

Timmons, Vianne

From: Snow, Michelle H
Sent: Saturday, December 17, 2022 6:27 PM
To: Timmons, Vianne
Cc: Brown, Margot; Worsfold, Scott; Browne, Lisa
Subject: Briefing note
Attachments: Briefing Note_December 16 2022_DRAFT.docx

Good evening Vianne, after consultation with General Counsel, I have drafted the attached briefing note to provide some background and context relating to the motion that was approved by Senate at the December 13 meeting. I hope this will be informative heading into the meetings on Monday and Thursday where this will be discussed.

This draft includes input from General Counsel and has been reviewed by Margot and incorporates her input as well. I have labeled it "draft" as Scott has not yet signed off on this note, but I wanted you to have time to review before we meet on Monday morning.

Happy to discuss if you have any questions.
Michelle

Michelle H. Snow, B.A. (She/Her)

Executive Director, Office of the Board of Regents
Interim Secretary of Senate
Memorial University of Newfoundland
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T. 709-864-4397
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www.mun.ca/regents
www.mun.ca/senate

We acknowledge that the lands on which Memorial University's campuses are situated in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Briefing Note DRAFT
Senate Executive Meeting
December 19, 2022

Issue: Analysis of the Motion tabled at the December 13, 2022 meeting of Senate to refer consideration of the Ode to Newfoundland to the Committee on Honorary Degrees and Ceremonial, the Executive Council of Convocation and the Board of Regents.

Background:

In October 2022 the President's Advisory Team, consisting of the President and seven Vice-Presidents, unanimously agreed to suspend the customary singing of the Ode to Newfoundland during the Fall Convocation ceremony. This change to the ceremony was in alignment with other actions taken to ensure that convocation ceremonies are more inclusive and in response to concerns that the current version of the Ode was not inclusive of Labrador, contained gendered and religious references and did not resonate with the majority of the event's primary audience-students.

Response to the decision was met with impassioned and mixed responses ranging from support to outrage. At the November regular meeting of Senate a notice of motion was served proposing that Senate consider a motion to support the decision of the administration to pause the singing of the Ode to Newfoundland. On November 11 the Office of the Secretary of Senate received a formal notice of the motion (Appendix A.1) moved by Dr. G Curtis and seconded by Dr. T. Fridgen.

On November 23 the Executive Committee of Senate met to review and approve the Agenda for the December meeting of Senate, which included the proposed motion listed above. (The draft minutes of that meeting are attached as Appendix B). [REDACTED]

[REDACTED] Following discussion it was agreed to reach out to Dr. Curtis to advise that the item would be tabled at the December 13 regular meeting of Senate. s. 29. (1) (a)

On November 27, Dr. Curtis wrote to the Office of the Secretary of Senate to advise upon reflection he, with agreement from Dr. T. Fridgen had made a slight revision (Appendix A.2) to the motion, to convey a more collaborative approach to seek a solution to issues raised with respect to the current version of the Ode.

At the regular meeting of Senate, held December 13, the motion was read as tabled and debated. Senators spoke both in favour of the motion and against. At the close of

debate, before the vote was called by the Chair, Dr. E. Kendall raised a point of Order stating the following subsidiary motion

Whereas this motion of substance now before the Senate was not reviewed in its present form by Senate Executive in preparing the Agenda;
And whereas Senate otherwise has not received due notice of this motion;
And whereas the contents of the motion refer to matters not within the purview of this assembly and thus must be ratified by the Board of Regents as per Section 57 of the Act and therefore should be soundly reasoned;
And whereas this motion deals with matters pertaining to convocation that should be considered by the Convocation Executive Council prior to formal motion in this assembly;
And whereas this motion contains matters that pertain to ceremony and protocol and that should be considered in the first instance by Senate Committee on Honorary Degrees and Ceremonial for recommendation;
And whereas in general this assembly, lacking the counsel of its committees, should not consider actions taken by the administration;
Therefore be it resolved that this motion presently before the assembly be referred to the Convocation Executive Council and the Committee on Honorary Degrees and Ceremonial for examination and recommendation;

The motion was moved by: Edward Kendall and Seconded by Cyr Couturier. The vote was called (electronic poll) and the motion carried.

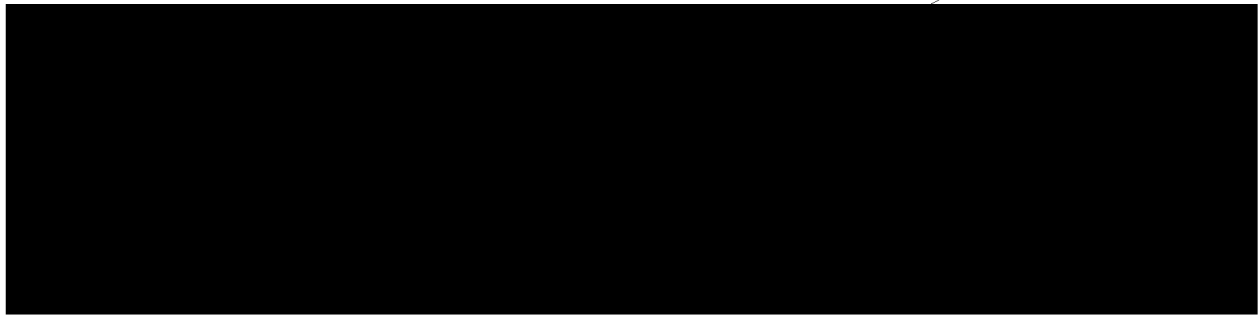
Analysis:

s. 29. (1) (a), s.30. (1) (a)


The subsidiary motion has been reviewed by General Counsel and the Interim Secretary of Senate



s. 29. (1) (a), s.30. (1) (a)



Recommendations:

- The Executive Committee of Senate will meet on Monday, December 19 where this motion should be raised for discussion of its relevance and applicability.

- The Committee on Honorary Degrees and Ceremonial is set to meet on Thursday, December 22 where this item will be tabled for consideration as per its terms of reference.

s. 29. (1) (a), s.30. (1) (a)

**Prepared by: M.H. Snow, Interim Secretary of Senate
S.Worsfold, General Counsel**

Date: December 16, 2022

Appendix A

1. Original Motion, submitted to the Secretary of Senate on November 11, 2022:
Moved by Dr. G Curtis and seconded by Dr. T. Fridgen.

The Senate of Memorial University supports the decision of the University Administration to suspend the use of the current version of the "Ode to Newfoundland" at Convocation, recognizing the problematic nature of the wording of certain passages of the "Ode." Senate understands the significant historical importance of the "Ode" to Newfoundlanders and the emotional attachment to it. We also note that its wording impacts [REDACTED] the Indigenous People's of the Province, and is not inclusive of the diverse People who cross the stage at Memorial's Convocations.

s. 29. (1) (a)

[REDACTED] the Government of Newfoundland and Labrador, who oversee decisions on the provincial anthem, has the composition's wording adapted and updated to be more inclusive of [REDACTED] the diverse ethnic and gender(s)-rich culture and history of the Province – and inclusive, in the spirit and requirements of the Truth and Reconciliation Commission's Recommendations, of its Indigenous Peoples. We note the changes made to the Canadian National Anthem in 2018 as a positive and progressive example of keeping the spirit and tone of the original, while also amending the Anthem to make it more reflective and inclusive.

s. 29. (1) (a)

2. Revised Motion submitted to the Secretary of Senate, November 27, 2022

The Senate of Memorial University supports the decision of the University Administration to suspend the use of the current version of the "Ode to Newfoundland" (1902) at Convocation, recognizing the problematic nature of the wording of certain passages of the "Ode" along with the gendered wording of the Ode to Labrador (1927). Senate understands the significant historical importance of both "Odes" to Newfoundlanders and Labradorians, and the emotional attachment to them. We also note that the wording impacts the Indigenous People's of the Province, and is not inclusive of the diverse People who cross the stage at Memorial's Convocations. In constructive consultation with the Government of Newfoundland and Labrador, who oversee decisions on the provincial anthems, we encourage the University and Government to work together collaboratively to seek a solution to the issues raised by the current dated versions of the Odes and urge that their composition's wording be adapted and updated to be more inclusive of the diverse ethnic and gender(s)-rich culture and history of the Province – and inclusive, in the spirit and requirements of the Truth and Reconciliation Commission's Recommendations, of its Indigenous Peoples. We note the changes made to the Canadian National Anthem in 2018

as a positive and progressive example of keeping the spirit and tone of the original, while also amending the Anthem to make it more reflective and inclusive.

Appendix B

MEMORIAL UNIVERSITY OF NEWFOUNDLAND EXECUTIVE COMMITTEE OF SENATE

A meeting of the Executive Committee of Senate was held on Wednesday, November 23, 2022 at 9:30 a.m. NST via WebEx.

13. PRESENT

The President, Dr. N. Bose, Dr. R. Haynes, Dr. E. Haven, Dr. E. Kendall, Dr. L. McKivior, Dr. A. Warren, Mr. C. Couturier,

Ms. M. Snow was present by invitation

14. APOLOGIES FOR ABSENCE

Dr. K. Snelgrove, Mr. N. Akib, Ms. S. Merchant

15. MINUTES

It was motioned and approved that the minutes from October 27, 2022 be taken as read and approved as presented.

16. REMARKS FROM THE CHAIR

The Chair of the Committee began with providing an overview of the latest response to the decision to pause the singing of the Ode to Newfoundland at Convocation and the notice of motion received from G. Curtis and T. Fridgen to be tabled at the December Senate meeting.

The Chair continued with a verbal update on several additional items of information including:

- Christmas break, noting that many offices and functions will be closing on December 23 until January 4, in accordance with the provisions of the various collective agreements.
- St. John's Christmas parade, noting that Memorial will be entering a float for the first time in several years. Similar representation will be happening across other campuses as well.
- Due to the holiday break and some scheduling challenges, it has been proposed that the next Executive Committee meeting date be moved to Monday, December 19.
- Dr. Kendall joined the meeting at this time and briefed the committee on his opinion regarding the Ode motion.

17. REVIEW OF THE PROPOSED AGENDA

It was motioned and approved that the proposed draft agenda for the December 13, 2022 Senate meeting be adopted as presented.

Dr. Warren did note that one item on the consent agenda has been two years in the making and has had some major amendments, noting that it's tabling for Senate consideration marked the culmination of this work

18. ADJOURNMENT

Meeting adjourned at 10:20 am.

CHAIR

SECRETARY

President, The

From: Lokash, Jennifer
Sent: Sunday, January 8, 2023 5:15 PM
To: President, The; President, The
Cc: Tilley, Linda; McDougall, Greg; deansgs; Bose, Neil; Williams, Geoff
Subject: Some notes for tomorrow morning
Attachments: VT_labour action planning notes_Jan9.docx

Hello, Vianne,

Please find attached some notes that Amy, Greg, and I have put together for tomorrow's meeting with government. The intention is to give you a high level snapshot of planning activity (page 1) and some additional details focused on how we will support students in the event of a strike (page 2). It is not likely that the conversation is going to get into very many details, but we want you to feel prepared for whatever direction the meeting takes.

