ann
Sent: Thursday, September 6, 2018 1:41 PM
To: Adams, Jason; Rose, Wayne
Cc: Foley, Michael
Subject: Re: LB-153-17 Jumping Bean Renovation - Project Budget

Hi Jason

Could you and mike see me on this, [REDACTED]

s.29 (1) (a)

THANKS

ANN

On Fri, Aug 31, 2018 at 2:12 PM -0230, "Adams, Jason" <jradams@mun.ca> wrote:

Ann, Wayne,

s.29 (1) (a)

Thanks,
 Jason Adams | Project Technologist

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-3728 | M [REDACTED]

s.40 (1)

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From: Ward, Doug [mailto:ward-doug@aramark.ca]
Sent: August-31-18 1:50 PM
To: Adams, Jason <jradams@mun.ca>
Cc: Foley, Michael <michaelf@mun.ca>; Rose, Wayne <wrose@mun.ca>; Browne, Ann <annbrowne@mun.ca>; Segulier, Nicolas <seguier-nicolas@aramark.ca>; Starlyn Cag <starlyn@samdesign.ca>
Subject: RE: LB-153-17 Jumping Bean Renovation - Project Budget

s.29 (1) (a)

Hi Jason:

From: Adams, Jason [mailto:jradams@mun.ca]
Sent: Friday, August 31, 2018 1:11 PM

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

Subject: Education & Chemistry Commissary

Start: Tue 9/18/2018 10:30 AM

End: Tue 9/18/2018 11:30 AM

Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Angel, Jillian

Required Attendees: Rose, Wayne

Walk through of space – I just noticed on this list as well that they have info on the Jumping Bean Reno and the equipment that can be repurposed.



NOTE TO APPLICANT: The attachment is located on the subsequent page.

IAP Office

Retail - Jumping Bean Library - Renovations					
Equipment	To be stored during renovations	Repurpose	Location	Decommission	Store for future repurposing
Coolers					
Coca Cola Cooler	x				
Cooler Ru-06 Pop Cooler	x				
Deli Cooler RU-02 (Desserts)	x				
Double Door Cooler RU-01 (White Express Product)	x				
Express Grab & Go Cooler	x				
Mini Fridge Ru-03 (Espresso/Dairy)	x				
Mini Fridge Ru-04 (Coffee station)	x				
Equipment					
2 Coffee Brewers	x				
Coffee Grinder	x				
Dairy Dispenser	x				
Espresso Machine	x				
Smallwares/Misc					
Broom	x				
Cup Dispenser x 5	x				
Eye Wash Station Hookup	x				
Fancy Light Fixture (next to cooler)	x				
Garbage Can	x				
Mop	x				
Marketing					
Jumping Bean Price Signs	x				
Silver Hanging Rack	x				
Office Equipment					
2 Debit Terminals	x				
2 POS	x				
Safe	x				
Telephone	x				
Millwork					
Coffee Station Counter				x	
Corner Cash Counter				x	
Corner Shelf Near Door				x	
Other Cash Counter				x	

Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Tuesday, September 18, 2018 12:22 PM
To: Ward, Doug
Cc: Rose, Wayne; Bowden, Keith; Starlyn Cag; Elyk, John
Subject: LB-153-17 Cost Consultant - Proposal Fee

Hi Doug,

s.29 (1) (a)

Jason Adams | Project Technologist

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-3728 | M

s.40 (1)

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From: Elyk, John [mailto:elyk-john@aramark.ca]
Sent: September-18-18 11:11 AM
To: Adams, Jason <jradams@mun.ca>; Ward, Doug <ward-doug@aramark.ca>; Starlyn Cag <starlyn@samdesign.ca>
Subject: RE: LB-153-17 RE: Still working on the drawings

I am available any time Thurs morning. Thanks.

John Elyk, FMP, MBA | Aramark Canada | District Manager

Email: elyk-john@aramark.ca s.40 (1)

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From: Adams, Jason [mailto:jradams@mun.ca]
Sent: Tuesday, September 18, 2018 9:40 AM
To: Ward, Doug <ward-doug@aramark.ca>; Starlyn Cag <starlyn@samdesign.ca>
Cc: Elyk, John <elyk-john@aramark.ca>
Subject: LB-153-17 RE: Still working on the drawings

Hi All,

It sounds like we need two separate meetings. [REDACTED]

I'm available Thursday morning 9-1pm to meet. Perhaps a conference call on Friday to discuss the schedule?

Thoughts?

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [REDACTED]

s.40 (1)

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From: Ward, Doug [<mailto:ward-doug@aramark.ca>]

Sent: September-18-18 8:53 AM

To: Starlyn Cag <starlyn@samdesign.ca>; Adams, Jason <jradams@mun.ca>

Cc: Elyk, John <elyk-john@aramark.ca>

Subject: Re: Still working on the drawings

Hi Starlyn: s.40 (1)

[REDACTED] but can do a conference call in the afternoon.

s.40 (1)

After next week [REDACTED] and John Elyk will be taking over this project. John is our new manager at MUN. I've copied him on this so he can join us.

From: Starlyn Cag <starlyn@samdesign.ca>

Sent: Monday, September 17, 2018 10:16 PM

To: Ward, Doug; Jay Adams

Subject: Still working on the drawings

Hi Gentlemen

Well I wish I could add more hours to the day, but I am still working on this set.

s.29 (1) (a)

I would like to book a meeting with you Jason to review the set and discuss notes that can be added along with the spec reference. I am thinking Thursday would be good, but let me consult with the Sam team to cross reference their needs in the morning.

All the best to you, my apologies on the delay.

--

Starlyn Cag

Interior Designer
SAM Design Inc.
Bachelor of Interior Design.

(cell)

s.40 (1)

Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Thursday, September 20, 2018 11:05 AM
To: Ward, Doug; Elyk, John
Cc: Rose, Wayne; Bowden, Keith
Subject: RE: LB-153-17 Consultant Drawings Package Request

Hi Doug & John,

Can you please have SAM Design and CORE email drawings in PDF format? We want to email a request for fee proposal to QSolv today and need to include the drawings completed to date. [redacted]
[redacted] We will provide an update set of drawings to QSolv in the coming weeks. s.29 (1) (a)

[redacted] Aramark & Jumping Bean can provide the equipment supply cost for the budget at a later date. s.29 (1) (a)

Appreciate your attention to this request.

Thanks,
Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M [redacted] s.40 (1)
www.mun.ca/facman

From: Ward, Doug [mailto:ward-doug@aramark.ca]
Sent: September-19-18 10:20 AM
To: Adams, Jason <jradams@mun.ca>
Cc: Rose, Wayne <wrose@mun.ca>; Bowden, Keith <keith.bowden@mun.ca>; Starlyn Cag <starlyn@samdesign.ca>; Elyk, John <elyk-john@aramark.ca>
Subject: Re: LB-153-17 Cost Consultant - Proposal Fee

Hi Jason:
We're still waiting for the list of equipment that can be reused. John Elyk will be providing that to you.

[redacted] s.29 (1) (a)
[redacted] s.40 (1)

From: Adams, Jason <jradams@mun.ca>
Sent: Tuesday, September 18, 2018 12:22 PM
To: Ward, Doug
Cc: Rose, Wayne; Bowden, Keith; Starlyn Cag; Elyk, John
Subject: LB-153-17 Cost Consultant - Proposal Fee

Hi Doug, [redacted] s.29 (1) (a)
[redacted]

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

Butler, Kaitlin Sophia

From: Elyk, John <elyk-john@aramark.ca>
Sent: Tuesday, September 25, 2018 9:59 AM
To: Adams, Jason; Rose, Wayne; Ward, Doug
Cc: Bowden, Keith; Foley, Michael
Subject: RE: LB-153-17 QEII Library - Request for Fee Proposal

Please proceed. Thanks.

John Elyk, FMP, MBA | Aramark Canada | District Manager
 Email: elyk-john@aramark.ca s.40 (1)

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-----Original Message-----

From: Adams, Jason [mailto:jradams@mun.ca]
Sent: Tuesday, September 25, 2018 9:16 AM
To: Rose, Wayne <wrose@mun.ca>; Ward, Doug <ward-doug@aramark.ca>; Elyk, John <elyk-john@aramark.ca>
Cc: Bowden, Keith <keith.bowden@mun.ca>; Foley, Michael <michaelf@mun.ca>
Subject: RE: LB-153-17 QEII Library - Request for Fee Proposal

Thanks Wayne.