This document is not intended to be shared, though I have copied Neil and Geoff Williams for their information. Please note especially that we have not yet communicated your decision to proceed with all non-MUNFA courses beyond the main policy and planning group. Amy will be informing the deans group while we are with the premier tomorrow. I think we need to be very thoughtful about the timing of that communication to the broader community.

Greg and I will see you tomorrow at 9:30 am. Have a lovely evening,

Jennifer

Dr. Jennifer Lokash
 Interim Associate Vice-President (Academic)
 Associate Professor in the Department of English
 Public Orator
 Memorial University of Newfoundland and Labrador

I acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups; I thus acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Briefing notes for President Timmons / Meeting with Government on Monday, January 9, 2023
Re: Planning for Potential MUNFA Job Action

High-Level Planning Assumptions at a glance:

- A multi-campus approach that engages and supports all campuses before, during, and after labour action is a priority.
- Non-MUNFA courses through PCIs will continue through Labour Action. There are 2920 courses and 2,572 are MUNFA taught courses and will be paused, and 348 are offered by Per Course Instructors and will continue (12%). This is not a decision that has been communicated broadly, and there are many details that need to be considered. All full-time students will be impacted by MUNFA labour action.
- The semester will try to be saved, and not lost. The semester may be shortened, extended, or condensed based on a variety of factors.
- Critical and Essential Research will continue as per the Collective Agreement.
- Campus Operations will continue at a close to normal level, but some disruptions will be expected.
- Residence and Student Services will continue, but some changes to services and delivery may be noticeable. The SWCC will have some impact to counselling services (MUNFA members), but the Guard Me app for remote/tele services will be able to serve any/all students.
- Academic unit offices will remain open, and deans and department heads will be conducting their regular duties and participating in policy and planning.
- Brightspace (our learning management system) will remain accessible, though MUNFA members may restrict access to their course shells. MUNFA members will be able to access their MUN emails.
- Some services will need to change as some groups (Canada Post, Transit, etc.) may not cross the picket lines.
- Picket lines will cause delays accessing campus.

Additional Details

Focused on managing potential disruption for STUDENTS:

Campus Operations & Student Services:

- Campuses will remain open with close to normal operations in the support units, residences, food services, libraries, gym facilities, and other gathering and study spaces.
- Academic unit offices will remain open, and deans and department heads will be conducting their regular duties and participating in policy and planning.
- Brightspace (our learning management system) will remain accessible, though MUNFA members may restrict access their course shells.
- Student Wellness and Counselling Centre has a plan for managing the impact of having MUNFA psychologists on strike (Guard Me app).

Communications:

- Marketing and Communications have a comms plan, which includes an information hub and FAQs: <https://www.mun.ca/labour-relations/>
- On Friday, Jan. 6th a labour relations update was provided by the Provost and VPA specifically for students informing them of the status of collective bargaining and advising them to continue to attend classes and labs, complete assigned work, and follow the university calendar for registration and fee payment deadlines.
- Students have been advised to check their mun.ca addresses and the website noted above regularly.
- We are committed to providing clear and timely information to our communities.

Academic Impacts:

- Planning at the Faculty and School level is underway and is being coordinated and by the Deputy Director of Academic Operations in Memorial's Labour Action Business Continuity Plan (A. Warren and J. Lokash).
- Of 2920 courses underway in W23, 2,572 are MUNFA and will be paused, and 348 are offered by Per Course Instructors and will continue (12%).
- The RO is working on how to clearly identify and communicate to students the impacts to their schedules.
- It is safe to say that nearly every student will have at least one course affected.
- We intend to work supportively and collaboratively with students and per course instructors to help them navigate the situation, with plans for to consult with MUNSU and LUMUN, perhaps through Town Halls, etc.
- There will also be impacts to research (including student research supervised by MUNFA members) and service/engagement activities conducted by MUNFA members.
- Meetings with deans are happening this week to continue to plan for impacts on programs that include work terms, labs, internships, practica, clinical placements.
- Academic units have a process for identifying essential research, teaching, and service, and we expect that any strike protocol agreed upon with MUNFA will address these activities.
- We are meeting with MUNFA early this week to discuss these issues.

Post-strike:

- We will work with Senate to do everything possible to maintain timelines and adjust as necessary so as not to lose the semester.

President, The

From: President, The
Sent: Sunday, January 8, 2023 5:42 PM
To: Timmons, Vianne
Cc: Margot Brown; Tilley, Linda
Subject: FW: Some notes for tomorrow morning
Attachments: VT_labour action planning notes_Jan9.docx

NOTE TO APPLICANT: The attachment "VT_labour action planning notes_Jan9.docx" is previously located in the records.

IAP Office

Hi Vianne. Pleases see below and attachments.

Renee

Reneé Fitzgerald, Executive Assistant to the President (Correspondence)
 President's Office, Room A-2028
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7
 t: 709.864.8212 | f: 709.864.2059 | email: president@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Lokash, Jennifer <jlokash@mun.ca>
Sent: Sunday, January 8, 2023 5:15 PM
To: President, The <munpres@mun.ca>; President, The <munpres@mun.ca>
Cc: Tilley, Linda <ltilley@mun.ca>; McDougall, Greg <gmcdougall@mun.ca>; deansgs <deansgs@mun.ca>; Bose, Neil <nbose@mun.ca>; Williams, Geoff <geoffwilliams@mun.ca>
Subject: Some notes for tomorrow morning

Hello, Vianne,

Please find attached some notes that Amy, Greg, and I have put together for tomorrow's meeting with government. The intention is to give you a high level snapshot of planning activity (page 1) and some additional details focused on how we will support students in the event of a strike (page 2). It is not likely that the conversation is going to get into very many details, but we want you to feel prepared for whatever direction the meeting takes.

This document is not intended to be shared, though I have copied Neil and Geoff Williams for their information. Please note especially that we have not yet communicated your decision to proceed with all non-MUNFA courses beyond the main policy and planning group. Amy will be informing the deans group while we are with the premier tomorrow. I think we need to be very thoughtful about the timing of that communication to the broader community.

Greg and I will see you tomorrow at 9:30 am. Have a lovely evening,

Jennifer

Dr. Jennifer Lokash

Interim Associate Vice-President (Academic)
Associate Professor in the Department of English
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Memorial University of Newfoundland and Labrador

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President, The

From: Dyke, Paula
Sent: Friday, January 13, 2023 12:24 PM
To: Timmons, Vianne; Brown, Margot
Cc: Tilley, Linda; President, The
Subject: Updated notes for VT for 1 pm meeting
Attachments: BOR briefing notes_Jan13 1220 pm.docx

Highlighted area has updated numbers as of this morning.

Paula

PAULA DYKE she/her
EXECUTIVE DIRECTOR, MARKETING AND COMMUNICATIONS
Marketing & Communications
Memorial University of Newfoundland
St. John's, Newfoundland
T 709 864 8662
M 709 685 3824
pdyke@mun.ca

www.mun.ca

We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Briefing notes for Meeting with Board of Regents, 2023

Re: Planning for Potential MUNFA Job Action

High-Level Planning Assumptions At a Glance:

- A multi-campus approach that engages and supports all campuses before, during, and after labour action is a priority.
- At this time, non-MUNFA courses through PCIs will continue through labour action. There are 2920 courses and 2,249 are MUNFA taught courses and will be paused, 323 are Marine Institute (NAPE Faculty) and 348 are offered by Per Course Instructors and will continue (77% of Courses will be paused). [REDACTED] All full-time students will be impacted by MUNFA labour action. s. 29. (1) (a)
- The semester will try to be saved, and not lost. The semester may be shortened, extended, or condensed based on a variety of factors. We will be ready to immediately work with Senate as soon as labour action concludes.
- Thesis Defences..... (Paused, rescheduled.... [REDACTED] s. 29. (1) (a)
- Critical and Essential Research will continue as per the Collective Agreement: "The University will provide controlled access to research projects which would be irreparably harmed should such access be denied."
- Research that would be supervised by MUNFA members will continue as much as possible. In safety sensitive tasks, or tasks that require supervision by an individual deemed "trained and competent" then alternative arrangements will be made to ensure safety, and the continuation of the individual's research. Also note that labs and experiments cannot be held offsite for liability reasons.
- Campus Operations will continue with required service levels, but some disruptions will be expected. The population density on Campus will be dramatically decreased.
- Residence and Student Services will continue, but some changes to service and delivery may be noticeable. The SWCC will have some impact to counselling services (MUNFA members), but the Guard Me app for remote/tele services will be able to serve any/all students. [REDACTED] s. 29. (1) (a)
- Academic unit offices will remain open, and deans and department heads will be conducting their regular duties and participating in policy and planning.
- Brightspace (our learning management system) will remain accessible, though MUNFA members may restrict access to their course shells. MUNFA members will be able to access their MUN emails.
- Some services will need to change as some groups (Canada Post, Transit, etc.) may not cross the picket lines.
- Picket lines will cause delays accessing campus.

Note for clarification: [REDACTED]

s. 29. (1) (a)

Additional Detail, focused on managing potential disruption for STUDENTS:

Campus Operations & Student Services:

- Campuses will remain open with close to normal operations in the support units, residences, food services, libraries, gym facilities, and other gathering and study spaces. However, some disruption is to be expected.
- Academic unit offices will remain open, and deans and department heads will be conducting their regular duties and participating in policy and planning.
- Brightspace (our learning management system) will remain accessible, though MUNFA members may restrict access their course shells.
- Email access for striking members will not be limited.
- Student Wellness and Counselling Centre has a plan for managing the impact of having MUNFA psychologists on strike (Guard Me app).

Communications:

- Marketing and Communications have a centralized comms plan, which includes an information hub and FAQs: <https://www.mun.ca/labour-relations/>
- Students have been advised to check their mun.ca addresses and the website noted above regularly.
- We are committed to providing clear and timely information to our communities.

Academic Impacts & Business Continuity:

- Planning at the Faculty and School level is underway and is being coordinated by the Deputy Director of Academic Operations in Memorial's Labour Action Business Continuity Plan (A. Warren and J. Lokash).
- The RO is working on how to clearly identify and communicate to students the impacts to their schedules.
- It is safe to say that nearly every student will have at least one course affected.
- We intend to work supportively and collaboratively with students and per course instructors to help them navigate the situation, with plans to consult with MUNSU and LUMUN
- There will also be impacts to research (including student research supervised by MUNFA members) and service/engagement activities conducted by MUNFA members.
- Meetings with deans have occurred to plan for impacts on programs that include work terms, labs, internships, practical, clinical placements.
- Academic units have a process for identifying essential research, teaching, and service, and we expect that any strike protocol agreed upon with MUNFA will address these activities.