Doug / John, please let me know if we are to proceed.

Thanks,
 Jason Adams | Project Technologist

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-3728 | M s.40 (1)

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-----Original Message-----

From: Rose, Wayne
Sent: September-24-18 3:57 PM
To: Adams, Jason <jradams@mun.ca>; Ward, Doug <ward-doug@aramark.ca>
Cc: Bowden, Keith <keith.bowden@mun.ca>; Foley, Michael <michaelf@mun.ca>
Subject: RE: LB-153-17 QEII Library - Request for Fee Proposal

Hi Jason,
 I am fine with this...

Wayne

-----Original Message-----

From: Adams, Jason

Sent: September 24, 2018 3:55 PM

To: Ward, Doug <ward-doug@aramark.ca>; Rose, Wayne <wrose@mun.ca>

Cc: Bowden, Keith <keith.bowden@mun.ca>; Foley, Michael <michaelf@mun.ca>

Subject: FW: LB-153-17 QEII Library - Request for Fee Proposal

Doug, Wayne,

See attached Fee proposal for your review and approval.

Jason Adams | Project Technologist

NOTE TO APPLICANT: The attachment on page 62 is redacted pursuant to s. 39(1). Some information is also redacted pursuant to s. 40(1).

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Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland

T 709 864-3728 | M s.40 (1)

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-----Original Message-----

From: Mark Gardin [mailto:markgardin@qsolv.ca]

Sent: September-24-18 3:33 PM

To: Adams, Jason <jradams@mun.ca>

Cc: Bowden, Keith <keith.bowden@mun.ca>

Subject: RE: LB-153-17 QEII Library - Request for Fee Proposal

Hi Keith,

See attached fee proposal as requested.

Please let me know if you require anything further or wish to discuss.

Regards,

Mark Gardin, PQS(F), MRICS
Principal

QSolv Incorporated

o: 902 706 3130

m: s.40 (1)

f: 877 539 5160

e: markgardin@qsolv.ca

w: qsolv.ca

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-----Original Message-----

From: Adams, Jason [mailto:jradams@mun.ca]
Sent: Friday, September 21, 2018 4:31 PM
To: markgardin@qsolv.ca
Cc: Bowden, Keith
Subject: LB-153-17 QEII Library - Request for Fee Proposal

Hi Mark,

Please see the attached drawing package. Can you please provide a fee proposal to do a cost analysis for this project as per your previous conversation with Keith Bowden?

Thanks,

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland

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Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Monday, October 15, 2018 2:51 PM
To: Rose, Wayne; Bowden, Keith; Browne, Ann
Cc: Foley, Michael
Subject: LB-153-17 Jumping Bean Project Update

Importance: High

Hi All,

I met with the Consultants (SAM Design & CORE) and Aramark (John Elyk & Rosa Gauthier) this morning to review the renovation package. The meeting was very productive. s.29 (1) (a)

Please let me know if you have any questions regarding the above. s.29 (1) (a)

Thanks,
Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864-3728 | M s. 40(1)

www.mun.ca/facman

Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Wednesday, October 17, 2018 10:07 AM
To: Rose, Wayne
Subject: FW: LB-153-17 RE: Coordination on Equipment items.

Hi Wayne,

See emails below FYI.

Thanks,
 Jason Adams | Project Technologist

s.29 (1) (a)

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-3728 | M

s.40 (1)

www.mun.ca/facman

From: Starlyn Cag [mailto:starlyn@samdesign.ca]
Sent: October-17-18 10:02 AM
To: Adams, Jason <jradams@mun.ca>
Subject: Re: LB-153-17 RE: Coordination on Equipment items.

Hi Jason

No I have not heard anything back on this correspondence yet.
 I also sent them an itemized list of to do items with a request for further hours.

On Wed, Oct 17, 2018 at 9:50 AM Adams, Jason <jradams@mun.ca> wrote:

Hi Starlyn,

Just wondering if you received a confirmation email from John?