Post-strike:

- We will work with Senate to do everything possible to maintain timelines and adjust as necessary so as not to lose the semester.

President, The

From: Squires, Lynn
Sent: Wednesday, February 8, 2023 9:03 AM
To: Tilley, Linda; President, The
Cc: Williams, Cherie; Browne, Lisa; Knutson, Sonja
Subject: Singapore
Attachments: Mission to Singapore with the President.February 2023.updated January 27 2023_SB Edits.docx

Hi All s. 29. (1) (a)

Attached you will find the schedule for the conference, the alumni event [REDACTED]
 [REDACTED] At the bottom of the document you'll find brief notes on those attending the alumni event. NOTE that the International Office and Alumni Engagement collaborated.

If you have any questions or anything to add, please let me know.

Best,
L

LYNN SQUIRES (SHE/HER) | ASSOCIATE DIRECTOR, ALUMNI ENGAGEMENT

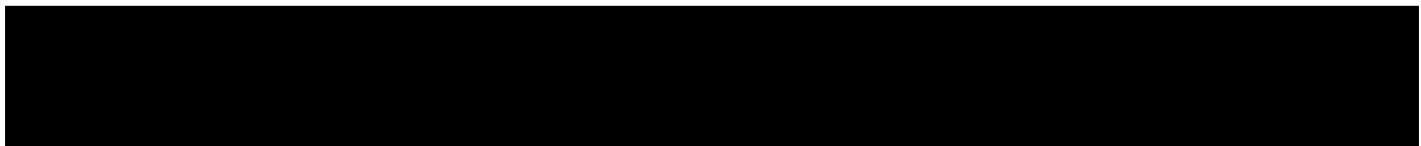
Alumni Engagement
 Memorial University of Newfoundland
 20 Lambe's Lane
 St. John's, Newfoundland | A1C 5S7
 T 709 864 3481 | M 709 689-4680

President, The

From: Tilley, Linda
Sent: Wednesday, February 8, 2023 9:13 AM
To: Timmons, Vianne
Cc: President, The
Subject: FW: Singapore
Attachments: Mission to Singapore with the President.February 2023.updated January 27 2023 SB Edits.docx

Hi Vianne,

Please refer to Lynn’s schedule attached (includes the UC conference and the alumni event).



s. 29. (1) (a)

Your thoughts?

Linda

From: Squires, Lynn <lynn.squires@mun.ca>
Sent: February 8, 2023 9:03 AM
To: Tilley, Linda <ltilley@mun.ca>; President, The <munpres@mun.ca>
Cc: Williams, Cherie <cheriew@mun.ca>; Browne, Lisa <lisa.browne@mun.ca>; Knutson, Sonja <sknutson@mun.ca>
Subject: Singapore

Hi All

s. 29. (1) (a)

Attached you will find the schedule for the conference, the alumni event and [redacted]. At the bottom of the document you’ll find brief notes on those attending the alumni event. NOTE that the International Office and Alumni Engagement collaborated.

If you have any questions or anything to add, please let me know.

Best,
L

LYNN SQUIRES (SHE/HER) | ASSOCIATE DIRECTOR, ALUMNI ENGAGEMENT

Alumni Engagement
Memorial University of Newfoundland
20 Lambe’s Lane
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T 709 864 3481 | M 709 689-4680

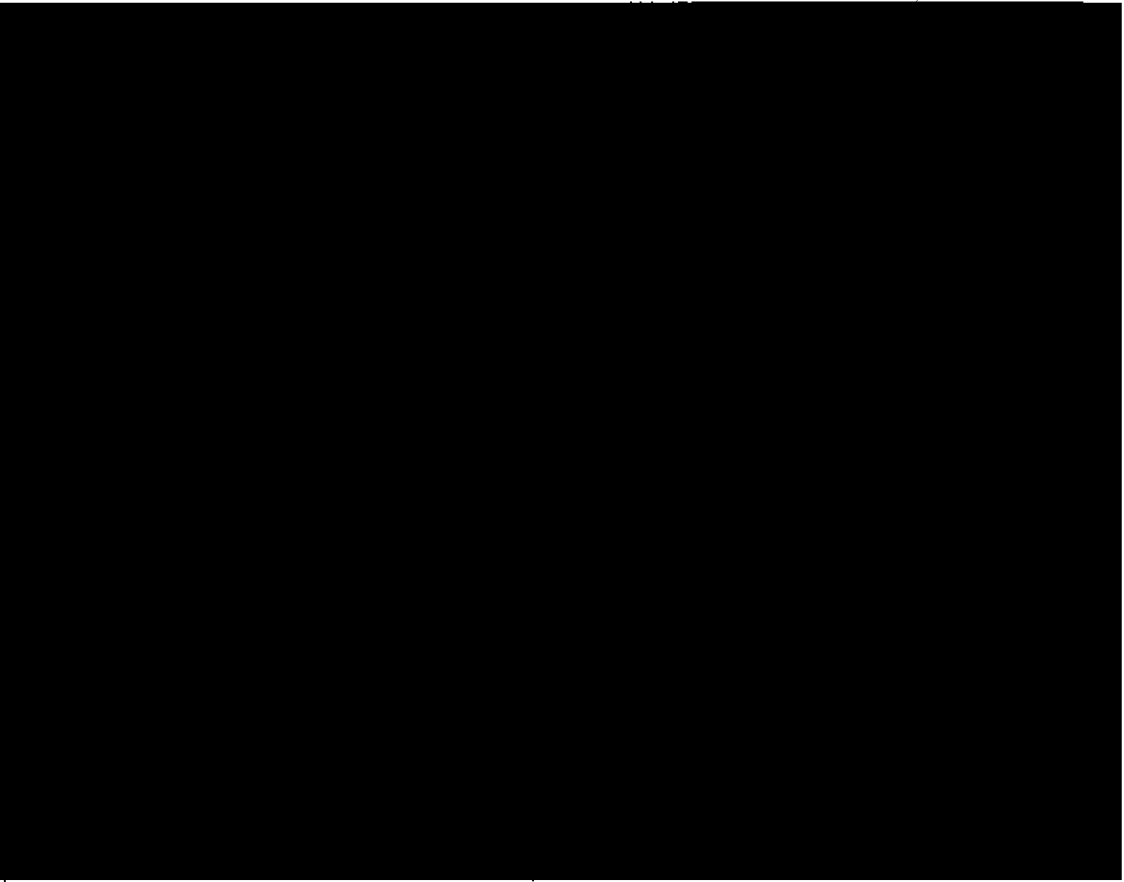
**Mission to Singapore with the President
The Canada-In-Asia Conference 2023
February 18-24, 2023**

Dr. Sonja Knutson, Director, Internationalization Office and Adjunct Professor with Faculty of Education
Dr. Vianne Timmons, President and Vice-Chancellor
Lynn Squires, Associate Director, Alumni Engagement

s.40. (1)


Saturday, February 18, 2023

Sunday, February 19, 2023



Monday, February 20, 2023

ARRIVED

TIME	WHAT	WHERE	COMMENTS	s.40. (1)
5:30 – 7:00 p.m.	Alumni Happy Hour	Raffles Courtyard at Raffles Hotel Singapore, Raffles Arcade 328 North Bridge Road Singapore, 189673	 Dress code for Raffles Courtyard, Raffles Singapore is Smart Casual. Gentlemen are encouraged to wear sport shirts, slacks or bermudas teamed with appropriate footwear, covered toes shoes or sandals. Ladies may be dressed in their casual best, dresses, skirts or trousers with appropriate footwear, toes-covered shoes or sandals. Pool attire is not permitted.	

Tuesday, February 21, 2023

TIME	WHAT	WHERE	COMMENTS
12:00 p.m.	Lunch with alumni and other contacts at National Singapore University	Café on the Ridge Kent Ridge Guild House 9 Kent Ridge Drive Singapore 119241	Reservations are under "Lynn Squires / Memorial Alumni". Dress code for the Guild House Mon-Fri, ladies are required to wear a skirt or pants with covered shoes or sandals. NO bermudas, shorts, or slippers are permitted at the indoor dining area
3:30 – 5:00 p.m.	Pre-conference Asia Briefing for University Presidents & Leadership	Bras Basah Room	
5:30 – 7:00 p.m.	Opening reception	Stamford Foyer	

Wednesday, February 22, 2023			
TIME	WHAT	WHERE	COMMENTS
8:30 – 10:30 a.m.	Opening Plenary and welcoming remarks Armchair Discussion: What's your Asia strategy?	Stamford Ballroom	
10:55 – 12:10 p.m.	Concurrent Sessions: 1. Food & Agriculture 2. Climate Change, Energy Security & Environmental Protections 3. Investment (Led by Invest Canada) 4. Health 5. Equitable and Inclusive Societies 6. Higher Education partnerships	1. Moor Room 2. Morrison Room 3. Hullet Room 4. Indiana Room 5. Minto Room 6. VIP B Room	
12:30 – 2:15 p.m.	Lunch Plenary with Networking Introductory Remarks	Stamford Room	Donna Strickland, Professor, Department of Physics & Astronomy, University of Waterloo; Nobel Laureate, Physics 2018
2:30 – 3:45 p.m.	Concurrent Sessions: 1. Food & Agriculture 2. Canadian Technology Focus: Clean Tech & Climate Change 3. Trade 4. Health 5. Equitable & Inclusive Societies 6. Higher Education, Talent & Economic Development	1. Moor Room 2. Morrison Room 3. Hullet Room 4. Indiana Room 5. Minto Room 6. VIP B Room	
4:00 – 6:00 p.m.	CEO sessions		By invitation small group discussions
6:00 – 7:00 p.m.	Cocktail Reception	Stamford Foyer	
7:00 – 9:30 p.m.	Gala Dinner	Stamford Ballroom	
Thursday, February 23, 2023			
			s. 29. (1) (a)
TIME	WHAT	WHERE	COMMENTS
Afternoon			
Evening			

Friday, February 24, 2023



Event	F. Name	L. Name	Employment	MUN Education	Brief Bio
Happy Hour	Donna	Hutchings	Managing Director, Head of Fund Services Asia Pacific, Citco Fund Services	B.Comm.'93	<p>Head of Asia Pacific Managing Director, Citco</p> <p>Donna joined Citco 15 years ago as a Managing Director and in that time has been responsible for clients and operations in our Sydney, Dublin, New Jersey and Singapore offices. Donna is currently responsible for Fund Services in the Asia Pacific Region where she leads a team that engages with clients to deliver expert knowledge and innovative solutions to Citco's client. Donna serves on our Global Hedge Fund Management team and oversees Citco's strategic initiatives and implementation in the APAC region. The Fund industry in the APAC region continues to evolve with clients seeking our expertise for increasingly complex problems. She works with Citco's business development team by presenting bespoke solutions and our proprietary technology to new and existing clients.</p> <p>Prior to joining Citco Donna was Global Head of Product Management for Alternative Fund Services at HSBC, formerly the Bank of Bermuda, for 10 years where she held several roles across Bermuda, South Africa and New York all of which involved servicing Alternative Investment Funds. Donna has a Bachelor of Commerce (1993), Chartered Accountant in Canada (1996) and Chartered Financial Analyst (2001).</p>
	Mark	Mercer	Executive Director, Goldman Sacs	[REDACTED]	<p>[REDACTED] Executive Director, Goldman Sachs Singapore, engineering & analytics. [REDACTED]</p> <p>[REDACTED]</p>
	Vinoth Kumar	Radhakrishnan	Founder of Singapore-based Autism app, ABL-ify.	[REDACTED]	<p>Founder of ABL-ify, a Picture Exchange Communications System (PECS) app that lets non-verbal children speak through few taps on their iPad.</p> <p>[REDACTED] Ran the company TK Legals [REDACTED]. He also previously served as paralegal and an autism case manager.</p>

s.40. (1)

s.40. (1)

s.40. (1)

s.40. (1)

s.40. (1)

s.40. (1)

	Brian	Tucker	Management Representative & Athletic Director, Canadian International School (CIS)	BA s.40. (1) B.Ed. s.40. (1)	In current role since 2021. s.40. (1)
	Sin	Tan	Principal Research Engineer, Institute for Infocomm Research	s.40. (1)	s.40. (1)
Lunch	Yuzhu (Pearl)	Li	Assistant Professor, National University of Singapore	M.Eng.'16	<p>Biography Dr. Li Yuzhu, Pearl is Assistant Professor at the Department of Civil and Environmental Engineering at NUS and is a former Marie Skłodowska-Curie Scholar. Her research focuses on many aspects of coastal engineering, including: fluid-structure-seabed interaction, scour, liquefaction, turbulence modelling and breaking waves, with particular focus on computational fluid dynamics modelling and numerical investigation of coastal engineering problems. She currently serves as an Editorial Advisory Board member of the OpenFOAM® Journal and is a regular topic organizer at the annual OMAE (International Conference on Ocean, Offshore & Arctic Engineering) conference.</p> <p>Qualifications</p> <p>PhD, Offshore Engineering – Marine and Subsea Technology, University of Stavanger, Norway, 2019 Master of Engineering, Ocean and Naval Architecture Engineering, Memorial University of Newfoundland, Canada, 2016 Bachelor of Engineering (Major, with honors), Ocean and Naval Architecture Engineering, Wuhan University of Technology, China, 2013 Bachelor of Arts (Dual), English Language and Literature, Huazhong University of Science and Technology, China, 2013</p> <p>Position Held</p> <p>Assistant Professor, National University of Singapore, 2021 – Present Marie-Curie & H.C. Ørsted Postdoc Fellow, Technical University of Denmark, 2019 – 2021 Marine Technology Intern, ABS R&D group, American Bureau of Shipping</p>

(ABS), Houston, USA, 2015
Grants, Honours & Awards

Principal Investigator, European Union's Horizon 2020 Research and Innovation Programme under Marie Skłodowska-Curie Actions grant (COFUNDfellowsDTU), 2019, Denmark

Distinction of Fellow of the School of Graduate Studies, Memorial University, 2016, Canada

Full Scholarship for Research-Based M.Eng from Graduate School at Memorial University of Newfoundland, 2013, Canada

Award of Best Bachelor's Thesis of Hubei Province, 2013, China
Professional Activities

Editorial Advisory Board Member, OpenFOAM® Journal, 2020 – Present

Topic Organizer, Coastal Engineering, 40th International Conference on Ocean Offshore & Arctic Engineering (OMAE), 2021

Topic Organizer, Offshore Geotechnics/Pipelines, 37th International Conference on Ocean Offshore & Arctic Engineering (OMAE), 2018

Member, Society of Naval Architects and Marine Engineers (SNAME), 2013 – Present

Member, American Society of Mechanical Engineers (ASME), 2013 – Present

Meeting of the President's Advisory Team
February 14, 2023

BRIEFING NOTE FOR PRESIDENT'S ADVISORY TEAM

ISSUE

Campus Renewal Fee (St. John's) allocation 2023/2024

BACKGROUND

The campus renewal fee supports revitalization of physical and technological infrastructure on campus. [REDACTED]

s. 29. (1) (a)

[REDACTED] Allocation of this fee is recommended to the President's Advisory Team by the Enterprise Risk Management Committee (ERMC), as per the committee's terms of reference. The ERMC process also includes a consultation with Planning and Budget Committee (PBC) of Senate, which took place on November 23rd, 2022.

ANALYSIS

Facilities Management (FM) and the Office of the Chief Information Officer (OCIO) both submitted project lists for consideration by the ERMC. The list of projects including a brief description and costs can be seen in Appendix A. This list is not inclusive of all projects that are required to be completed and may change depending on infrastructure/IT infrastructure requirements over the next year. [REDACTED]

s. 29. (1) (a)

[REDACTED]

s. 29. (1) (a)

[REDACTED]

RECOMMENDATION TO THE PRESIDENT'S ADVISORY TEAM

s. 29. (1) (a)

[REDACTED]

COMMUNICATION CONSIDERATIONS

Communication of the decision to the Office of the Chief Risk Officer.

Vice-President (Administration and Finance)

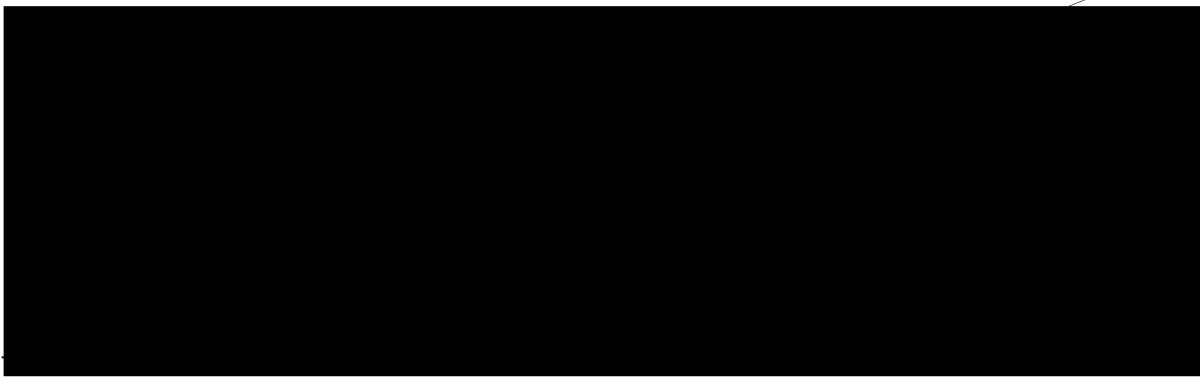
Appendix A – Recommended Allocation

OCIO Projects

s. 29. (1) (a)

PROJECT	BACKGROUND	COST
[Redacted Content]		

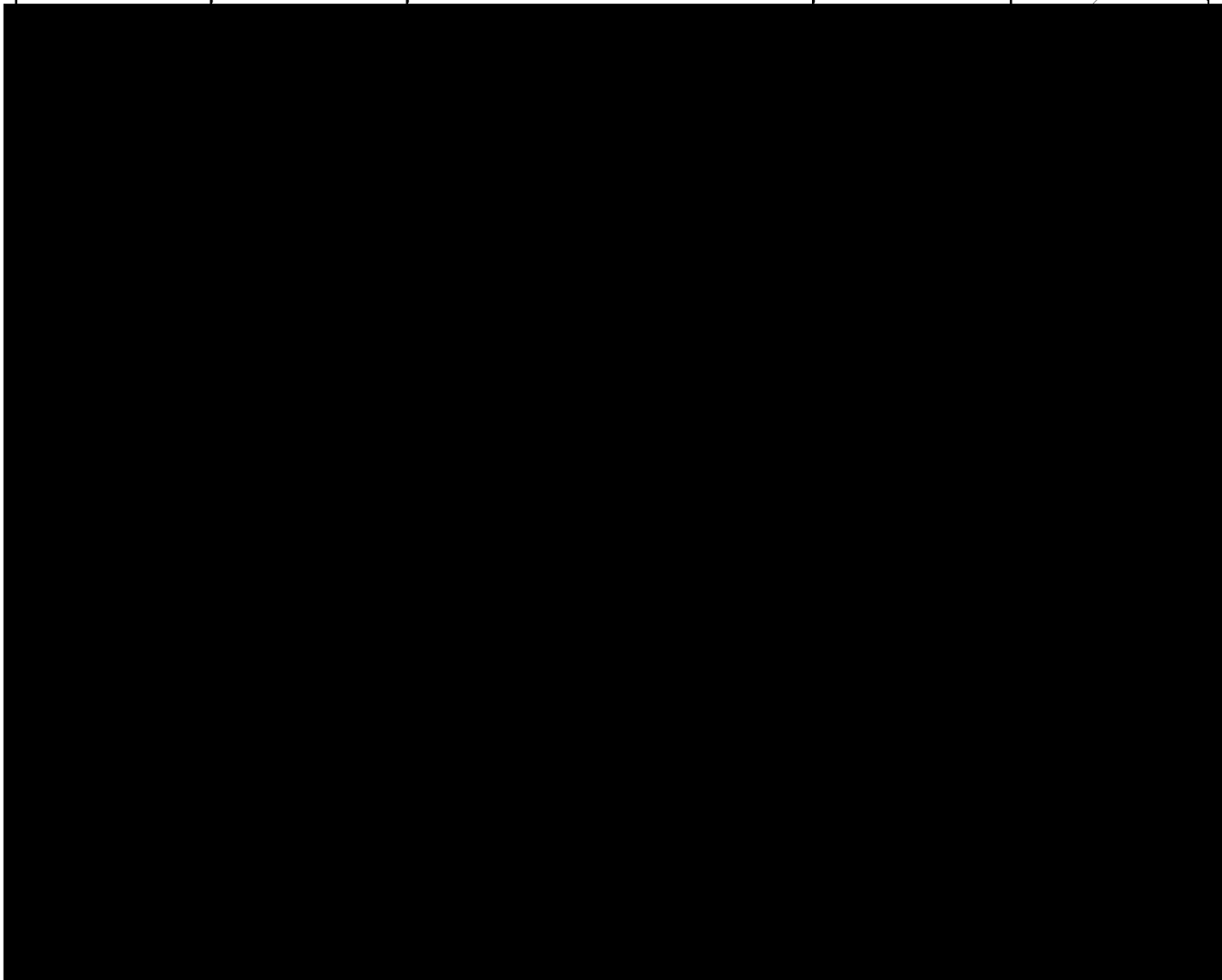
s. 29. (1) (a)