Jason Adams | Project Technologist

Facilities Engineering & Development

Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-3728 | M

s. 40(1)

www.mun.ca/facman

From: Starlyn Cag [mailto:starlyn@samdesign.ca]

Sent: October-15-18 4:11 PM

To: GAUTHIER, ROSA <gauthier-rosa@aramark.ca>; Adams, Jason <jradams@mun.ca>; Will Power <WPower@corenl.com>; Elyk, John <elyk-john@aramark.ca>

Subject: Coordination on Equipment items.

Hi Rosa and John,

I am following up with what we discussed at today's meeting.

Sam Design would need your confirmation that these are all the items that you would need and that there would be no substitutions or additions to be able to provide a revised mill-work and equipment drawing.

There are some items listed below that I am requesting a new spec or further detail on.

If there are further items needed or to be confirmed please do not hesitate to add them in to this list below.

Also if there are items here that are not needed just indicate those as well and I will omit them from the design.

I think once we have a new layout created based on the actual equipment needed we should have another review meeting so we can confirm the layout is ok for M&E to cross reference and for the cost analysis group to receive.

For Kiosk Area-rm 2024

A- 10X coffee canisters to fit in single high holders (dimensions = 8-3/4" wide by 8" depth x 14-1/2" high)

note: these items to be center located for public self pour.

Where do the customers select their cup and does this have to be built into the millwork?

B- 2 x Dry display case

note: these would both be new or do you want to relocate existing?

If existing- I would need to take a measurement and note where they are being located from.

If new- we discussed that Ca Display SQD-3 (item 20 on the equipment specs from Big Erics) may be too wide a choice.

We would need Aramark to provide a new spec- we discussed that a 30" wide case would be more ideal to the 48" spec.

These would be placed either side of the self serve coffee canisters in the center location.

2 units to provide for:

96 Muffins

18 Cookies

24 Brownies

16 Nannimo bars

12 Rice Crispies

C. 2 x Express stations (dimensions = 46-1/2" wide x 82"h x 31-1/2")

To be placed on either end of the serving line adjacent to each POS station

D. 2 x POS Stations to have panel in front to hide wire connections. Panel to no be higher than 22". (dimensions = 23-1/4" height, about 20" width)

note: Millwork for POS station to have thin drawer for pens/ etc items. Below open for waste bin

E. There was some talk of a "sure shot station". Is this still needed in the layout- or will the separate milk and creamer station substitute for this need?

F. Chips can be displayed in the carts on castors, and will be tucked away ether in the kiosk or the serverly during hours after operation.

G. The millwork along the customer side to have open shelving where possible for product placement - We can review how this looks/ dimensions in the new elevation set.

H. The ice machine is still needed - Brema-CB316A- The placement of this affects when M&E run their water line.

Is the current location ok for this item or does this need to be more centrally located?

I. 1 x Convection Microwave - EIKON-E4S to be relocated from original "built in location" to the back wall as to not be in the way of the customer "sit up counter"

J. The espresso machine will be an existing machine to be relocated - unless Jumping bean requires a special specification. Aramark to confirm specification needed and to provide this to Sam.

If an existing machine is to be relocated- original location and measurement required. The ideal place for the espresso machine is center located on the back wall

K. Soup serving station to be incorporated into the back counter. Requires space for 2 soups and adjacent room for soup cups and buns in stainless steel racks.

(dimensions = 12" diam. pots/ metal containers for pots to sit in are: 13" diam to the rim)

Note: Soups to be placed in back counter- recessed to avoid high lifting of hot fluids)

L. Brewers and Grinders to be placed on the back wall-

Do you want to have two locations for these (one for each server?). Or is it ok to have these placed more to one side than the other.

Will these be new or existing? There was some discussion of two different models- can Aramark provide a spec of the ones they prefer or expect to be used?

Do we need a water line to the Hot water canister- can Aramark provide a spec of what they prefer for this?

M. 1x hand-wash sink- to be purchased new- we discussed having a spec suitable to be in a cabinet as opposed to the wall mount (which is still ok for the servery)

Can Aramark provide us with a spec suitable for a cabinet? I believe this should be placed as central as possible along the back counter as well.

We need to make sure a suitable faucet is speced with the new drop in model hand wash sink.