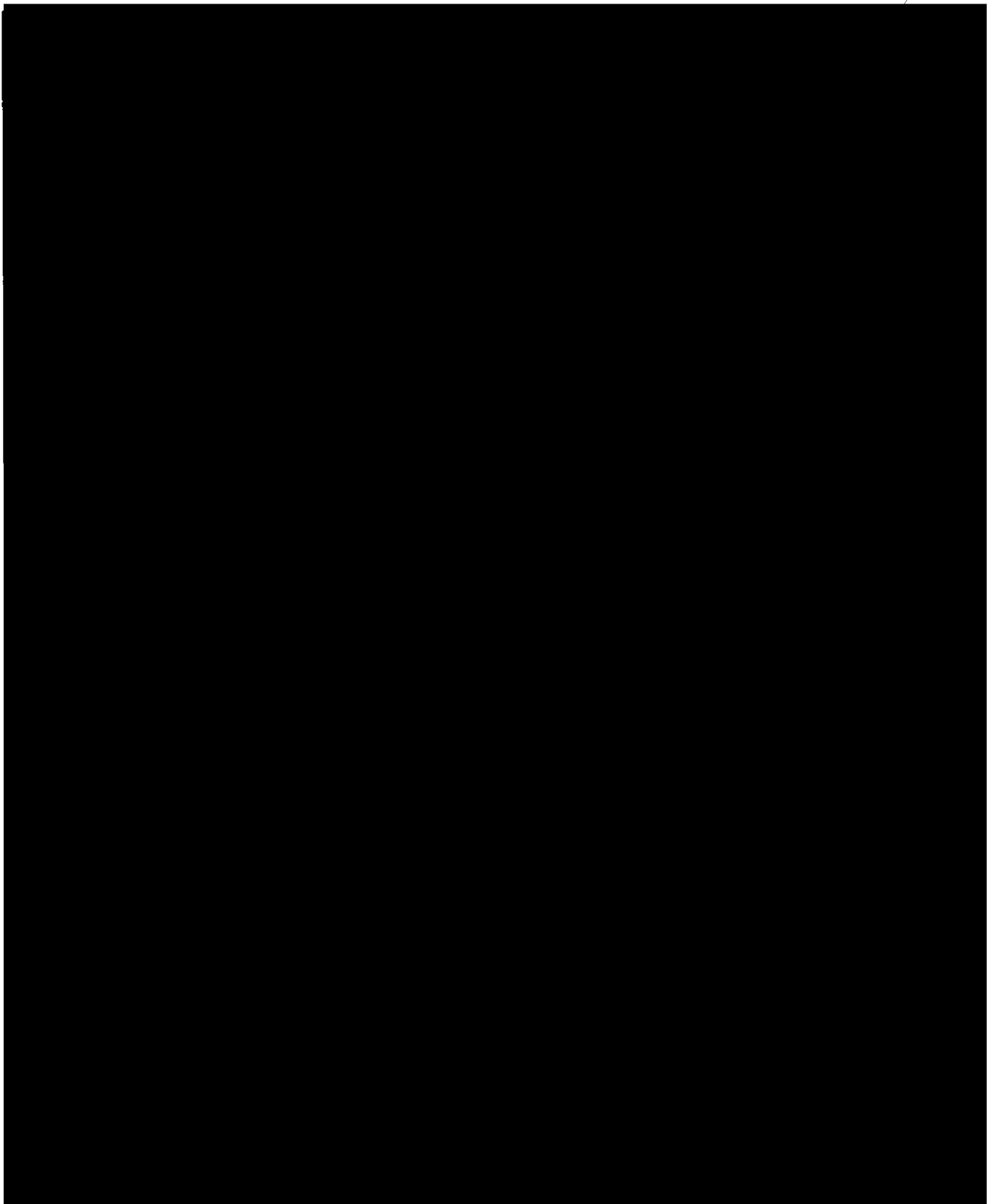
Facilities Management Projects

s. 29. (1) (a)

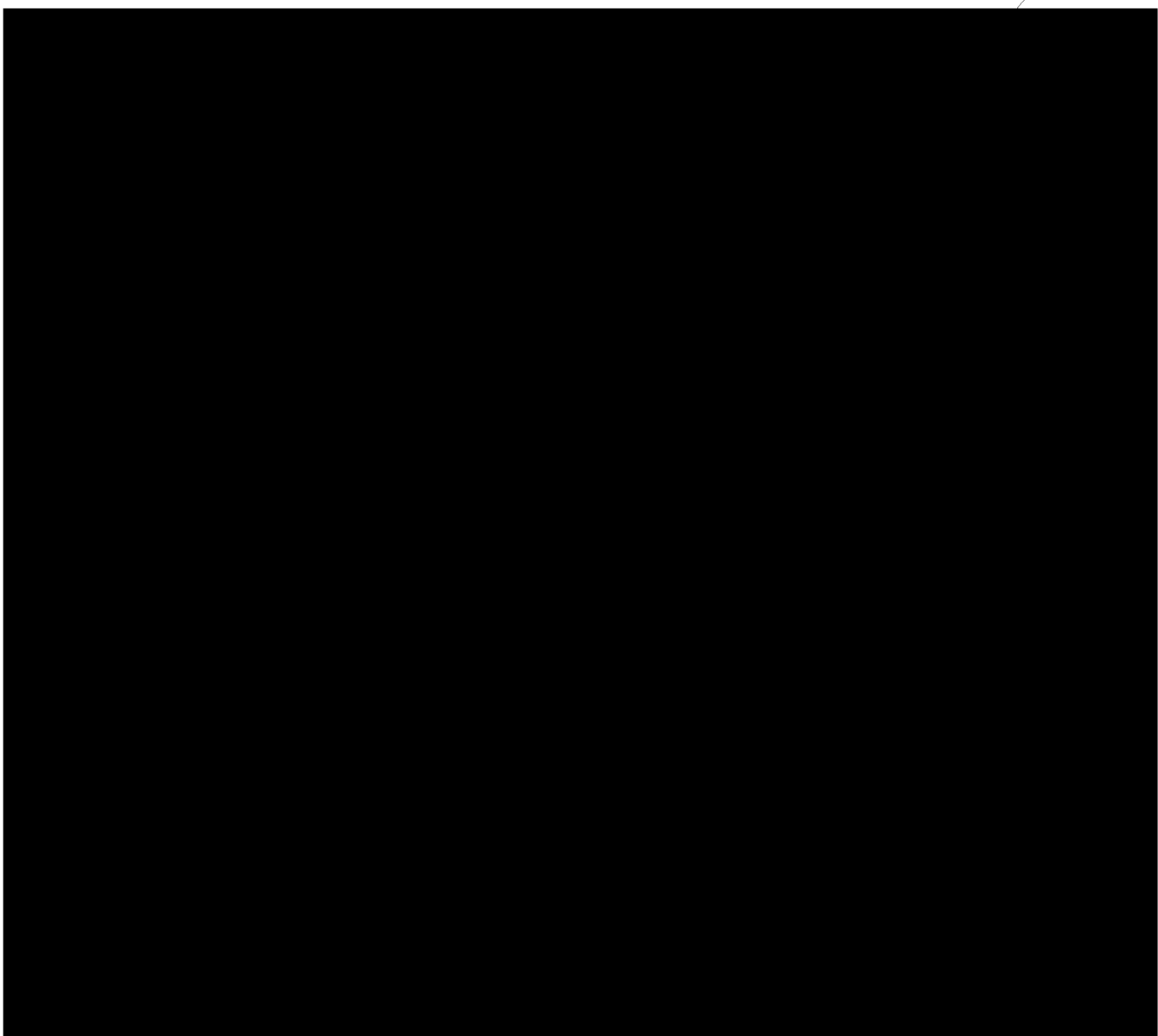
FACILITY	PROJECT TITLE	BACKGROUND	DISCIPLINE	BUDGET
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s. 29. (1) (a)



s. 29. (1) (a)



President, The

From: Williams, Cherie
Sent: Wednesday, February 22, 2023 12:25 PM
To: President, The
Subject: RE: PAT - Tuesday, February 28
Attachments: PAT BN President's Awards.pdf; President's Awards.pdf

Hi Renee,

Please see the attached from Lisa.
 Cherie

Cherie Williams (she/her), Executive Assistant to the Vice-President (Advancement and External Relations)
 Office of the Vice-President (Advancement and External Relations)
 Memorial University of Newfoundland
 Arts and Administration Building, Room A-2021
 St. John's, NL A1C 5S7
 T: 709-864-8012 E: vpacr@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: President, The <munpres@mun.ca> s.40. (1)
Sent: Wednesday, February 22, 2023 12:10 PM
To: adminpres <admin.pres@mun.ca>; Allen, Tana <tallen@mun.ca>; Tibbo, Carol <ctibbo@mun.ca>; Andersen, Catharyn <s62cda@mun.ca>; Williams, Cherie <cheriew@mun.ca>; Squires, Colleen Margaret <cmargarets@mun.ca>; Pike, Darlene <dpike@grenfell.mun.ca>; Deborah, Janes (MI) <deborah.janes@mi.mun.ca>; Styles, Jill <lstyles@mun.ca>; Tilley, Linda <ltalley@mun.ca>; Browne, Lisa <lisa.browne@mun.ca>; Brown, Margot <mbrown@mun.ca>; Brothers, Melissa <melissaw@mun.ca>; Bose, Neil <nbose@mun.ca>; Paul Brett <paul.brett@mi.mun.ca>; [REDACTED] Millan, Roxanne <rmillan@mun.ca>; sutherland@grenfell.mun.ca; VP Research <vp.research@mun.ca>; VP Admin <vpadmin@mun.ca>; Vice-President (Academic) <vpacad@mun.ca>; vpaf <vpaf@mun.ca>; vpindigenous <vpindigenous@mun.ca>; White, April <chaytora@mun.ca>
Subject: PAT - Tuesday, February 28

Good afternoon. If you have any agenda items for PAT on Tuesday, February 28, please pass them along to me.

Thanks
 Renee

Reneé Fitzgerald, Executive Assistant to the President (Correspondence)
 President's Office, Room A-2028
 Arts and Administration Building | 230 Elizabeth Avenue
 Memorial University | St. John's | Newfoundland and Labrador | A1C 5S7

t: 709.864.8212 | f: 709.864.2059 | email: president@mun.ca



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**Meeting of the President's Advisory Team
February 28, 2023**

Issue

At the request of the President and as discussed at a July 5, 2022 President's Advisory Committee meeting, the VP Advancement and External Relations put together a group to review the President's Awards.

Process

A document was developed which summarized the awards and is attached to this briefing note.

The following people participated in the committee:

- Dr. Neil Bose, Interim Provost and VP, Academic
- Dr. Tana Allen - Acting VP, Research
- Dr. Paul Brett – Acting VP, Marine Institute
- Dr. Mumtaz Cheema - Interim AVP, Research & Graduate Studies, Grenfell Campus
- Carol Tibbo - Director of Operations, Office of the VP, Admin and Finance
- Kelly Anne Butler - Interim Director, Indigenous Engagement and Reconciliation
- Margot Brown - Executive Director, Office of the President
- Roxanne Millan - Director of Resource Allocation and Planning, Office of the Provost
- Kim Myrick - Associate Director, Teaching and Learning, CITL
- Rebecca Cohoe - Manager, Public Engagement, Office of Public Engagement
- Dave Sorensen, Media Relations Manager, Marketing and Communications
- Nora Daly, Senior Communications Advisor (Executive), Marketing and Communications

Three meetings were held.

Observations

There are twelve named awards presented each year (some awards have up to two recipients each year). The nomination process, application process, evaluation criteria, deadline for nomination and lead department all vary per award. [REDACTED]

s. 29. (1) (a) [REDACTED]

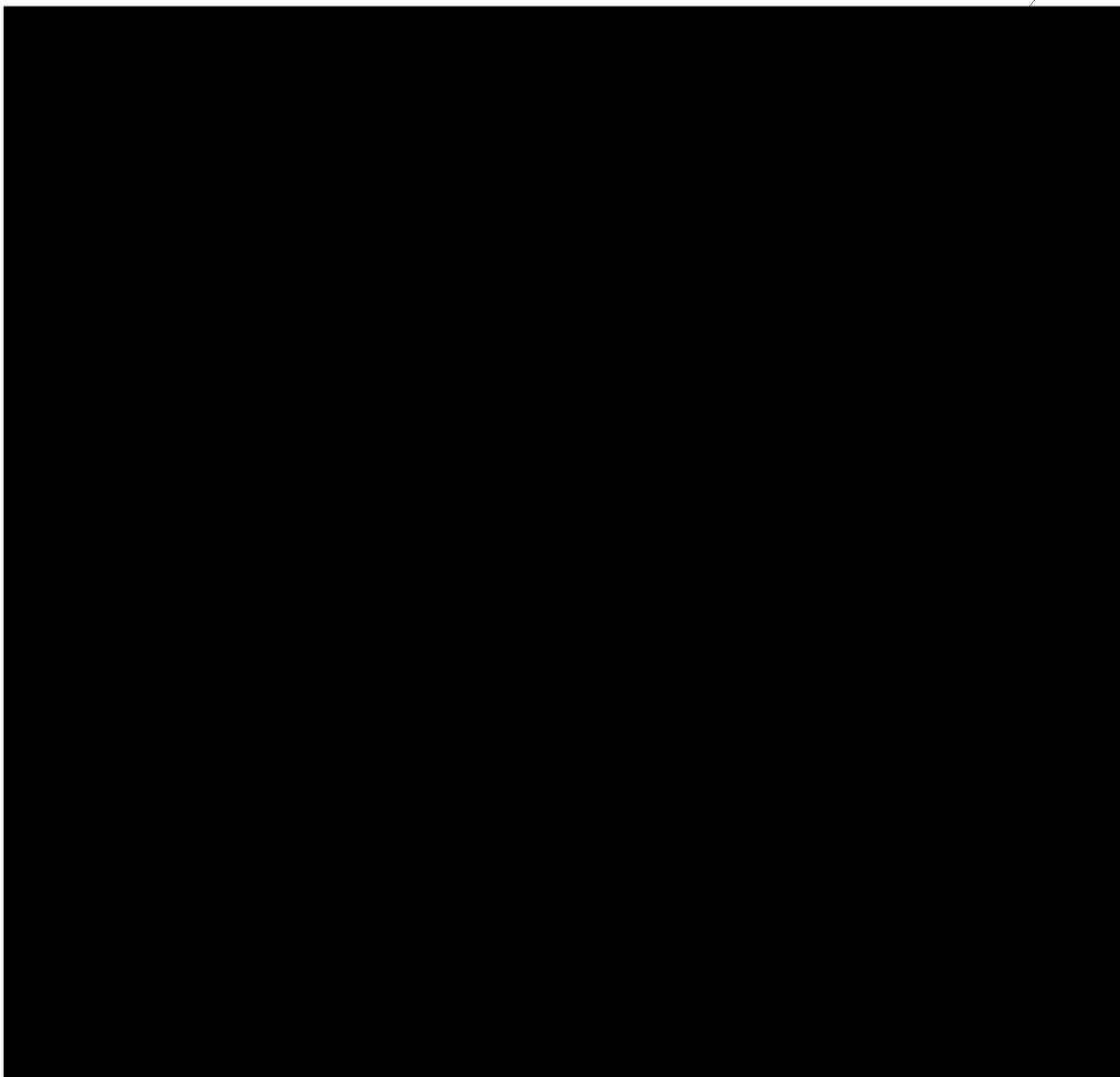
[REDACTED]

s. 29. (1) (a)

Despite this, there are a number of recommendations that the working group felt would enhance the awards as they currently exist.

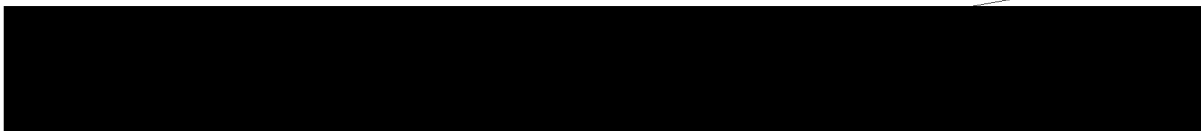
Recommendations

s. 29. (1) (a)



Communications Considerations

s. 29. (1) (a)



Lisa Browne
VP, Advancement and External Relations

Attachment: President's Awards

Award	# of Awards per year awarded	How are they selected	Chaired by
<i>Distinguished Teaching</i>	Maximum of 2	Selection Committee appointed by the president (AVP, Teaching and Learning, 3 faculty members (SJC, MI & Grenfell), 1 undergrad student, 1 grad student, 1 rep from AE, 2 staff from CITL)	Gavan Watson
<i>Outstanding Teaching (Faculty)</i>	Maximum of 1	Selection Committee appointed by the president (AVP, Teaching and Learning, 4 faculty members (SJC, MI & Grenfell & 1 previous recipient), 1 undergrad student, 1 grad student, 2 staff from CITL)	Gavan Watson
<i>Outstanding Teaching (Lecturers and Instructional Staff)</i>	Maximum of 1	Selection Committee appointed by the president (AVP, Teaching and Learning, 2 per course instructors, 2 faculty members, 1 instructional staff member, 1 undergrad student)	Gavan Watson
<i>Outstanding Graduate and Post Graduate Supervision</i>	Maximum of 1	Selection Committee appointed by the president (AVP, (Academic) and Dean of Grad Studies, 1 academic staff member from Grad Studies, 1 administrative staff member from Grad Studies, 1 grad student)	Dr. Amy Warren
<i>Outstanding Research (PAOR)</i>	Maximum of 2	The evaluation of applications shall be undertaken by a diverse adjudication committee, chaired by the Vice-President (Research) or designate, with representation from the Senate Committee on Research (SCOR).	Dr. Neil Bose or Dr. Tana Allen
<i>University Research Professorship</i>	Maximum of 2	The Adjudication Committee shall consist of at least five faculty members, appointed by the Vice-President (Research). Membership must include at least one faculty member from: HSS, Natural Sciences or Engineering, Health Sciences	Dr. Neil Bose or Dr. Tana Allen

John Lewis Paton Distinguished University Professorship	Maximum of 1	A selection committee, normally composed of seven members representing faculty and staff, and including representation from both genders, shall be established and chaired by the Vice-President (Research) or designate.	Dr. Neil Bose or Dr. Tana Allen
Exemplary Employees (Champion of Service)	Maximum of 3	President's Awards for Exemplary Employees Selection Committee	Rob Philpott
Exemplary Employees (Champion of Innovation (Team Category))	Maximum of 2 (1 team, 1 individual)	President's Awards for Exemplary Employees Selection Committee	Rob Philpott
Exemplary Employees (Team Memorial)	Maximum of 1	President's Awards for Exemplary Employees Selection Committee	Rob Philpott
Exceptional Community Service	Maximum of 2	The Advisory Committee (1 Representative of the Alumni Association Executive, 1 Faculty member, 1 Staff member, 1 or more previous winners of the President's Award for Exemplary Service). The members will be appointed by the President for staggered terms of up to three years.	Dave Sorensen

<i>Public Engagement Partnerships</i>	Maximum of 1	Review committee comprised of members from the Expert Working Group on Public Engagement, and other representatives, including those that are both internal and external to Memorial.	Penny Cofield
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Evaluation Criteria	Deadline for nomination	Lead department/unit
Recognition of a faculty member's continued record of excellence in teaching at Memorial University. The nominee must provide evidence of outstanding achievement in teaching and engagement in educational leadership and the scholarship of teaching and learning.	March 18, 2022	Centre for Innovation in Teaching and Learning (CITL)
The nominee will be evaluated on Curriculum Development and Alignment, Instructional Approaches, Integration of Research and Professional Development.	March 18, 2022	Centre for Innovation in Teaching and Learning (CITL)
Must hold a contractually limited appointment or be an instructional staff member at any campus of Memorial University and have taught a minimum of ten course sections, and not be a former recipient of the President's Award for Outstanding Teaching.	March 18, 2022	Centre for Innovation in Teaching and Learning (CITL)
Hold a full-time faculty appointment for a minimum of five years of continuous service at any campus of Memorial University (includes full-time faculty appointments in the Faculty of Medicine and at the Marine Institute), have a minimum of five years with graduate or postgraduate student supervision responsibilities and successful graduation of supervised students and not be a former recipient of the President's Award for Outstanding Graduate and Postgraduate Student Supervision.	March 18, 2022	School of Graduate Studies
Applicants will be adjudicated based upon the quality, innovation, and impact of their research. The applicant's national and international stature, as assessed by their peers, will play a major role in the adjudication committee's recommendation.	November 30th at 5pm	Office of the Vice-President, Research
Nominees will be evaluated on the quality, innovation, and importance of their research and/or creative accomplishments.	November 30th at 5pm	Office of the Vice-President, Research

<p>Nominees will be evaluated on the quality, innovation, and importance of their accomplishments within the areas of teaching and learning; research, scholarship and/or creative activity; and public engagement.</p>	<p>April 1st</p>	<p>Office of the Vice-President, Research</p>
<p>Awarded to individuals who demonstrate an extraordinary commitment to: listening and being responsive to students, the Memorial community, alumni, employers, business and/or community partners; fostering an environment where others thrive; advancing Memorial's reputation; and developing relationships based upon attentive listening, openness, transparency and trust.</p>	<p>September 30th</p>	<p>Human Resources</p>
<p>Awarded to a team and/or individual demonstrating extraordinary commitment to novel approaches, invigorating practices and sustainable operations, and experimenting with bold endeavors. As we recognize that innovative practices require risk and, at times, failure and continuous learning, this award is granted based upon the commitment to innovation and not to the success of the endeavor or program.</p>	<p>September 30th</p>	<p>Human Resources</p>
<p>A team that demonstrates extraordinary collaboration, interdisciplinary approaches and creative means to engage across locations and/or clearly demonstrates a commitment to working across units and locations to collaboratively align towards Memorial's vision and goals.</p>	<p>September 30th</p>	<p>Human Resources</p>
<p>Nominees for the award must have a sustained pattern of exceptional voluntary contributions to communities and/or community organizations. These contributions must be beyond what might normally be considered academic or professional service, and must have had a significant impact upon those organizations or on the communities. Nominees must be full-time employees (faculty or staff) with a minimum of five years of continuous service and have made the cited community contributions during their period of employment at Memorial University.</p>	<p>July 30, 2021</p>	<p>Marketing & Communications</p>