N. Servery Sink- Drop in Model -Tarrison TA- D1-14- This spec is still good for the kiosk area, however we need Aramark to provide a spec on the faucet needed for this sink.

O. Menu Boards to be revised from Digital to printed paper framed.

Aramark to provide ideal size of frames and preferred mounting type (suggested cleat mounting).

I am assuming Aramark will supply these menus to the contractor to install?

P. Tripple undercounter ref to be revised to a double under counter ref. TU-48-ADA-HC

In addition to these equipment items- please let me know if there are any other needed items or storage needs. We discussed the ideal cabinetry to have doors with adjustable shelves

I would assumes there is need for garbage disposal/ recycling for the staff?

For Servery- (Existing Jumping Bean area)

Q. Tripple Sink- There was some discussion that this may be a reused item. Aramark to confirm. If it is I would like to have the dimensions on the existing just to double check for spacing

If this item is re-used Aramark to confirm if it requires a new faucet or if a relocated one. We identified T&S brass B-0133 as the suitable spray valve faucet for this sink.

R. Hand Wash sink- Wall mounted model- Tarrison TS-HSF-14

S. Eye wash station- Doug had provided a spec from T&S Brass- Hubert -Aramark to confirm the spec for this.

T. Refrigerator- Existing to be reused- dimensions to be confirmed.

U. Dishwasher to be added in- Stero SUH-1

V. Mop Sink to be added in: Tarrison - TA-MS-16206

Note: above counter shelving in this area to be removed/ Cabinets to have doors and adjustable shelving.

I hope this summary helps to move things along smoothly and create a new efficient and cost aware design.

I will await confirmation on the above items by Aramark before rejigging the layout on the drawings.

Thank you kindly everyone for your time and consideration today.

--

Starlyn Cag

Interior Designer

SAM Design Inc.

Bachelor of Interior Design.

Member of IDNL and IDC

[redacted] (cell)

s.40 (1)



Virus-free. www.avast.com

--

Starlyn Cag

Interior Designer
SAM Design Inc.
Bachelor of Interior Design.
Member of IDNL and IDC

[redacted] (cell)

s.40 (1)

Butler, Kaitlin Sophia

From: Foley, Michael
Sent: Thursday, October 18, 2018 12:43 PM
To: Adams, Jason; Rose, Wayne
Subject: RE: LB-153-17 Single Point of Contact

Wayne,

s.29 (1) (a)

Jason and I discussed this, and directing all correspondence through you may be helpful in ensuring everyone is on the same page.

Thanks,

Mike

MIKE FOLEY BTech., PTech., PMP | MANAGER, MINOR CAPITAL PROJECTS

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-6169 | M [REDACTED]

s. 40(1)

www.mun.ca/facman

From: Adams, Jason
Sent: October-18-18 12:22 PM
To: Rose, Wayne <wrose@mun.ca>
Cc: Foley, Michael <michaelf@mun.ca>
Subject: LB-153-17 Single Point of Contact

Hi Wayne,

I'm emailing to ask if you can take over as a single point of contact for the project. I think it would help to have all the correspondence between Aramark, FM, and QEII staff flow through your office. I'll continue to work directly with the consultants and forward or CC emails to you.

I trust this meets with your approval. Please touch base if you wish to discuss.

Thanks,
 Jason Adams | Project Technologist

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland

From: Ball, Robert

Sent: October-18-18 9:44 AM

To: Adams, Jason <jradams@mun.ca>

Subject: Cafe

Any updates?



ROB BALL | MANAGER, LIBRARY FACILITIES

Memorial University of Newfoundland

St. John's, Newfoundland | A1B 3Y1

T 709 864 3189 | F 709 864 2153

www.library.mun.ca



Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Monday, October 22, 2018 9:26 AM
To: Rose, Wayne
Cc: Foley, Michael; Bowden, Keith
Subject: LB-153-17 Jumping Bean Re-Design

Reply from Rosa to Starlyn (SAM Design) on Friday.

Jason Adams | Project Technologist

Facilities Engineering & Development
 Department of Facilities Management
 Memorial University of Newfoundland
 St. John's, Newfoundland
 T 709 864-3728 | M

s.40 (1)

www.mun.ca/facman

From: GAUTHIER, ROSA [mailto:gauthier-rosa@aramark.ca]
Sent: October-19-18 1:32 PM
To: Starlyn Cag <starlyn@samdesign.ca>; Adams, Jason <jradams@mun.ca>; Will Power <WPower@corenl.com>; Elyk, John <elyk-john@aramark.ca>
Subject: Re: Coordination on Equipment items.

Hello Team

Just wanted to update everyone on the progress so far. The remainder will follow by Monday mid day.

I have reached out to Big Erics for additional equipment specs.

I would also like to add to the equipment, a Cold Coffee Dispenser, specs will follow.

Starlyn, in addition, I text you 2 pictures for a "Order Here" signage and a Pick Up station for Specialty Coffees positioned at the end of the customer service counter on the right hand side.

A. 3 cup sizes are stored at the cashier station to the side of the register, employee hands it to the customer

B. 2 Dry Display Cases
 24"W Specs requested, Big Erics

E. Sure Shot Machine
 Using existing machine. Separate from condiment station, used to dispense milk for Lattes
 W16" x H27" x D22"
 Model#AC30

H. Ice Machine
 New item, positioned centrally on the back wall for both cashiers to access

J. Espresso Machine
 Using existing machine, relocating centrally on the back wall for both cashier to access
 W29" x H22" x D21"
 Rancilio
 Model#classe 8 DE2GF

L. Brewer and Grinder
 Using existing machines, one side only. No Specs available

New Hot Water Tower. Specs requested, Big Erics

M. Hand Sink/Faucet
Specs requested, Big Erics

N. Servery Faucet
Specs requested, Big Erics

O. Framed Printer Paper Chaulk Board
Cleat mounting, Snap Frames 24 x 36 approx. 6
Supplied by Aramark, purchased thru Quik Print

P. Garbage bins needed for server and back prep area

Q. Triple Compartment Sink
Re-used sink and faucet
W72" x H36" x D30"

Other Re-Used Equipment

Large 2 Door Cooler White, Back Room
W51" x H83" x D30"
QBD Cooling Systems
Model#SD47HB

There is also a small safe that will be relocated the FOH to BOH, measurements to follow.

Rosa Gauthier | Aramark | Retail & Catering Operations Manager | Canada East - Higher Education

Memorial University of Newfoundland
St. John's, Newfoundland | A1B 3P7

P 709 864-8249 M s.40 (1)

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PLEASE PRINT RESPONSIBLY

From: Starlyn Cag <starlyn@samdesign.ca>
Sent: Monday, October 15, 2018 4:11 PM
To: GAUTHIER, ROSA; Jay Adams; Will Power; Elyk, John
Subject: Coordination on Equipment items.

Hi Rosa and John,

I am following up with what we discussed at today's meeting.

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office

Butler, Kaitlin Sophia

From: Adams, Jason
Sent: Monday, October 22, 2018 1:50 PM
To: Rose, Wayne
Subject: FW: Coordination on Equipment items.

fyi

Jason Adams | Project Technologist

Facilities Engineering & Development
Department of Facilities Management
Memorial University of Newfoundland
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T 709 864-3728 | M

s.40 (1)

www.mun.ca/facman

From: GAUTHIER, ROSA [mailto:gauthier-rosa@aramark.ca]
Sent: October-22-18 1:00 PM
To: Starlyn Cag <starlyn@samdesign.ca>; Adams, Jason <jradams@mun.ca>; Will Power <WPower@corenl.com>; Elyk, John <elyk-john@aramark.ca>
Subject: Re: Coordination on Equipment items.

Update

I met with Peter Lee from Big Erics this morning, he will have the quote and missing/additional specs by EOD tomorrow.

Rosa Gauthier | Aramark | Retail & Catering Operations Manager | Canada East - Higher Education

Memorial University of Newfoundland
St. John's, Newfoundland | A1B 3P7

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PLEASE PRINT RESPONSIBLY

From: GAUTHIER, ROSA
Sent: Friday, October 19, 2018 1:31 PM
To: Starlyn Cag; Jay Adams; Will Power; Elyk, John
Subject: Re: Coordination on Equipment items.

Hello Team

NOTE TO APPLICANT: The remainder of this email thread is located previously in the records.

IAP Office