<p>Nominations are accepted for collaborative projects, programs or partnerships that demonstrate a commitment to the values, goals and objectives of Memorial's Public Engagement Framework and Memorial's Mission. Nominated partnerships must include members from both within and outside the university. The activities or projects of the nominated partnership may be new or ongoing but must be active in the current calendar year. Nominated partnerships can be from any discipline and from any geographic area of the province. Partnerships must clearly demonstrate mutual contribution and mutual benefit with public partners and collaborators.</p>	<p>June 2, 2022</p>	<p>Office of Public Engagement</p>
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Terms & Conditions

https://citl.mun.ca/TeachingSupport/DT_General.pdf

https://citl.mun.ca/TeachingSupport/OT-F_General.pdf

https://citl.mun.ca/TeachingSupport/OT-LIS_General.pdf

https://citl.mun.ca/TeachingSupport/OGS_General.pdf

<https://www.mun.ca/honours/awards/internal/paor/paor-terms.php>

<https://www.mun.ca/honours/awards/internal/urp/urp-terms.php>

<https://www.mun.ca/honours/awards/internal/ilp/ilp-terms.php>

<https://www.mun.ca/hr/media/production/memorial/administrative/human-resources/media-library/services/awards/ExemplaryEmployeesNominationForm2022.pdf>

<https://www.mun.ca/hr/media/production/memorial/administrative/human-resources/media-library/services/awards/ExemplaryEmployeesNominationForm2022.pdf>

<https://www.mun.ca/hr/media/production/memorial/administrative/human-resources/media-library/services/awards/ExemplaryEmployeesNominationForm2022.pdf>

<https://www.mun.ca/marcomm/services/communications/presidents-award-for-exceptional-community-service/>

<https://www.mun.ca/publicengagement/media/production/memorial/administrative/public-engagement/media-library/funding/PresidentsAwardGuide2022.pdf>

Timmons, Vianne

From: Browne, Lisa
Sent: Monday, December 19, 2022 9:01 AM
To: Snow, Michelle H; Timmons, Vianne
Cc: Brown, Margot; Worsfold, Scott
Subject: RE: Briefing note

Thanks for including me, Michelle.

s. 29. (1) (a)

I understand though that the minutes may have to be formatted as you have done.

Lisa

From: Snow, Michelle H <msnow@mun.ca>
Sent: Saturday, December 17, 2022 6:27 PM
To: Timmons, Vianne <vtimmons@mun.ca>
Cc: Brown, Margot <mbrown@mun.ca>; Worsfold, Scott <dsworsfold@mun.ca>; Browne, Lisa <lisa.browne@mun.ca>
Subject: Briefing note

Good evening Vianne, after consultation with General Counsel, I have drafted the attached briefing note to provide some background and context relating to the motion that was approved by Senate at the December 13 meeting. I hope this will be informative heading into the meetings on Monday and Thursday where this will be discussed.

This draft includes input from General Counsel and has been reviewed by Margot and incorporates her input as well. I have labeled it "draft" as Scott has not yet signed off on this note, but I wanted you to have time to review before we meet on Monday morning.

Happy to discuss if you have any questions.
Michelle

Michelle H. Snow, B.A. (She/Her)
Executive Director, Office of the Board of Regents
Interim Secretary of Senate
Memorial University of Newfoundland
msnow@mun.ca
T. 709-864-4397
M. 709-330-2722

www.mun.ca/regents
www.mun.ca/senate

We acknowledge that the lands on which Memorial University's campuses are situated in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

Timmons, Vianne

From: Brown, Margot
Sent: Tuesday, January 17, 2023 4:03 PM
To: Timmons, Vianne
Subject: Fwd: Briefing Note - Update MUNFA Negotiations
Attachments: BN Update MUNFA negotiations January 17 2023.rtf

Sent from my iPad

Begin forwarded message:

From: "King, Cathy" <cking@mun.ca>
Date: January 17, 2023 at 7:17:51 PM GMT
To: "President, The" <munpres@mun.ca>, "Brown, Margot" <mbrown@mun.ca>, "Vice-President (Academic)" <vpacad@mun.ca>, "Bose, Neil" <nbose@mun.ca>
Cc: "Williams, Geoff" <geoffwilliams@mun.ca>
Subject: Briefing Note - Update MUNFA Negotiations

Good afternoon,

As per a request from President Timmons, Geoff drafted the attached briefing note re: Update MUNFA Negotiations.

Cathy

 Cathy King – Administrative Secretary
 Office of Faculty Relations
 Memorial University of Newfoundland
 St. John's, NL A1C 5S7
 Tel: 709-864-2565
 Email: cking@mun.ca

CONFIDENTIAL

ISSUE:

Update MUNFA Negotiations

BACKGROUND:

MUNFA is scheduled to conduct a strike vote on January 18, 2023. We anticipate they will receive a strike mandate.

The conciliation officer has contacted MUNFA and the university to book January 23-25, 2023 to continue negotiations. We will use those dates to attempt to conclude a collective agreement. As previously noted, the relevant labour legislation does not require MUNFA provide notice of strike action.

RECOMMENDATIONS:

No recommendation is required.

COMMUNICATIONS CONSIDERATIONS:

As this is an update, there are no communication considerations.

s.40. (1)


Vice-President
(Administration and Finance)

Dr. Neil Bose
Interim Provost and Vice-President
(Academic)

Dr. Vianne Timmons
President and Vice-Chancellor

January , 2023

Timmons, Vianne

From: Bose, Neil
Sent: Sunday, January 22, 2023 5:59 PM
To: Timmons, Vianne
Subject: FW: Briefing note [REDACTED] s.38 (1) (b) (i)
Attachments: [REDACTED]

Privileged – [REDACTED] s.38 (1) (b) (i)

Hi Vianne,

See attached from Geoff for the Board. A couple of points: s. 29. (1) (a), s.38. (1) (a), s. 38 (1) (b) (i)

- [REDACTED]
- [REDACTED]

[REDACTED]

Your thoughts? s. 29. (1) (a)

Neil

Neil Bose
Interim Provost and Vice-President (Academic)
Memorial University
Newfoundland and Labrador's University
St. John's, NL, Canada A1C 5S7
Tel: 709-864-8246
nbose@mun.ca



We acknowledge that the lands on which Memorial University's campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

From: Williams, Geoff <geoffwilliams@mun.ca>
Sent: Sunday, January 22, 2023 4:37 PM
To: Bose, Neil <nbose@mun.ca>
Cc: Vice-President (Academic) <vpacad@mun.ca>; King, Cathy <cking@mun.ca>
Subject: Briefing note [REDACTED] s.38 (1) (b)

Hi Neil,

s.38 (1) (b)

Please find attached a revised [REDACTED] This omission was noticed recently.

Thank you,
Geoff

Geoff Williams
Director, Office of Faculty Relations
Memorial University of Newfoundland and Labrador

Email: geoffwilliams@mun.ca
Phone: 864-4732

Board of Regents
January 23, 2023

CONFIDENTIAL

ISSUE:

s.38 (1) (b) (i), s.38. (1) (a)

[Redacted]

BACKGROUND:

s.38 (1) (b) (i), s.38. (1) (a)

[Redacted]

RECOMMENDATIONS:


s. 29. (1) (a)

[Redacted]

COMMUNICATIONS CONSIDERATIONS:



s. 29. (1) (a)

 s.40. (1)
Vice-President
(Administration and Finance)

Dr. Neil Bose
Interim Provost and Vice-President
(Academic)

Dr. Vianne Timmons
President and Vice-Chancellor

January , 2023

Timmons, Vianne

From: Snow, Michelle H
Sent: Tuesday, January 31, 2023 3:06 PM
To: Timmons, Vianne
Cc: Browne, Lisa; Dyke, Paula
Subject: Briefing note
Attachments: Briefing Note_Senate goverance DRAFT (JD).docx

Good afternoon Vianne, at the request of Geoff Williams I have prepared a briefing note outlining some background information on Memorial's bicameral system, particularly re. the composition of Senate, Board and Standing Committees as well as a few points about the ongoing senate governance review.

Before sending it along to Geoff I am sharing with you for your review and information.

Lisa and Paula, looping you in as well as an FYI before I finalize and send to Geoff.

Michelle H. Snow, B.A. (She/Her)

Executive Director and Interim Secretary of Senate
University Governance Secretariat
Memorial University of Newfoundland and Labrador
msnow@mun.ca
T. 709-864-4397
M. 709-330-2722

www.mun.ca/regents

www.mun.ca/senate

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**University Governance Secretariat
Briefing Note
DRAFT**

Issue: Overview of Collegial Governance opportunities through Memorial University's Bi-Cameral system-Senate and the Board of Regents

SENATE

Background

- Section 56 of the *Memorial University Act* outlines the duties and powers of Senate as having "... general charge of all matters of an academic character..."
- The Senate is Chaired by the President of the University, and supported by the Secretary of Senate through the University Governance Secretariat
<https://www.mun.ca/senate/about-senate/>

Composition of Senate

- The composition of Senate is defined in Section 54 of the *Memorial University Act*.
- The current allocation is as follows:
 - The Chancellor
 - 10 Ex-officio voting members
 - 17 Deans
 - 13 student representatives chosen by the four student unions (including at least one student from the Marine Institute, one graduate student, and one student from Grenfell)
 - 52 constituency representatives comprised of academic staff members (ASM) chosen from among the Faculties and Professional Schools of the University
- The allocation of constituency representatives are elected in such number and manner as may be approved by the Board, but the number elected shall be not less than twice the number of ex-officio positions
- As of January 2023 the maximum available ASM seats, by constituency is as follows:

○ Arctic and Sub-Arctic Studies-2	○ Library-2
○ Arts and Social Science (Grenfell Campus)-2	○ Marine Institute-6
○ Business-2	○ Medicine-6
○ Education-2	○ Music-2
○ Engineering and Applied Science-4	○ Nursing-2
○ Fine Arts (Grenfell Campus) -2	○ Pharmacy-2
○ Human Kinetics and Recreation-2	○ Science-6
○ Humanities and Social Sciences-6	○ Science and the Environment (Grenfell Campus)-2
	○ Social Work-2

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BOARD OF REGENTS

s. 29. (1) (a)

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- As of January 2023, the Board has only one student representative (GSU) and five LGIC appointees.

Prepared by: M.Snow/J.Dredge

Date: January 31, 2023

Timmons, Vianne

From: Browne, Lisa
Sent: Tuesday, January 31, 2023 5:09 PM
To: Snow, Michelle H; Timmons, Vianne
Cc: Dyke, Paula
Subject: RE: Briefing note
Attachments: Note _Senate governance DRAFT (JD).docx

Hi Michelle, this was actually very helpful to read [REDACTED]

s. 29. (1) (a)

I did note a few points that might just be needed for my clarity.

Lisa

From: Snow, Michelle H <msnow@mun.ca>
Sent: Tuesday, January 31, 2023 3:06 PM
To: Timmons, Vianne <vtimmons@mun.ca>
Cc: Browne, Lisa <lisa.browne@mun.ca>; Dyke, Paula <pdyke@mun.ca>
Subject: Briefing note

Good afternoon Vianne, at the request of Geoff Williams I have prepared a briefing note outlining some background information on Memorial's bicameral system, particularly re. the composition of Senate, Board and Standing Committees as well as a few points about the ongoing senate governance review.

Before sending it along to Geoff I am sharing with you for your review and information.

Lisa and Paula, looping you in as well as an FYI before I finalize and send to Geoff.

Michelle H. Snow, B.A. (She/Her)
 Executive Director and Interim Secretary of Senate
 University Governance Secretariat
 Memorial University of Newfoundland and Labrador
msnow@mun.ca
 T. 709-864-4397
 M. 709-330-2722

www.mun.ca/regents
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**University Governance Secretariat
Briefing Note
DRAFT**

Issue: Overview of Collegial Governance opportunities through Memorial University's Bi-Camera system-Senate and the Board of Regents

SENATE

Background

- Section 56 of the *Memorial University Act* outlines the duties and powers of Senate as having "... general charge of all matters of an academic character ..."
- The Senate is Chaired by the President and Vice-Chancellor of the University, and supported by the Secretary of Senate through the University Governance Secretariat <https://www.mun.ca/senate/about-senate/>

Composition of Senate

- The composition of Senate is defined in Section 54 of the *Memorial University Act*.
- The current allocation is as follows:
 - The Chancellor
 - 10 Ex-officio voting members
 - 17 Deans
 - 13 student representatives chosen by the four student unions (including at least one student from the Marine Institute, one graduate student, and one student from Grenfell)
 - 52 constituency representatives comprised of academic staff members (ASM) chosen from among the Faculties and Professional Schools of the University
- The allocation of constituency representatives are elected in such number and manner as may be approved by the Board, but the number elected shall be not less than twice the number of ex-officio positions
- As of January 2023 the maximum available ASM seats, by constituency is as follows

○ Arctic and Sub-Arctic Studies-2	○ Library-2
○ Arts and Social Science (Grenfell Campus)-2	○ Marine Institute-6
○ Business-2	○ Medicine-6
○ Education-2	○ Music-2
○ Engineering and Applied Science-4	○ Nursing-2
○ Fine Arts (Grenfell Campus) -2	○ Pharmacy-2
○ Human Kinetics and Recreation-2	○ Science-6
○ Humanities and Social Sciences-6	○ Science and the Environment (Grenfell Campus)-2
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s. 29. (1) (a)

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Prepared by: M Snow/J.Dredge

Date: January 31, 2023

Timmons, Vianne

From: Snow, Michelle H
Sent: Wednesday, February 1, 2023 4:15 PM
To: Williams, Geoff
Cc: Timmons, Vianne; Bose, Neil; Browne, Lisa
Subject: BN-Bicameral governance-MUNL
Attachments: BN_Bicameral governance_Jan 31 2022.docx

Good afternoon Geoff, please see attached for an overview of the current structures and composition of our bicameral governance system. Happy to chat with respect to any of the points if you require further information.

Michelle

Michelle H. Snow, B.A. (She/Her)

Executive Director and Interim Secretary of Senate
University Governance Secretariat
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University Governance Secretariat Briefing Note

Issue: Overview of collegial governance opportunities through Memorial University's bi-cameral system-Senate and the Board of Regents

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- In 2020 amendments were made to the Senate by-laws to permit retired ASMs to serve on standing committees to help address the challenge of attracting volunteers for these positions

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- seventeen members selected by the Lieutenant-Governor in Council.

- As of January 2023, the Board is operating with 15 members including one student representative (GSU) and five LGIC appointees.



s. 29. (1) (a)

Prepared by: M.Snow/J.Dredge

Date: January 31, 2023

Timmons, Vianne

From: Bose, Neil
Sent: Wednesday, February 8, 2023 1:09 PM
To: Snow, Michelle H; Brown, Margot; Timmons, Vianne
Cc: Williams, Geoff; President, The
Subject: FW: draft briefing note
Attachments: MUNFA-BOR-UPDATEFeb 23.ppt; BOR Feb 7 - Briefing Note MUNFA Negotiations nb.docx

Dear Michelle and Margot,

My apologies everyone. This came in last night as I was going to sleep and I have been in close to back to back meetings since 7.00am. I have reviewed the Word doc and made changes and the ppt looks fine too.

Vianne nor PAT have seen this yet.

Neil

Neil Bose
Interim Provost and Vice-President (Academic)
Memorial University
Newfoundland and Labrador's University
St. John's, NL, Canada A1C 5S7
Tel: 709-864-8246
nbose@mun.ca



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From: Williams, Geoff <geoffwilliams@mun.ca>
Sent: Tuesday, February 7, 2023 8:58 PM
To: Bose, Neil <nbose@mun.ca>
Cc: Vice-President (Academic) <vpacad@mun.ca>; King, Cathy <cking@mun.ca>
Subject: draft briefing note

Hi Neil,

Please see attached draft note and powerpoint for the meeting. Once you have reviewed we can make any formatting changes.

Geoff

Geoff Williams
Director, Office of Faculty Relations
Memorial University of Newfoundland and Labrador

Email: geoffwilliams@mun.ca
Phone: 864-4732

CONFIDENTIAL

**ISSUE: Memorial University of Newfoundland Faculty Association (MUNFA)
Bargaining Update and Revised Monetary Mandate**

BACKGROUND:

The parties met, with the assistance of a conciliation officer, January 23-29~~30~~ leading up to MUNFA commencing a strike on January 30~~4~~. During this period, the university negotiating team included the following proposals to avert a strike:

- Modified salary increase to 12%,
- 4 year duration,
- Provided an additional 20 weeks of supplemented parental leave,
- Provided one additional month for term appointments,
- \$2000 signing bonus for term appointments during past two academic years (non prorated),
- Proposed a course remission in recognition for teaching term appointments, and
- Proposed a 30% increase in compensation for additional teaching (or similar work)

During this period, MUNFA did not make any substantive changes to its proposals.

UNRESOLVED ISSUES:

Unfortunately, MUNFA did not view the university's modified position as satisfactory and commenced strike action. At the time the strike commenced, the unresolved issues are:

1. Salary Increases
 - a. University Offer 6%,2%, 2%,2%
 - b. MUNFA demanding 8%,2%,2%,2%
2. Term Appointments
 - a. Complement Language (MUNFA proposals)
 - i. 75% of term appointments Regular Term Appointments (RTAs)
 - ii. 75% of courses to be delivered by MUNFA members
 - iii. Automatic conversion mechanism for RTA to tenure-track
3. Collegial Governance (MUNFA proposal)
 - a. Co-management
4. Other Post-employment Benefits (University proposal)
 - a. University proposing changes to group health coverage for newly hired employees

- b. Proposing 15 year vesting period, currently 2 years
- c. 60/40 costing sharing, currently 50/50

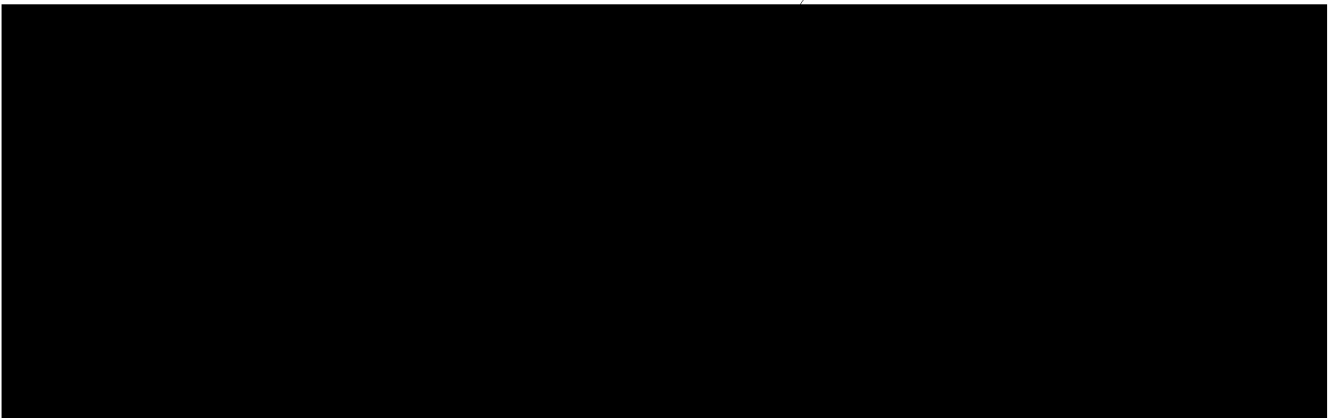
CONCILIATION

Subsequent to the start of the strike, the conciliation officer contacts the parties daily to determine if there is any change in positions. On February 6 the conciliation officer contacted the university with a request for the parties to meet on February 7 for exploratory discussions. At that time the conciliator was advised that our position had not changed; however, if he felt that it was beneficial to meet the university was agreeable.

When the parties met, there was no change in our respective positions and a general discussion surrounding term appointments ensued. The parties agreed to reconvene at 2 pm. on February 8.

s. 29. (1) (a), s.38. (1) (a), s. 38 (1) (b) (i)

ANALYSIS:



RECOMMENDATIONS:

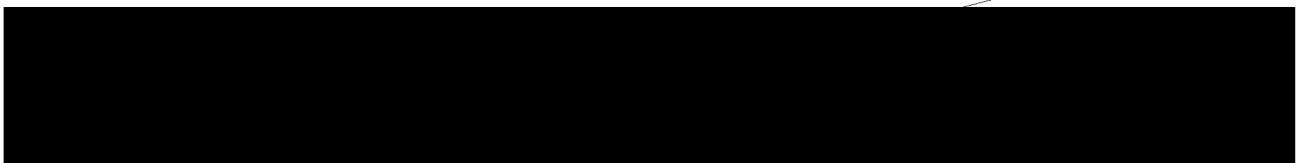
Recommendation:

s. 29. (1) (a)



COMMUNICATIONS CONSIDERATIONS:


s. 29. (1) (a)



Meeting of the Board of Regents (February 8, 2023)



s. 29. (1) (a)

 s.40. (1)
Vice-President (Administration and Finance)

Dr. Neil Bose
Interim Provost and Vice-President (Academic)

Dr. Vianne Timmons
President and Vice-Chancellor